

**FINANCIAL STATEMENTS
AND
INDEPENDENT AUDITOR'S REPORT
CITRUS COUNTY DISTRICT SCHOOL BOARD
FIDUCIARY FUNDS [PRIVATE-PURPOSE TRUST FUNDS
AND AGENCY FUNDS (INTERNAL ACCOUNTS)]
CITRUS COUNTY, FLORIDA**

JUNE 30, 2019

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AND
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CITRUS COUNTY, FLORIDA

JUNE 30, 2019

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FIDUCIARY FUNDS [PRIVATE-PURPOSE TRUST FUNDS
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CITRUS COUNTY, FLORIDA

JUNE 30, 2019

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INDEPENDENT AUDITOR'S REPORT

Citrus County District School Board
Citrus County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of Citrus County District School Board's (the District) [Private-Purpose Trust Funds (Statement of Fiduciary Net Position and Statement of Changes in Fiduciary Net Position) and Agency Funds (Statement of Fiduciary Net Position) (Internal Accounts)] as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the District's Fiduciary Funds as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Certified Public Accountants

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MEMBERS OF AMERICAN AND FLORIDA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS
MEMBER OF AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS PRIVATE COMPANIES AND S.E.C. PRACTICE SECTIONS

INDEPENDENT AUDITOR'S REPORT

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Fiduciary Funds of the District, as of June 30, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1 to the financial statements, the accompanying financial statements include only the fiduciary net position and the changes of fiduciary net position of the Fiduciary Funds. The financial statements do not include other financial activities of the District and, accordingly, do not purport to, and do not present the fiduciary net position, or changes therein, of the District in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's Fiduciary Funds. The information listed in the table of contents as supplementary information, consisting of the Schedules of Changes in Assets and Liabilities, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the District's Fiduciary Funds and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the District's Fiduciary Funds or to the District's Fiduciary Fund's themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedules of Changes in Assets and Liabilities are fairly stated in all material respects in relation to the District's Fiduciary Funds as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated January 23, 2020, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



January 23, 2020
Ocala, Florida

STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA

ASSETS

	Agency Funds	Private- Purpose Trust Fund
Assets		
Cash and Cash Equivalents	\$ 2,838,014	\$ 155,604
Accounts Receivable, Net	71,040	-
Inventory	5,777	-
Total Assets	<u><u>2,914,831</u></u>	<u><u>155,604</u></u>

LIABILITIES

Liabilities		
Accounts Payable	173,827	-
Assets Held for Others	2,741,004	155,604
Total Liabilities	<u><u>2,914,831</u></u>	<u><u>155,604</u></u>
Net Position	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

See accompanying note.

**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

ASSETS		
Additions		Private-Purpose Trust Fund
Contributions:		
Individuals and Organizations		\$ 82,605
Total Additions		<u>82,605</u>
Deductions		
Scholarships Awarded		<u>(50,247)</u>
Total Deductions		<u>(50,247)</u>
Change in Net Position		32,358
Net Position, July 1, 2018		<u>123,246</u>
Net Position, June 30, 2019		<u><u>\$ 155,604</u></u>

See accompanying note.

**NOTE TO FINANCIAL STATEMENTS
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Note 1 - Summary of Significant Accounting Policies

The financial statements of the Fiduciary Funds [Private-Purpose Trust Funds and Agency Funds (Internal Accounts)] of Citrus County District School Board (the District) have been prepared to conform to generally accepted accounting principles, as applied to governmental units. The Governmental Accounting Standards Board is the accepted standard setting body for establishing governmental accounting and financial reporting principles. Pursuant to Florida Statutes, Section 1001.51(11)(f), the Superintendent of schools is responsible for keeping records and accounts of all financial transactions in the manner prescribed by the State Board of Education. The following is a summary of the more significant of these policies:

Reporting Entity

The accompanying financial statements include the effects of activity relating exclusively to the Fiduciary Funds [Private-Purpose Trust Funds and Agency Funds (Internal Accounts)] of the schools within the District. The financial statements do not include other financial activities of the District. Therefore, the accompanying financial statements do not purport to, and do not, present the net position, or changes therein, of the District in accordance with accounting principles generally accepted in the United States of America.

The Fiduciary Funds are also included in the financial reporting entity of the District.

Within the Fiduciary Funds, the District reports the following fiduciary fund types:

- *Private-Purpose Trust Fund*—to account for various endowments, the earnings of which are held in trust for scholarships to students from Withlacoochee Technical College. In the current year, the scholarship funds from Citrus High School were transferred to the District.
- *Agency Funds*—to account for resources of the schools' internal funds, which are used to administer monies, collected at the District's schools in connection with student, athletic, class, and club activities. The fund is made up of all of the internal account activity of the District's twenty-three elementary, middle, and high schools, as well as other internal accounts for special schools and programs, and are unbudgeted public funds under the control and supervision of the District, with individual school principals having day-to-day responsibility over their respective schools, as required by the Red Book.

The collection and disbursement of internal accounts is performed in accordance with Florida Statutes, School Board rules, and the Financial and Program Cost Accounting and Reporting for Florida Schools manual, published by the Florida Department of Education.

The District accounts for student activity funds in an agency fund because the fund is custodial in nature and does not measure the results of operations.

Measurement Focus and Basis of Accounting

The accompanying financial statements are presented on the accrual basis of accounting.

**NOTE TO FINANCIAL STATEMENTS
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Cash and Cash Equivalents

Cash deposits and certificates of deposits are held by banks qualified as public depositories under Florida law. All deposits and certificates of deposits are insured by federal depository insurance and/or collateralized with securities held in Florida's multiple financial institution collateral pool as required by Chapter 280, Florida Statutes; thus, all bank balances of the Student Activity Funds of the District are fully-insured or collateralized.

Accounts Receivable

The majority of the accounts receivables are recorded for tuition/fees and facility use that are earned and unpaid as of year-end. An allowance for uncollectible accounts was recorded for Withlacoochee Technical College receivables in the amount of \$44,847.

Inventory

Inventory consists of various school supplies and is reported at cost under the first-in first-out method.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Actual results could differ from those estimates.

SUPPLEMENTARY INFORMATION

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

	Citrus High School			
	Cash			Cash
	Balances	Additions	Deductions	Balances
	July 1, 2018			June 30, 2019
Athletics	\$ 86,290	\$ 335,228	\$ (343,046)	\$ 78,472
Music	64	85,154	(83,514)	1,704
Classes	3,521	34,494	(27,659)	10,356
Clubs	61,229	155,796	(152,709)	64,316
Departments	6,992	800	(1,587)	6,205
Trusts	18,695	25,762	(28,575)	15,882
General	25,414	36,412	(30,504)	31,322
Total Cash	<u>\$ 202,205</u>	<u>\$ 673,646</u>	<u>\$ (667,594)</u>	208,257
Accounts Receivable	5,171	-	(5,171)	-
Inventory	-	-	-	-
Accounts Payable	-	(13,635)	-	<u>(13,635)</u>
Assets Held for Others				<u>\$ 194,622</u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Crystal River High School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Athletics	\$ 99,250	\$ 293,181	\$ (241,626)	\$ 150,805
Music	6,408	18,237	(22,928)	1,717
Classes	86,164	155,514	(144,628)	97,050
Clubs	74,600	108,801	(152,210)	31,191
Departments	10,930	2,566	(1,104)	12,392
Trusts	24,566	35,472	(25,536)	34,502
General	26,655	46,801	(17,522)	55,934
Total Cash	<u><u>\$ 328,573</u></u>	<u><u>\$ 660,572</u></u>	<u><u>\$ (605,554)</u></u>	383,591
Accounts Receivable	-	2,502	-	2,502
Inventory	-	-	-	-
Accounts Payable	(37,908)	(86,474)	37,908	<u>(86,474)</u>
Assets Held for Others				<u><u>\$ 299,619</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Lecanto High School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Athletics	\$ 102,145	\$ 290,184	\$ (280,711)	\$ 111,618
Music	6,231	96,399	(99,042)	3,588
Classes	11,824	18,820	(18,025)	12,619
Clubs	42,816	146,734	(134,945)	54,605
Departments	37,000	54,880	(56,910)	34,970
Trusts	28,730	28,118	(35,383)	21,465
General	19,464	50,914	(39,922)	30,456
Total Cash	<u><u>\$ 248,210</u></u>	<u><u>\$ 686,049</u></u>	<u><u>\$ (664,938)</u></u>	269,321
Accounts Receivable	-	980	-	980
Inventory	-	-	-	-
Accounts Payable	-	(21,970)	-	<u>(21,970)</u>
Assets Held for Others				<u><u>\$ 248,331</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Citrus Springs Middle School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Athletics	\$ 8,662	\$ 20,617	\$ (16,382)	\$ 12,897
Music	597	2,999	(2,998)	598
Classes	2,285	17,770	(11,555)	8,500
Clubs	2,338	2,815	(2,262)	2,891
Departments	10,554	3,147	(2,576)	11,125
Trusts	7,667	38,893	(37,004)	9,556
General	16,414	25,087	(22,790)	18,711
Total Cash	<u><u>\$ 48,517</u></u>	<u><u>\$ 111,328</u></u>	<u><u>\$ (95,567)</u></u>	64,278
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	(4,119)	-	<u>(4,119)</u>
Assets Held for Others				<u><u>\$ 60,159</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Crystal River Middle School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Athletics	\$ 20,769	\$ 36,262	\$ (33,293)	\$ 23,738
Music	8,771	10,340	(9,439)	9,672
Classes	19,545	27,989	(25,488)	22,046
Clubs	13,247	9,398	(12,011)	10,634
Departments	18,748	25,530	(26,999)	17,279
Trusts	12,688	19,247	(20,246)	11,689
General	38,228	29,798	(29,554)	38,472
Total Cash	<u><u>\$ 131,996</u></u>	<u><u>\$ 158,564</u></u>	<u><u>\$ (157,030)</u></u>	133,530
Accounts Receivable	160	-	(160)	-
Inventory	1,643	2,879	(1,643)	2,879
Accounts Payable	(5,246)	(7,123)	5,246	<u>(7,123)</u>
Assets Held for Others				<u><u>\$ 129,286</u></u>

See accompanying note.

SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA

Inverness Middle School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Athletics	\$ 17,677	\$ 32,447	\$ (32,440)	\$ 17,684
Music	6,513	9,368	(15,039)	842
Classes	7,259	4,991	(4,570)	7,680
Clubs	33,335	53,785	(44,673)	42,447
Departments	3,459	27,000	(22,260)	8,199
Trusts	6,215	11,328	(10,172)	7,371
General	26,658	24,610	(24,315)	26,953
Total Cash	<u><u>\$ 101,116</u></u>	<u><u>\$ 163,529</u></u>	<u><u>\$ (153,469)</u></u>	111,176
Accounts Receivable	421	220	(421)	220
Inventory	-	-	-	-
Accounts Payable	-	(2,665)	-	<u>(2,665)</u>
Assets Held for Others				<u><u>\$ 108,731</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Lecanto Middle School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Athletics	\$ 28,948	\$ 58,359	\$ (44,661)	\$ 42,646
Music	1,856	15,623	(13,418)	4,061
Classes	8,412	37,461	(30,156)	15,717
Clubs	19,165	44,619	(43,006)	20,778
Departments	5,755	7,550	(9,797)	3,508
Trusts	6,372	38,786	(38,225)	6,933
General	9,767	37,001	(21,806)	24,962
Total Cash	<u><u>\$ 80,275</u></u>	<u><u>\$ 239,399</u></u>	<u><u>\$ (201,069)</u></u>	118,605
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	(3,454)	-	<u>(3,454)</u>
Assets Held for Others				<u><u>\$ 115,151</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

	Central Ridge Elementary School			
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Classes	\$ 1,821	\$ 4,717	\$ (4,695)	\$ 1,843
Clubs	6,015	7,055	(120)	12,950
Departments	2,689	3,080	(3,617)	2,152
Trusts	7,549	8,308	(9,993)	5,864
General	23,513	10,418	(13,328)	20,603
Total Cash	<u>\$ 41,587</u>	<u>\$ 33,578</u>	<u>\$ (31,753)</u>	43,412
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	(735)	(1,534)	735	<u>(1,534)</u>
Assets Held for Others				<u>\$ 41,878</u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Citrus Springs Elementary School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Music	\$ 1,110	\$ -	\$ -	\$ 1,110
Classes	16	12,234	(11,213)	1,037
Clubs	5,832	6,604	(5,438)	6,998
Departments	3,875	1,386	(1,800)	3,461
Trusts	4,916	3,549	(3,975)	4,490
General	25,954	15,496	(13,352)	28,098
Total Cash	<u>\$ 41,703</u>	<u>\$ 39,269</u>	<u>\$ (35,778)</u>	45,194
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	(1,970)	-	(1,970)
Assets Held for Others				<u>\$ 43,224</u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Crystal River Primary School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Music	\$ 349	\$ 527	\$ (214)	\$ 662
Classes	3,059	1,753	(1,760)	3,052
Clubs	1,420	1,812	(1,054)	2,178
Departments	4,827	738	(3,043)	2,522
Trusts	5,079	5,374	(5,524)	4,929
General	33,411	9,361	(7,225)	35,547
Total Cash	<u><u>\$ 48,145</u></u>	<u><u>\$ 19,565</u></u>	<u><u>\$ (18,820)</u></u>	48,890
Accounts Receivable	-	-	-	-
Inventory			-	-
Accounts Payable	-	(352)	-	<u>(352)</u>
Assets Held for Others				<u><u>\$ 48,538</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

	Floral City Elementary School			
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Classes	\$ 7,900	\$ 13,906	\$ (12,681)	\$ 9,125
Clubs	595	147	(234)	508
Departments	505	521	(827)	199
Trusts	1,292	2,868	(2,449)	1,711
General	14,356	13,270	(13,054)	14,572
Total Cash	<u>\$ 24,648</u>	<u>\$ 30,712</u>	<u>\$ (29,245)</u>	26,115
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	(1,051)	-	<u>(1,051)</u>
Assets Held for Others				<u>\$ 25,064</u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Forest Ridge Elementary School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Music	\$ 846	\$ 1,282	\$ (715)	\$ 1,413
Classes	6,437	22,831	(21,628)	7,640
Clubs	4,610	4,927	(4,319)	5,218
Departments	4,849	876	(1,045)	4,680
Trusts	10,006	1,403	(1,037)	10,372
General	39,631	23,074	(12,968)	49,737
Total Cash	<u><u>\$ 66,379</u></u>	<u><u>\$ 54,393</u></u>	<u><u>\$ (41,712)</u></u>	79,060
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	(4,848)	-	<u>(4,848)</u>
Assets Held for Others				<u><u>\$ 74,212</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Hernando Elementary School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Classes	\$ 1,240	\$ 3,835	\$ (3,835)	\$ 1,240
Clubs	8,027	1,245	(2,767)	6,505
Departments	2,533	585	(2,687)	431
Trusts	8,314	11,357	(9,011)	10,660
General	28,584	21,472	(16,005)	34,051
Total Cash	<u>\$ 48,698</u>	<u>\$ 38,494</u>	<u>\$ (34,305)</u>	52,887
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	(337)	-	<u>(337)</u>
Assets Held for Others				<u>\$ 52,550</u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Homosassa Elementary School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Music	\$ 760	\$ 626	\$ (213)	\$ 1,173
Classes	1,058	1,406	(1,616)	848
Clubs	6,292	30	(78)	6,244
Departments	3,859	-	(238)	3,621
Trusts	21,447	6,944	(5,727)	22,664
General	11,161	14,535	(17,206)	8,490
Total Cash	<u><u>\$ 44,577</u></u>	<u><u>\$ 23,541</u></u>	<u><u>\$ (25,078)</u></u>	43,040
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	-	-	-
Assets Held for Others				<u><u>\$ 43,040</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Inverness Primary School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Music	\$ 412	\$ 108	\$ -	\$ 520
Classes	6,613	4,761	(4,602)	6,772
Clubs	890	1,052	(1,020)	922
Departments	2,353	1,108	(1,162)	2,299
Trusts	6,274	34,734	(29,459)	11,549
General	40,659	31,001	(37,649)	34,011
Total Cash	<u>\$ 57,201</u>	<u>\$ 72,764</u>	<u>\$ (73,892)</u>	56,073
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	(194)	-	(194)
Assets Held for Others				<u>\$ 55,879</u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Lecanto Primary School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Music	\$ 114	\$ 65	\$ -	\$ 179
Classes	622	17,481	(16,906)	1,197
Clubs	8,839	4,477	(2,098)	11,218
Departments	3,043	312	(789)	2,566
Trusts	2,451	657	(1,429)	1,679
General	5,833	5,488	(4,000)	7,321
Total Cash	<u><u>\$ 20,902</u></u>	<u><u>\$ 28,480</u></u>	<u><u>\$ (25,222)</u></u>	24,160
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	(133)	-	<u>(133)</u>
Assets Held for Others				<u><u>\$ 24,027</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Pleasant Grove Elementary School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Classes	\$ 8,331	\$ 7,403	\$ (7,964)	\$ 7,770
Clubs	12,133	7,688	(7,900)	11,921
Departments	12,445	6,154	(4,376)	14,223
Trusts	21,395	31,975	(33,467)	19,903
General	17,749	11,239	(11,597)	17,391
Total Cash	<u>\$ 72,053</u>	<u>\$ 64,459</u>	<u>\$ (65,304)</u>	71,208
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	(1,645)	-	<u>(1,645)</u>
Assets Held for Others				<u>\$ 69,563</u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Rock Crusher Elementary School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Music	\$ 1,146	\$ 1,926	\$ (1,601)	\$ 1,471
Classes	8,245	30,439	(31,181)	7,503
Clubs	1,348	2,277	(2,628)	997
Departments	2,344	414	(687)	2,071
Trusts	4,875	2,106	(4,300)	2,681
General	67,890	10,010	(3,558)	74,342
Total Cash	<u><u>\$ 85,848</u></u>	<u><u>\$ 47,172</u></u>	<u><u>\$ (43,955)</u></u>	89,065
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	(2,186)	-	<u>(2,186)</u>
Assets Held for Others				<u><u>\$ 86,879</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Crest School				
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Classes	\$ 1,943	\$ 1,105	\$ (1,919)	\$ 1,129
Clubs	547	817	(1,268)	96
Trusts	24,248	12,760	(3,205)	33,803
General	13,769	7,491	(14,605)	6,655
Total Cash	<u>\$ 40,507</u>	<u>\$ 22,173</u>	<u>\$ (20,997)</u>	41,683
Accounts Receivable	-	-	-	-
Inventory	-	-	-	-
Accounts Payable	-	(850)	-	<u>(850)</u>
Assets Held for Others				<u><u>\$ 40,833</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

	Marine Science Station			
	Cash Balances July 1, 2018	Additions	Deductions	Cash Balances June 30, 2019
Classes	\$ 23,657	\$ 44,982	\$ (35,031)	\$ 33,608
Clubs	106	-	-	106
Trusts	6,408	9,581	(12,011)	3,978
General	<u>10,195</u>	<u>56,121</u>	<u>(41,016)</u>	25,300
Total Cash	<u><u>\$ 40,366</u></u>	<u><u>\$ 110,684</u></u>	<u><u>\$ (88,058)</u></u>	62,992
Accounts Receivable	9,240	9,240	(9,240)	9,240
Inventory	-	-	-	-
Accounts Payable	-	(18,895)	-	<u>(18,895)</u>
Assets Held for Others				<u><u>\$ 53,337</u></u>

See accompanying note.

**SCHEDULE OF CHANGES IN ASSETS AND LIABILITIES
FOR THE YEAR ENDED JUNE 30, 2019
CITRUS COUNTY DISTRICT SCHOOL BOARD
CITRUS COUNTY, FLORIDA**

Withlacoochee Technical College

	Cash Balances July 1, 2018	Additions	Deductions	Transfer		Cash Balances June 30, 2019
				In	(Out)	
Classes	\$ 25,732	\$ 1,113,147	\$ (1,110,431)	\$ 129	\$ (2,758)	\$ 25,819
Clubs	34,867	16,325	(5,594)	796	(1,770)	44,624
Trusts	29,820	207,181	(182,376)	7,352	(6,000)	55,977
General	682,428	722,588	(668,393)	3,752	(1,318)	739,057
Total Cash	<u>\$ 772,847</u>	<u>\$ 2,059,241</u>	<u>\$ (1,966,794)</u>	<u>\$ 12,029</u>	<u>\$ (11,846)</u>	865,477
Accounts Receivable	90,115	17,735	(4,905)	-	-	102,945
Allowance	(28,529)	(16,318)	-	-	-	(44,847)
Inventory	2,886	2,898	(2,886)	-	-	2,898
Accounts Payable	-	(392)	-	-	-	(392)
Assets Held for Others	-	-	-	-	-	<u>926,081</u>
Private Purpose Trust Fund	123,246	82,605	(50,247)	-	-	<u>155,604</u>
Assets Held for Others						<u>\$ 1,081,685</u>

See accompanying note.

OTHER REPORTS

**INDEPENDENT REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Citrus County District School Board
Citrus County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the [Private-Purpose Trust Funds (Statement of Fiduciary Net Position and Statement of Changes in Fiduciary Net Position) and Agency Funds (Statement of Fiduciary Net Position) (Internal Accounts)] of the Citrus County School Board District (the District) as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Fiduciary Funds of the District and have issued our report thereon dated January 23, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Districts' internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency in internal control, described in the accompanying schedule of findings and other matters that we consider to be a significant deficiency as 2013-001.

Certified Public Accountants

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Laurel Ridge Professional Center • 2347 S.E. 17th Street • Ocala, Florida 34471 • (352) 732-3872
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MEMBERS OF AMERICAN AND FLORIDA INSTITUTES OF CERTIFIED PUBLIC ACCOUNTANTS
MEMBER OF AMERICAN INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS PRIVATE COMPANIES AND S.E.C. PRACTICE SECTIONS

**INDEPENDENT REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*.

District's Response to Findings

The District's response to the findings identified in our audit is described in the accompanying District Response Letter. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in blue ink, reading "Purvis Gray".

January 23, 2020
Ocala, Florida

**SCHEDULE OF FINDINGS AND OTHER MATTERS
CITRUS COUNTY DISTRICT SCHOOL BOARD
FOR THE YEAR ENDED JUNE 30, 2019**

Significant Deficiencies

2013-001

Finding - Lack of Segregation of Duties

Because of a limited number of personnel, school employees who maintain accounting records also handle cash collections, cosign checks, and reconcile bank statement balances to the accounting records. Consequently, the possibility exists that unintentional or intentional errors or irregularities could exist and not be promptly detected.

Recommendation

Internal control over cash transactions would be strengthened if these duties were separated among employees. While we acknowledge that personnel may not always be available to permit such a separation of employee duties and responsibilities, we think it is important that you are made aware of this condition. We noted that some principals are reviewing bank reconciliations in order to help compensate for the lack of segregation of duties. We continue to encourage all principals to perform this review process. We also encourage the District to implement a District level employee to complete bank statement reviews for each school and related accounts.

Other Matters

In addition to the significant deficiencies described above, our audit procedures disclosed the following immaterial instances of non-compliance at various schools, which were presented to management for consideration. For schools that are not specifically identified, our audit procedures did not disclose other conditions that we feel should be brought to your attention.

Chapter 8, Section III of the Florida Department of Education's "Red Book" provides standards, practices, and procedures for Districts to govern internal accounts. Our audit procedures included the review of cash receipts and disbursements. We noted several instances of non-compliance with these standards, practices, and procedures as they related to the transactions of cash receipts and disbursements.

We recommend that the District's management continue to monitor and train accounting staff at the schools to ensure compliance with the Red Book's standards.



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

THOMAS KENNEDY
DISTRICT 1

VIRGINIA BRYANT
DISTRICT 2

DOUGLAS A. DODD
DISTRICT 3

SANDRA COUNTS
DISTRICT 4

LINDA B. POWERS
DISTRICT 5

January 23, 2020

Purvis, Gray & Company, L.L.P.
Attn: Helen Y. Painter
2347 SE 17th Street
Ocala, Florida 34471
Re: Citrus County Schools' Internal Account Audit

Dear Ms. Painter:

Regarding the above-referenced Audit, the District's Response is as follows:

Significant Deficiencies

2013-001 - Lack of Segregation of Accounting Duties

District's Response – The District acknowledges that due to staffing levels, duties cannot always be adequately separated. The District provides a compensating control of review to help mitigate any control issues. The District has established procedures where the Internal Accounts Manager will review the bank statements from the schools monthly. In addition, the principals are required to sign off that they have reviewed the bank reconciliations monthly.

OTHER MATTERS – Immaterial instances

District's Response – The District will continue to reiterate standards, practices and procedures based on the Florida Department of Education's "Red Book" at annual trainings and through monthly e-mails to Bookkeepers.

Respectfully,

Tammy Wilson
Director of Finance