

Inverness, Florida
July 9, 2019

An Administrative Hearing and Regular Meeting were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, July 9, 2019. Present: Sandra "Sam" Himmel – Superintendent; Thomas Kennedy – Chairman; Sandra Counts – Vice Chairman; School Board Members: Virginia Bryant, Douglas A. Dodd and Linda B. Powers.

ADMINISTRATIVE HEARING

The Administrative Hearing was opened at 3:08 p.m.

Upon motions made, seconded and approved, an expulsion was directed in Case # 19-116 and 19-120.

The Administrative Hearing was closed at 3:40 p.m.

REGULAR MEETING

Chairman Kennedy opened the Regular Meeting at 4:01 p.m. Virginia Bryant had opening exercises and introduced John Edel, Chorus teacher at Citrus High School and a group of students who recently traveled to Hawaii and represented the State of Florida in a Music Salute to celebrate the 75th Anniversary of the end of WW2. Mr. Edel thanked the Board for their support of the Arts. The students, under the direction of Mr. Edel, performed a Hawaiian song and the National Anthem, followed by the Pledge of Allegiance to the Flag of the United States of America.

ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

Chairman Kennedy announced that the following items were added to the agenda for good cause: V. SCHOOL SUPPORT SERVICES, JONNY BISHOP B. Human Resources, Suzy Swain, 7) Approve William Lance Fletcher, Jr. as Supervisor of Educational Technology. Douglas Dodd moved to Adopt the Agenda as Recommended by Superintendent as amended; seconded by Sandra Counts and carried unanimously.

CITIZEN COMMENTS

None.

APPROVE CONSENT AGENDA - ATTACHMENT-A (Recognition of donations)

Virginia Bryant moved to approve the Consent Agenda; seconded by Linda Powers and carried unanimously. The Executive Secretary to the School Board read the donations into the record.

EDUCATIONAL SERVICES, SCOTT HEBERT

- A. Approved the Citrus County Health Services Program Contract

Virginia Bryant moved to approve the Citrus County Health Services Program Contract; seconded by Sandra Counts and carried unanimously.

- B. Approved Additional Wording to the 2018-2020 School Health Services Plan Regarding Behavioral Health Services

Linda Powers moved to approve the Additional Wording to the 2018-2020 School Health Services Plan regarding Behavioral Health Services; seconded by Sandra Counts and carried unanimously.

- C. Approved Contract with Achievement Rehabilitation through Therapeutic Intervention for Physical, Occupational and Speech/Language Therapies

Sandra Counts moved to approve the Contract with Achievement Rehabilitation through Therapeutic Intervention for Physical, Occupational and Speech/Language Therapies; seconded by Sandra Counts. Douglas Dodd stated, prior to discussing the matter, he wanted to inform the Board and the general public that he perceived a potential conflict of interest in that his wife, Laura C. Dodd, is a part-time contractual employee of Achievement Rehab, and as such he would abstain from voting pursuant to Florida Statute 112.3143. Linda Powers asked Lynn Kirby, Director of Exceptional Student Education, to clarify some questions she had regarding specific sections of the contract. Mrs. Kirby provided information on the speech and language services provided to private schools. She also spoke about Medicaid support and explained there were specific qualifications in order to receive Medicaid funding. Mrs. Kirby also talked about the difference between the contractual pay and direct hire pay. She stated she would prefer Citrus County School employees to provide services for the students but there has not been much success in getting direct hires. She added that she had been trying to work with the Citrus County Education Association to increase the supplement amount for district School Psychologists and Speech and Language Pathologists. After much discussion, a vote was taken and carried 4 – 0. After the vote, Mrs. Kirby introduced Gary Percy as the new Coordinator of Exceptional Student Education.

- D. Approved Contract with Jessica Harris Interpreting Services, Inc.

Linda Powers moved to approve Contract with Jessica Harris Interpreting Services, Inc.; seconded by Virginia Bryant and carried unanimously.

- E. Approved Contract with Gardner Audiology for Audiological Services

Douglas Dodd moved to approve the Contract with Gardner Audiology for Audiological Services; seconded by Sandra Counts and carried unanimously.

F. Approved Contract for A. Choto Physical Therapy, LLC

Sandra Counts moved to approve Contract for A. Choto Physical Therapy, LLC; seconded by Linda Powers and carried unanimously.

G. Approved Contract for Shelton Speech Therapy Services, LLC

Virginia Bryant moved to approve Contract for Shelton Speech Therapy Services, LLC; seconded by Douglas Dodd and carried unanimously.

I. Approved of the Mental Health Assistance Allocation Plan 2019-2020

Linda Powers moved to approve the Mental Health Assistance Allocation Plan 2019-2020; seconded by Virginia Bryant. Douglas Dodd had questions about two programs in the plan, "School Connect" and "Teen Safety Matters". Jennifer Greco, Coordinator of District Student Services, explained those were new programs to the district and gave a brief overview of each program. Discussion ensued on the need for resources for all levels; elementary, middle and high schools. Ms. Greco provided answers to all questions and concerns of the Board. A vote was taken and carried unanimously.

Chairman Kennedy recessed the Regular Meeting at 5:00 p.m. and opened the Public Hearing.

PUBLIC HEARING

A. Approved/Adopted the revision of Policy 4.72 Homeless Students

Chuck Dixon, Director of Planning and Growth Management, asked for approval of the revision of Policy 4.72 Homeless Students. Chairman Kennedy called for public input. There being none, Douglas Dodd moved to approve the revision of Policy 4.72 Homeless Students; seconded by Sandra Counts and carried unanimously.

B. Approved the 2019-2020 Code of Student Conduct

Chairman Kennedy called for public input. There being none, Virginia Bryant moved to approve the 2019-2020 Code of Student Conduct; seconded by Linda Powers. Douglas Dodd inquired about how to access the Code of Student Conduct (COSC) and if it would be available digitally or in hard copies. Kit Humbaugh, Director of Student Services, explained that it was going to be available digitally and there would be hard copies available upon request. After some discussion, a vote was taken and carried unanimously.

Chairman Kennedy closed the Public Hearing at 5:06 p.m. and reopened the Regular Meeting.

SCHOOL SUPPORT SERVICES, JONNY BISHOP

B. Human Resources, Suzy Swain

1) Approved Instructional and Support Recommendations

Suzy Swain, Director of Human Resources, asked for approval of Instructional and Support Recommendations. Virginia Bryant asked about the School Safety Guardians. Ms. Swain shared the district would be starting with nine Guardians and all had passed their training, background and screenings. After a brief discussion, Linda Powers moved to approve the Instructional and Support Recommendations; seconded by Sandra Counts and carried unanimously.

- 2) Approved William Lance Fletcher, Jr. as Supervisor of Educational Technology

Douglas Dodd moved to approve William Lance Fletcher, Jr. as Supervisor of Educational Technology; seconded by Sandra Counts and carried unanimously.

BUDGET UPDATE

Tammy Wilson, Director of Finance, provided a brief budget update. She shared information on property values and stated that the 2018-2019 fourth calculation to the June 1st estimate, the values had increased some. Ms. Wilson believes that the property values should increase even more next year because of the Gas plant. She was hoping to have the second calculation in within the next couple of weeks and have it ready to bring to the July 30th meeting for the approval of the Tentative Budget and the Final Budget will be brought to the September 10th board meeting for approval.

ATTORNEY, LEGAL MATTERS

None

APPROVE MINUTES

Virginia Bryant moved to approve the minutes from the Administrative Hearing, and Regular Meeting of June 11, 2019, the Special Meeting and Workshop of June 25, 2019; seconded by Sandra Counts and carried unanimously.

CITIZEN COMMENTS

None

ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Douglas Dodd mentioned he attended his last Value Adjustment Board (VAB) meeting and that Sandra Counts was appointed to represent the School Board of Citrus County at all future VAB meetings. He also went to a School Safety Guardian training and was very pleased with what he saw. Mr. Dodd shared that as a member of the Marjory Stoneman Douglass Public Safety Commission, he was asked to do presentations for different groups. He did a presentation for the Florida School Board Association on the review of the report of the Marjory Stoneman Douglass Public Safety Commission. He shared that he was interested in doing a presentation in Citrus County, possibly at the Curtis Peterson Auditorium. He believes the more the district and community knows about school safety matters the better.

Linda Powers thanked all the staff that presented at the board meeting. She said it was a lot of great information, very understandable.

Sandra Counts thanked Douglas Dodd for his presentation at the Florida School Board Association, Joint Conference in Tampa and welcomes it in Citrus County. She mentioned the School Improvement Plan was on her agenda for this month and would be visiting her schools to support them.

Chairman Kennedy thanked Amy Crowell, Director of Research and Accountability, John Mullen, Coordinator of Research and Accountability and Stephanie Gardner, Supervisor, Student Achievement Data, for all their hard work. Mr. Kennedy thanked Kathy Androski, Director of Educational Technology and Lindsay Blair, Public Information and Communications Officer and all others involved for their work on updating the District's webpage. He thought it was a very rich looking page with a lot of information. He thanked the schools and the district departments for adding information to the webpage so it that it stayed updated. Mr. Kennedy spoke about having a traveling workshop hopefully in September and asked the Board members to start thinking about what they would like to focus on at the schools.

ADJOURNMENT

Chairman Kennedy adjourned the Regular Meeting at 5:32 p.m.

Thomas Kennedy
Chairman

Sandra Himmel
Superintendent

ATTACHMENT – A

IV. EDUCATIONAL SERVICES, SCOTT HEBERT

- H. Approved Purchase of Achieve3000 Site Licenses for the Intensive Reading students at CREST and the four Middle Schools and three High Schools for the 2019-2020 School Year
- J. Approved of the 2018-2019 Equity and Access Report Update

V. SCHOOL SUPPORT SERVICES, JONNY BISHOP

- A. Construction, Facilities & Maintenance, Eric Stokes
 - 1) Approved the Professional Service Agreement for the Lecanto Middle School Fire Alarm System Upgrade
 - 2) Approved Pre-Qualification of Contractors for Educational Facilities
 - 3) Approved the Professional Service Agreement for the Inverness Middle School Intercom System Upgrade
- B. Human Resources, Suzy Swain
 - 2) Approved Melanie Howard as Assistant Principal at Floral City Elementary School
 - 3) Approved New Job Description for Supervisor of School Health
 - 4) Approved New Job Description for Student Health Facilitator

- 5) Approved the Part-time Evening and Criminal Justice Instructors for WTC for the 2019-2020 School Year
- 6) Approved the Athletic/Other Supplements for 2019-2020

VI. FINANCE, MIKE MULLEN

- A. Approved the Carpet Cleaning at CREST valued at \$1,500 from Triple-C Systems
- B. Approved the \$1,000 donation to Citrus High School from the Kiwanis Club of Inverness
- C. Approved the \$1,000 donation to Citrus High School from JM Gibson Mechanical
- D. Approved the \$3,000 grant to Crystal River High School from the Arnold and Diane A. Ross Fund
- E. Approved the \$1,000 donation to Crystal River High from Crystal Motor Car Co, Inc.
- F. Approved the \$500 donation to Crystal River High School from Sam's Mobile Home Services, LLC
- G. Approved the \$1,200 donation to Withlacoochee Technical College from Citrus County Cruisers, Inc.
- H. Approved the \$2,000 donation to Withlacoochee Technical College from Citrus Hills Women's Club, Inc.
- I. Approved the \$500 donation to Withlacoochee Technical College from the Ladies Auxiliary, Knights of Columbus, Abbot Francis Sadlier Council #6168
- J. Approved the \$1,000 donation to Withlacoochee Technical College from the Citrus County Chamber of Commerce, Business Women's Alliance
- K. Approved the \$1,375 donation to Withlacoochee Technical College from the WREC Educational Foundation, Inc,
- L. Approved the \$1,000 donation to Withlacoochee Technical College from the Rotary Club of Inverness Charitable Foundation, Inc.
- M. Approved the donation of various items with an estimated value of \$1,500 to Withlacoochee Technical College from Duke Energy
- N. Approved the \$3,000 donation to Withlacoochee Technical College from the Citrus County Veterans Coalition
- O. Approved the \$1,250 donation to Withlacoochee Technical College from WREC Education Foundation, Inc.
- P. Approved Award of Bid 2019-37 Lubricants
- Q. Approved Award of Bid 2019-45 Solid Waste Disposal and Roll Off
- R. Approved Award of Bid 2019-46 Plumbing Services to Don's Plumbing
- S. Approved the Advertisement of the 2019-2020 Tentative Budget for Public Hearing to be held on July 30, 2019 at 5:30 p.m.
- T. Approved Budget Amendment #9 May 2019

VII. INFORMATIONAL ITEMS

- A. May 2019 Cash and Investment Report
- B. Financial Statements as of May 2019