



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*“Where Learning is the Expectation
And Caring is a Commitment”*

Planning and Growth Management Department

TO: Citrus County School Board and Long Range Planning Committee
FROM: Chuck Dixon, AICP, Planning Director *CD*
DATE: January 12, 2018
RE: Summary of School Capacity – Year End 2017 and adoption of 2018-19 Controlled Open Enrollment Plan

THOMAS KENNEDY
DISTRICT 1 – HERNANDO

VIRGINIA BRYANT
DISTRICT 2 – CRYSTAL RIVER

DOUGLAS A. DODD
DISTRICT 3 – FLORAL CITY

SANDRA COUNTS
DISTRICT 4 – LECANTO

LINDA B. POWERS
DISTRICT 5 - INVERNESS

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In accordance with the provisions of Chapter **1003.03 Maximum class size.** —F.S. each school district is required to review its facility utilization each year to determine if the district is in compliance with the maximum class size requirements and to decide how to address capacity issues. The Citrus County School District has been in full compliance with maximum class size requirements every year since inception.

Each year, Planning Staff takes a snap shot of the schools’ capacity from the previous December and reports this information to the Long Range Planning Committee (LRPC) at the beginning of the following calendar year so the LRPC can consider alternatives and make a formal recommendation to the School Board.

It is noted that the recommendation will focus primarily on attendance boundaries, but it may also include recommendations to pursue land for new facilities, build new facilities, add student stations to existing facilities, or pursue programmatic changes.

This year’s report includes 5 years of enrollment data for consideration.

The Controlled Open Enrollment Plan was approved by the School Board beginning in 2017-18. This plan enables the District to consider student assignment based on parental preference when requested by the parent as defined by Florida Statutes. It is being considered as part of the End of Year Report because it can also have a significant impact on the utilization of facilities. The 2018-19 Controlled Open Enrollment Plan is unchanged from the adopted 2017-18 Controlled Open Enrollment Plan. The draft document is attached to this report.

The 2017-18 District Work Plan continues to indicate low rates of enrollment in the short term. This is because the enrollment model used gave more weight to the immediate past years as the most likely indicator of future growth within the 5 year

planning period. Based on the best available information in July, the 10-year horizon indicated that some expansion will be necessary by increasing the capacity at Floral City Elementary School to 600 student stations. The bulk of the growth is projected in the latter years (11 through 20) to include a new elementary school with 810 student stations.

At the time the 2017-18 Work Plan was prepared there was no indication of significant growth in the short (5 year) term. The 2017 End of Year Report indicates slightly more growth is occurring in the lower level grades than previously expected. However, some of this may be due to the temporary construction worker population for the Duke Energy Facility. As of December 15, 2017, the population of the construction workers on site have started to diminish by approximately 600 construction workers from a high of 2,500 as the construction winds down.

The Pine Ridge School Site was acquired by the School Board on November 17, 2011 so this site is available for elementary expansion when a new facility is needed. Currently schools in this general (Central Ridge) area are running at 94 percent capacity on average. This is about the same as the previous year.

The following is a snapshot of school capacity for December 18, 2017.

High Schools

In summary, the total (combined) FISH capacity for all three high schools is 4,951 student stations with 4,323 students enrolled on December 18, 2017. This leaves a surplus of 628 student stations, or approximately 12 percent excess capacity.

As of the reporting date all portable/temporary classrooms have been removed from the high schools.

As a result of the 2013-14 high school rezoning approximately 125 students were relocated from Lecanto High School to Crystal River High School to more fully utilize the new facilities at Crystal River High School and help balance out the utilization rates between the high schools.

The following is a summary of the current capacity conditions as compared with last year's conditions:

Current Excess Capacity Estimate by High School:

i	Lecanto High School	7%	(last year was 8%)
i	Citrus High School	19%	(last year was 17%)
i	Crystal River High School	12%	(last year was 8%)

Middle Schools

The total (combined) FISH capacity for all four middle schools is 4,294 student stations with 3,450 students enrolled on December 18, 2017. This leaves a surplus of 844 student stations, or approximately 19 percent excess capacity. No middle school has less than 8 percent excess capacity. No new middle school student stations are planned at this time. Higher growth at Citrus Springs Elementary was addressed by rezoning an area of Citrus Springs to Crystal River Middle School for the 2017-18 school year. This was done in phases by “grandfathering” students from two grade levels, 7th and 8th grade, instead of one. The target capacity at Citrus Springs Middle School was 85 percent and it is now 92 percent and should be down to 85 percent by 2019-20 when the “grandfathered students” move through 8th grade. The target capacity at Crystal River Middle School was 70 percent and it is currently at 70 percent.

The current Work Plan does not indicate a need for additional middle school student stations within the planning term.

The following is a summary of the current capacity conditions as compared with last year’s conditions:

Current Excess Capacity Estimate by Middle School:

i	Citrus Springs Middle School	8%	(last year was 7%)
i	Crystal River Middle School	30%	(last year was 39%)
i	Inverness Middle School	23%	(last year was 23%)
i	Lecanto Middle School	12%	(last year was 11%)

Elementary Schools

The total (combined) FISH capacity for all eleven elementary schools is 7,783 student stations with 7,195 students enrolled on December 18, 2017. This leaves a surplus of 588 student stations, or approximately 8 percent excess capacity.

A recommendation for changes to elementary school attendance boundaries for two areas of the County was discussed in early 2013 and it was decided to hold off on this and only implement the high school attendance boundary changes at that time. This was the best option because the capacity issues at Central Ridge Elementary, Forest Ridge Elementary, and Pleasant Grove Elementary have been addressed somewhat by lower enrollment in 2013-14 followed by flat enrollment in 2014-15 and 2015-16. Enrollment increased slightly in 2016-17 and by year end 2017 the utilization rates at Central Ridge Elementary and Forest Ridge Elementary have increased back to 99% and 96% respectively. Pleasant Grove Elementary was rezoned for 2017-18 and the utilization rate dropped from 101% to under 90% as targeted. The following is a breakdown of the results from the 2017 rezoning:

- i Pleasant Grove Elementary – Target 90 percent or lower – Currently 88 percent
- i Lecanto Primary – Target 90 percent or lower – Currently 90 percent
- i Inverness Primary – Target 85 percent or lower – Currently 90 percent

- i Homosassa Elementary – Target 90 percent – Currently 98 percent
- i Floral City Elementary – Target 80 percent – Currently 82 percent
- i Hernando Elementary – Target 90 percent – Currently 97 percent

Enrollment is higher than anticipated at Homosassa Elementary and Hernando Elementary. Elementary enrollment is at or above 90 percent at all but three schools in 2017-18.

The following is a summary of the current capacity conditions as compared with last year’s conditions:

Current Capacity Estimate by Elementary School:

- i Citrus Springs Elementary School 12% (last year was 8%)
- i Crystal River Primary School 2% (last year was over by 6%)
- i Floral City Elementary School 18% (last year was 28%)
- i Forest Ridge Elementary School 4% (last year was 5%)
- i Hernando Elementary School 3% (last year was 10%)
- i Homosassa Elementary School 2% (last year was 28%)
- i Lecanto Primary School 10% (last year was 3%)
- i Pleasant Grove Elementary School 12% (last year was -1%)
- i Rock Crusher Elementary School 9% (last year was 10%)
- i Inverness Primary School 10% (last year was 13%)
- i Central Ridge Elementary School 1% (last year was 5%)

Additional Information

In summary, enrollment is down for the high schools, up for the middle schools, and the elementary schools as follows:

High Schools:	2016-17 was 4,373	2017-18 is 4,323	-50
Middle Schools:	2016-17 was 3,337	2017-18 is 3,450	+113
Elementary Schools:	2016-17 was 7,076	2017-18 is 7,195	+119

Summary of County Development Activity

The following projects are in various stages of progress:

- i Inverness Middle School US-41 Access - Staff met with FDOT representatives on site on May 4, 2017 to look at traffic conditions to determine if any traffic operations improvements can be made to help with congestion in the short term and discuss options for better traffic circulation when the segment of US-41 is widened to four lanes. The IMS traffic circulation project has been added to the

- 2017-18 FDOT District 7 Work Plan as an unfunded project. It has not been defined and it will probably not include signalization at the school site. This project is also in the City of Inverness, so it requires additional coordination in terms of the overall traffic circulation plan.
- i Beverly Hills/ FRE Sidewalk Project – Phase I - Approved for Construction in 2020/21 – cost \$1,548,766
 - i Beverly Hills/ FRE Sidewalk Project – Phase II – Approved but not programed in Work Plan Yet
 - i Pleasant Grove Elementary School Sidewalk Project – Approved for Construction in 2019/20 (moved up from 2021/22) – cost \$549,382
 - i Crystal River High School Sidewalk Project (W. Turkey Oak Drive) – Approved for Construction in 2020/21 (moved up from 2021/22) cost \$482,791
 - i Lecanto Education Complex Traffic Circulation and Evacuation Project – This project has been placed in the current year of the District Work Plan and funding has been allocated. Impact fee funding has been approved and the project is being designed. The estimated cost is \$667,500.
 - i Marine Science Station Sewer Project – This is a project to remove the onsite aerobic sewage treatment facility and connect the MSS to the County Regional Waste Water Plant. Donated Plans have been completed by Mason Gardberg, E.I. Project Engineer with CPH, Engineers, Inc. The County Water Resources Department has agreed to manage the project and utilize county labor for construction of the lift station and connection. This project will require an interlocal agreement between the School Board and the Board of County Commissioners. BCC staff drafted cost estimates. CCSB staff drafted interlocal agreement. The Draft Interlocal Agreement with various options for third party donations is under review as of the writing of this report.
 - i Suncoast Parkway II Project – This project will extend the Suncoast Parkway from Hernando County North to SR-44/ Gulf to Lake Highway. The project was delayed in 2016 due to some issues with land acquisition and it is now programed for 2018/19 – cost \$25,846,182.

Likely Phases (subject to change):

- i US-98 to Hernando County Line
- i Hernando County Line to W. Grover Cleveland Blvd.
- i W. Grover Cleveland Blvd. to SR-44

There are currently no approved plans to extend the project beyond SR-44/ Gulf to Lake Highway as of the writing of this report.

- i County Road 491/Lecanto Highway Corridor Project – First phase will be from Laurel Street North to Audubon Park Project commenced in June 2017 – 2 Year Project - Land is cleared, and project is underway. In addition to this project the New Race Track Gas Station and traffic circulation for the day care center on the South side of the intersection is nearing completion as of the writing of this report.
- i FDOT Homosassa Springs US-19 Widening and Reconstruction Project – This project will 6-lane US-19 from Jump Court South to Green Acres Street and include both bicycle and pedestrian facilities as well as intersection and signalization improvements. The project is currently underway, and it will conclude in the Spring of 2019. Note that this project is being included in the report due to the transportation implications that it will have on the schools on the West side to the County for an extended period of time.
- i FDOT Halls River Road Bridge Replacement – This project will replace the 60-year-old bridge and include sidewalks that can be connected to a future Halls River Road Sidewalk Project. The construction process started in 2016-17 and due to numerous it is expected to extend through the 2018-19 School Year. This will continue to impact busses serving the West Side Schools throughout the reporting period.
- i Duke Energy Combined-Cycle Natural Gas Plant – The project includes two 820 megawatt units on a 400-acre site. It is currently under construction. Start up and testing is slated for October 2017 and it is projected to come on line in December 2018. It will employ 50 to 75 workers to operate the plant once it is complete. Note that this project is being included in the report due to the impact on the local economy and tax base. It is also having a temporary impact on enrollment at the schools in proximity to the site. 2,300 construction employees were on site in October/ November 2017 at the peak. Workforce reduced to approximately 1,700 by December. Enrollment at Crystal River Primary dropped by 3 percent in December from 101 percent to 98 percent.

Staff Recommendation:

1. Readopt the current attendance boundaries for the elementary schools for 2018-19.
 - i Monitor enrollment in the Central Ridge and on the West Side of the County where significant increases occurred in 2017. Open enrollment is available at Citrus Springs Elementary which can provide some relief to the high growth area schools.

- i Continue to balance growth between Inverness Primary, Pleasant Grove Elementary, and Floral City Elementary to avoid having to rezone additional students to Hernando Elementary as long as possible do to the anticipated growth in the central part of the County.
 - i Work with the County to address traffic issues at Hernando Elementary School if necessary due to high enrollment and increased overall traffic in the area.
 - i The PikMyKid System at Crystal River Primary and Floral City Elementary was suspended on October 29, 2017 because it was taking more time than the traditional dismissal system at these two locations. Other elementary schools will be evaluated for this kind of traffic management system as opportunities are identified.
2. Readopt the current attendance boundaries for the middle schools for 2018-19.
- i Continue to balance growth between Citrus Springs Middle and Crystal River Middle using the special attendance process as the grandfathered students from Citrus Springs move through the system.
 - i Continue to work with FDOT District 7, the MPO/County and the City of Inverness to address traffic issues at Inverness Middle School when there are opportunities for cooperation.
 - i Continue to work with FDOT District 7, the MPO/County and the City of Crystal River to address traffic issues at Crystal River Middle School when there are opportunities for cooperation. This will likely become a priority as enrolment increases and the school comes up to its full capacity.
3. Readopt the current attendance boundaries for the high schools for 2018-19.

Monitor growth in Citrus Springs Community where most recent attendance boundary changes were made for 2013-14. This has historically been a high growth area for high school student enrollment.

Monitor growth in the Inverness Area where the short term high school enrollment has fallen to see if this is a trend that may necessitate a future realignment of high school attendance boundaries.

4. Adopt the 2018-19 Controlled Open Enrollment Plan as presented.

Continue to monitor the impact on open enrollment at all the school levels and make policy and/or procedural adjustments if necessary. Adjustments are currently in the works to include new Policy 5.201 School Out of Zone

Transfers / Choice to comply with Florida Statutes and clarify various issues including “maximum school capacity. It is noted that the impacts from 2016 legislative changes to the controlled open enrollment process grandfathered students into out of zone schools until they complete the highest-grade level at the school of choice. This may necessitate more frequent adjustments to the attendance boundaries over time. No changes are proposed at this time.

**Additional Information for Trend Analysis:
Five Year Enrollment Data (from end of year reports)**

Elementary Schools:

i Citrus Springs Elementary School

Current = 712
 2016 = 743
 2015 = 732
 2014 = 741
 2013 = 741

i Crystal River Primary School

Current = 650
 2016 = 615
 2015 = 610
 2014 = 580
 2013 = 598

i Floral City Elementary School

Current = 407
 2016 = 356
 2015 = 330
 2014 = 333
 2013 = 354

Forest Ridge Elementary School

Current = 730
 2016 = 721
 2015 = 735
 2014 = 730
 2013 = 742

i Hernando Elementary School

Current = 735
2016 = 677
2015 = 706
2014 = 685
2013 = 664

i Homosassa Elementary School

Current = 402
2016 = 296
2015 = 320
2014 = 321
2013 = 332

i Lecanto Primary School

Current = 768
2016 = 832
2015 = 782
2014 = 772
2013 = 764

i Pleasant Grove Elementary School

Current = 668
2016 = 761
2015 = 753
2014 = 759
2013 = 745

i Rock Crusher Elementary School

Current = 634
2016 = 626
2015 = 631
2014 = 621
2013 = 603

i Inverness Primary School

Current = 690
2016 = 679
2015 = 660
2014 = 663
2013 = 671

i Central Ridge Elementary School

Current = 799
2016 = 770
2015 = 723
2014 = 779
2013 = 772

Elementary School Totals:

Current = 7,195
2016 = 7,076
2015 = 6,982
2014 = 6,984
2013 = 6,986

Middle Schools:

i Citrus Springs Middle School

Current = 798
2016 = 810
2015 = 822
2014 = 788
2013 = 780

i Crystal River Middle School

Current = 852
2016 = 732
2015 = 738
2014 = 756
2013 = 782

i Inverness Middle School

Current = 1,039
2016 = 1,031
2015 = 1,013
2014 = 1,009
2013 = 977

i Lecanto Middle School

Current = 761
2016 = 764
2015 = 745
2014 = 715
2013 = 747

Middle School Totals:

Current = 3,450
2016 = 3,337
2015 = 3,318
2014 = 3,268
2013 = 3,286

High Schools:

i Lecanto High School

Current = 1,614
2016 = 1,590
2015 = 1,545
2014 = 1,549
2013 = 1,547

i Citrus High School

Current = 1,402
2016 = 1,444
2015 = 1,512
2014 = 1,484
2013 = 1,545

i Crystal River High School

Current = 1,307
2016 = 1,339
2015 = 1,373
2014 = 1,385
2013 = 1,308

High School Totals:

Current = 4,323
2016 = 4,373
2015 = 4,430
2014 = 4,418
2013 = 4,400

Enclosure:

2018-19 Controlled Open Enrollment Plan
Enrollment Report – December 18, 2017

**2017-2018 Enrollment Counts based on Skyward Report
as of 12-18-17**

School Name	Grade	Fish Capacity as of 02/20/17	2017-2018 Projections as of 03/07/17	Enrolled as of 12/18/17	Est Avail Space (Capacity - Enrolled)	Utilization Rate (Enrolled / Capacity)
Central Ridge Elementary	PK		40	39		
Central Ridge Elementary	KG		109	121		
Central Ridge Elementary	P3		0	9		
Central Ridge Elementary	01		124	118		
Central Ridge Elementary	02		110	121		
Central Ridge Elementary	03		142	135		
Central Ridge Elementary	04		101	115		
Central Ridge Elementary	05		147	141		
Central Ridge Elementary Total		810	773	799	11	99%
Citrus Springs Elementary	PK		30	31		
Citrus Springs Elementary	KG		96	92		
Citrus Springs Elementary	P3		0	4		
Citrus Springs Elementary	01		110	106		
Citrus Springs Elementary	02		103	116		
Citrus Springs Elementary	03		121	111		
Citrus Springs Elementary	04		131	118		
Citrus Springs Elementary	05		132	134		
Citrus Springs Elementary Total		810	723	712	98	88%
Crystal River Primary	PK		30	37		
Crystal River Primary	P3		0	1		
Crystal River Primary	KG		90	115		
Crystal River Primary	01		89	107		
Crystal River Primary	02		90	90		
Crystal River Primary	03		111	96		
Crystal River Primary	04		98	110		
Crystal River Primary	05		104	94		
Crystal River Primary Total		661	612	650	11	98%
Floral City Elementary	PK		25	27		
Floral City Elementary	KG		48	52		
Floral City Elementary	P3		0	4		
Floral City Elementary	01		56	61		
Floral City Elementary	02		60	67		
Floral City Elementary	03		53	62		
Floral City Elementary	04		59	61		
Floral City Elementary	05		59	73		
Floral City Elementary Total		497	360	407	90	82%
Forest Ridge Elementary	PK		30	30		
Forest Ridge Elementary	KG		99	102		
Forest Ridge Elementary	P3		0	12		
Forest Ridge Elementary	01		104	118		
Forest Ridge Elementary	02		114	106		
Forest Ridge Elementary	03		111	120		
Forest Ridge Elementary	04		108	118		
Forest Ridge Elementary	05		117	124		
Forest Ridge Elementary Total		759	683	730	29	96%
Hernando Elementary	PK		30	39		
Hernando Elementary	KG		101	116		
Hernando Elementary	P3		0	7		
Hernando Elementary	01		114	106		
Hernando Elementary	02		114	128		
Hernando Elementary	03		95	107		
Hernando Elementary	04		114	124		
Hernando Elementary	05		98	108		
Hernando Elementary Total		754	666	735	19	97%
Homosassa Elementary	PK		25	25		
Homosassa Elementary	KG		45	75		
Homosassa Elementary	01		49	58		
Homosassa Elementary	02		44	63		
Homosassa Elementary	03		45	61		
Homosassa Elementary	04		39	60		
Homosassa Elementary	05		44	60		
Homosassa Elementary Total		412	291	402	10	98%
Inverness Primary	PK		35	43		
Inverness Primary	KG		109	105		
Inverness Primary	P3		0	8		
Inverness Primary	01		115	99		
Inverness Primary	02		100	93		
Inverness Primary	03		113	122		
Inverness Primary	04		119	101		
Inverness Primary	05		110	119		
Inverness Primary Total		766	701	690	76	90%

**2017-2018 Enrollment Counts based on Skyward Report
as of 12-18-17**

School Name	Grade	Fish Capacity as of 02/20/17	2017-2018 Projections as of 03/07/17	Enrolled as of 12/18/17	Est Avail Space (Capacity - Enrolled)	Utilization Rate (Enrolled / Capacity)
Lecanto Primary	PK		32	26		
Lecanto Primary	KG		126	100		
Lecanto Primary	P3		0	4		
Lecanto Primary	01		145	141		
Lecanto Primary	02		121	108		
Lecanto Primary	03		142	136		
Lecanto Primary	04		145	123		
Lecanto Primary	05		133	130		
Lecanto Primary Total		858	844	768	90	90%
Pleasant Grove Elementary	PK		32	42		
Pleasant Grove Elementary	KG		106	102		
Pleasant Grove Elementary	P3		0	7		
Pleasant Grove Elementary	01		115	89		
Pleasant Grove Elementary	02		120	112		
Pleasant Grove Elementary	03		135	101		
Pleasant Grove Elementary	04		117	90		
Pleasant Grove Elementary	05		139	125		
Pleasant Grove Elementary Total		757	764	668	89	88%
Rock Crusher Elementary	PK		45	42		
Rock Crusher Elementary	KG		89	98		
Rock Crusher Elementary	P1		0	0		
Rock Crusher Elementary	P3		0	5		
Rock Crusher Elementary	01		91	108		
Rock Crusher Elementary	02		108	92		
Rock Crusher Elementary	03		90	88		
Rock Crusher Elementary	04		113	107		
Rock Crusher Elementary	05		96	94		
Rock Crusher Elementary Total		699	632	634	65	91%
Elementary School Total		7,783	7,049	7,195	588	92%
Citrus Springs Middle	06		279	261		
Citrus Springs Middle	07		248	242		
Citrus Springs Middle	08		306	295		
Citrus Springs Middle Total		867	833	798	69	92%
Crystal River Middle	06		257	295		
Crystal River Middle	07		228	275		
Crystal River Middle	08		238	282		
Crystal River Middle Total		1,215	723	852	363	70%
Inverness Middle	06		390	348		
Inverness Middle	07		361	338		
Inverness Middle	08		356	353		
Inverness Middle Total		1,352	1,107	1,039	313	77%
Lecanto Middle	06		281	264		
Lecanto Middle	07		272	237		
Lecanto Middle	08		263	260		
Lecanto Middle Total		860	816	761	99	88%
Middle School Total		4,294	3,479	3,450	844	80%
Citrus High	09		376	378		
Citrus High	10		371	350		
Citrus High	11		331	335		
Citrus High	12		370	339		
Citrus High Total		1,741	1,448	1,402	339	81%
Crystal River High	P0		10	3		
Crystal River High	P1		0	1		
Crystal River High	P2		0	2		
Crystal River High	P3		0	0		
Crystal River High	KG		0	0		
Crystal River High	09		366	361		
Crystal River High	10		362	336		
Crystal River High	11		314	305		
Crystal River High	12		273	299		
Crystal River High Total (with PK)		1,477	1,325	1,307	170	88%
Lecanto High	09		438	471		
Lecanto High	10		373	403		
Lecanto High	11		367	350		
Lecanto High	12		398	390		
Lecanto High Total		1,733	1,576	1,614	119	93%
High School Total (with PK)		4,951	4,349	4,323	628	87%

**2017-2018 Enrollment Counts based on Skyward Report
as of 12-18-17**

School Name	Grade	Fish Capacity as of 02/20/17	2017-2018 Projections as of 03/07/17	Enrolled as of 12/18/17	Est Avail Space (Capacity - Enrolled)	Utilization Rate (Enrolled / Capacity)
Academy of Environmental Science	09			44		
Academy of Environmental Science	10			16		
Academy of Environmental Science	11			7		
Academy of Environmental Science	12			0		
Academy of Environmental Science Total**		108		67	41	62%
CREST	PK			0		
CREST	KG			2		
CREST	01			3		
CREST	02			5		
CREST	03			8		
CREST	04			5		
CREST	05			8		
CREST	06			8		
CREST	07			11		
CREST	08			5		
CREST	09			5		
CREST	10			15		
CREST	11			10		
CREST	12			32		
CREST	GD			0		
CREST Total		304		117	187	38%
MycroSchool	09			4		
MycroSchool	10			26		
MycroSchool	11			22		
MycroSchool	12			34		
MycroSchool	30			0		
MycroSchool	GD			0		
MycroSchool Total**		125		86	39	69%
Renaissance/SRMI	06			15		
Renaissance/SRMI	07			20		
Renaissance/SRMI	08			23		
Renaissance/SRMI	09			22		
Renaissance/SRMI	10			14		
Renaissance/SRMI	11			6		
Renaissance/SRMI	12			7		
Renaissance/SRMI Total		266		107	159	40%
Withlacoochee Technical College	PK			0		
Withlacoochee Technical College	KG			0		
Withlacoochee Technical College	08			0		
Withlacoochee Technical College	09			0		
Withlacoochee Technical College	10			0		
Withlacoochee Technical College	11			22		
Withlacoochee Technical College	12			26		
Withlacoochee Technical College	30			24		
Withlacoochee Technical College	31			288		
Withlacoochee Technical College Total		795		360	435	45%
Alternative School Total		1,598		737	861	46%
District Total (PK-12) without Alternative Schools		17,028	14,877	14,968	2,060	88%
District Total with Alternative Schools		18,626		15,705	2,921	84%
Prepared by Department of Planning and Growth Management. Contact 352-746-3960 for questions or clarification.						
FISH numbers fluctuate based on DOE inspection and classification criteria in addition to facility changes.						
Schools identified in red are considered to be at capacity because they are at 90% or above.						
Schools identified in yellow are considered to be at capacity for one or more grade levels.						
Schools in green are not at capacity for any grade level.						
*Students "Co-Enrolled" between the High Schools and WTC are counted within the "Enrollment" totals for each High School. They ARE counted in the "Enrollment" total for WTC as seats taken towards capacity.						
**Please note that the AES and MycroSchool are CCSB Public sponsored Charter Schools.						

Contact Information

First Name: Charles
Last Name: Dixon
Position Title: Director, Planning and Growth Management
Work Phone: 352-746-3960
E-mail: dixonc@citrus.k12.fl.us
Enrollment Plan Link: <http://www.citrus.k12.fl.us/pgm/Plan/Docs.htm>

Controlled Open Enrollment Plan Provisions

A. Eligibility Requirements:

All students shall be eligible to apply to attend and out of zone school unless they have been suspended or expelled from a school within the last six (6) months.

B. Application Process:

1. The application for Controlled Open Enrollment can be obtained from the Citrus County Schools Website for printing or at any of the schools in hard copy.
2. The application is completed and signed by the parent or guardian and submitted to the Planning and Growth Management Department at the District Student Services Center or it can be dropped off at any school site and forwarded to the Department of Planning and Growth Management for processing. It may also be submitted directly from the District Web Site.
3. The Planning and Growth Management Technician will receive the application, assign a tracking number, and attach a review sheet for electronic routing to the school of choice for consideration.
4. The reviewing school administrator will review the information provided by the applicant and the Planning and Growth Management Department. The receiving school administrator may utilize staff to help verify place of residence information provided by the parent/guardian if this level of verification is necessary.
5. The receiving school administrator will check one of the boxes on the review form that best describes the reason for approval or denial of the special attendance request as follows:
6. Approved – Controlled Open Enrollment
7. Approved – Special Program
8. Denied – because the request does not comply with the Citrus County School Board Attendance Zone Student Reassignment Policy / Administrative Guidelines
9. Denied – because the receiving schools projected enrollment exceeds capacity or because the school is in a high growth area and subject to substantial enrollment increases throughout the school year.

10. The application and review form are returned to the Planning and Growth Management Department for a final sign off and distribution to the impacted schools for enrollment purposes, and the parent/guardian is notified.

C. Time period for accepting applications:

Applications will be accepted beginning in Mid-March for the following school year. They will be accepted for at least forty-five (45) days.

D. Method of determining capacity of schools:

Capacity of the schools shall be determined by the Department of Planning and Growth Management at the school level and by the Principal at the grade level. The basis will be the Florida Inventory of School House (FISH) Capacity and class size requirements as determined by the Florida Department of Education and either the projected or actual enrollment, depending on the time of year when the determination is made.

E. Capacity Determination for each District School:

An enrollment report will be posted on the District Web Site that identifies the current projected or actual enrollment at each District School and the utilization rate for each facility.

F. Identification of schools that have not reached capacity:

Schools that have not reached capacity will be identified in green. Schools that have reached capacity will be identified in red and schools where grade level capacity may be exceeded for one or more grades will be identified in yellow.

G. Class Size Standards:

Class size standards shall be as required by the Florida Department of Education. For core curriculum classrooms that are pre-Kindergarten through grade 3, the class size is 18 student stations. For core curriculum classrooms that are grades 4 through 8, the class size is 22 student stations, and for core curriculum classrooms that are grades 9 through 12, the class size is 25 student stations.

H. Lottery procedure for determining student assignment if transfer requests exceed available space:

When the number of applicants exceeds the number of available spaces the names will be placed in a "Random Name Picker" program such as the one found at the following web site <http://www.miniwebtool.com/random-name-picker/> or a similar system where the names are picked using a random process.

I. Provision for a parent to request placement of siblings within the same school:

Siblings residing at the same address will be placed together unless it is determined that placing them in the same educational setting would not be in the child's best interest.

J. Appeals Process:

The appeals process is administered by the Department of Planning and Growth Management. Appeals must be filed after a determination is made by the receiving school principal and must include the reason for the appeal and any supporting documentation.

K. Availability of Transportation:

Students attending an out of zone school may utilize the closest bus stop within the school zone subject to bus capacity. Out of zone transportation is provided for students enrolled in school specific special programs such as the Computer Science Academy at Citrus High School, Health Academy at Crystal River High School and the International Baccalaureate Program at Lecanto High School as approved by the School Board.

L. Method and timeline for notifying a parent of his/her child's placement for the next school year:

Parents/guardians are notified by US Mail within 30 days after a determination is made that the student can be placed in the receiving school of choice.

M. Out of County Students:

Students residing in the District shall not be displaced by a student from another district who is seeking enrollment through the open enrollment provisions.

N. Required Preference Criteria:

Preferential treatment shall be provided for the following students:

1. Dependent children of active duty military personnel whose move resulted from military orders;
2. Children who have moved due to foster care placement in a different school zone;
3. Children who have moved due to a court-ordered change in custody as a result of separation or divorce;
4. Children who have moved due to the serious illness or death of a custodial parent;
5. Students at multiple session schools; and
6. Students residing in the District.

Additional Contact Information:

Information relevant to the School Choice (Controlled Open Enrollment Plan) Process is provided in a central location on the Citrus County School District Department of Planning and Growth Management Web Site:

<http://www.citrus.k12.fl.us/pgm/index.htm>

School specific program information can be found on the individual school websites from the following link:

<http://www.citrus.k12.fl.us/>

Transportation information can be found from the Transportation Department Website from the following link:

<http://www.citrus.k12.fl.us/departments/transportation/default.htm>