

Inverness, Florida  
May 14, 2019

An Administrative Hearing, Regular Meeting and Public Hearing were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, May 14, 2019. Present: Sandra "Sam" Himmel – Superintendent; Thomas Kennedy – Chairman; Sandra Counts – Vice Chairman; School Board Members: Virginia Bryant, Douglas A. Dodd and Linda B. Powers. Also in attendance, R. Wesley Bradshaw, School Board Attorney.

### **ADMINISTRATIVE HEARING**

The Administrative Hearing was opened at 2:30 p.m.

Upon motions made, seconded and approved, an expulsion was directed in Case No. 19-102, 19-107, 19-108 and 19-109

The Administrative Hearing was closed at 3:08 p.m.

### **CLOSED SAFETY/SECURITY SESSION (pursuant to Florida Statute 281.301)**

The Closed Safety/Security Session was opened at 3:31 p.m. pursuant to Florida Statute 281.301 and the room was cleared with the exception of appropriate designated personnel.

The Closed Safety/Security Session was closed at 3:58 p.m.

### **REGULAR MEETING**

Chairman Kennedy opened the Regular Meeting at 4:06 p.m. He had opening exercises and invited Crystal River High School's Naval Junior Reserve Officer Training Corps (NJROTC) Color Guard and they did a Presentation of Colors followed by the Pledge of Allegiance to the Flag of the United States of America. Mr. Kennedy shared that the Crystal River High Schools NJROTC earned the Unit Achievement Award which was based on the unit's demonstration of significant success in academics, professional development, citizenship, community service hours, physical fitness and recruiting. Superintendent Himmel mentioned that an Army recruiter at the Citrus High School Senior Awards stated that only 1% of able Americans serve our country and she was proud to say that out of all the Citrus County Schools, approximately 5% of seniors graduating this year were joining the armed serves. She thanked the instructors for their leadership and congratulated

those students that would soon be serving the military in the United States. Mrs. Himmel then shared some of the district and student achievements.

### **ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT**

Linda Powers moved to approve the adoption of the agenda as recommended by the Superintendent; seconded by Virginia Bryant and carried unanimously.

### **CITIZEN COMMENTS**

None

### **APPROVE CONSENT AGENDA – (Recognition of donations)**

Linda Powers moved to approve the consent agenda; seconded by Sandra Counts and carried unanimously. The Executive Secretary to the School Board read the donations on to the record.

### **PRESENTATION**

- A. Superintendent’s “Making a Difference Award”  
Jennifer Grassman & Dorothy Scott, Citrus Springs Elementary

Superintendent Himmel presented Jennifer Grassman and Dorothy Scott with the Making a Difference Award for their excellence in the field of education, their dedication and genuine passion for the education of their students.

- B. Citrus County Education Foundation – Community Business Spotlight

Shaunda Burdette, Executive Director of the Citrus County Education Foundation (CCEF), recapped some of the CCEF fundraising events this year. She then recognized Kemper and Lou Ann Willcut, owners of The Cove Pub and Grub in Inverness, who have partnered with the CCEF for the last 3 years. Helping in any way they could, they brought in over \$100,000 in donations to the CCEF. Mrs. Burdette thanked them both for making a difference in Citrus County.

- C. Recognition of the 2019 Newspaper in Education Teacher of the Year,  
Donald Whitaker

Donald Whitaker, a Civics teacher at Inverness Middle School, thanked the School Board and Superintendent Himmel for their support in using newspapers and current events to teach the Civics curriculum. He shared that it was tough to try to bring in current events that were important to students and were school and age appropriate. Mr. Whitaker said, for the last five years he has been teaching, he has used the Tampa Times as it provided a ton of resources. He has been able to use the newspaper to reinforce concepts in the curriculum without having to be biased. Mr. Whitaker said it was an amazing thing to win the 2019 Newspaper in Education Teacher of the Year award.

D. Recognition of Citrus High School Weightlifters State Championship

Jonny Bishop, Assistant Superintendent, introduced the Citrus High School Weightlifting team and shared each of the student's accomplishment that all together won Citrus High School's Weightlifting team the State Championship.

E. Recognition of Academic Team – 2<sup>nd</sup> Place in the State in Division II

Stephanie Gardner, Supervisor of Student Achievement Data, recognized the six students that made up this year's Academic Team who participated in the 2019 Commissioner's Academic Challenge. She shared that they placed 2<sup>nd</sup> Place in the State in Division II and that it has been many years since that has been achieved. Ms. Gardner was very excited about their performance this year and share each of the student's achievements. She also recognized their Coach, John McNeill, and gave a special recognition to Jason Savilla who was selected for Team Florida. He will go on and compete at the National level, which has never been achieved in the history of Citrus County's participation in this competition.

F. Recognition of National Merit Scholarship Participants

Amy Crowell, Director of Research and Accountability, shared that the National Merit Scholarship Program was an academic competition for recognition and scholarships that began in 1955. She mentioned that there were 1.6 million High School students who entered the National Merit Program by taking their PSAT/NMSQT during their Junior year. Ms. Crowell recognized the six Citrus County students who earned National Merit Commendations which placed them in the top 2% of U.S. Seniors. She also recognized three students who qualified as semi-finalists, which meant they were of the highest scoring entrants in their State. They had the opportunity to continue in the competition for some 7,500 National Merit Scholarships worth more than 32 million dollars. Ms. Crowell then announced that all three semi-finalists advanced to Finalist standing placing them in the top 1% of U.S. Seniors. She thanked Darrick Buettner for his support he provided the semi-finalists.

Chairman Kennedy called for a short recess at 4:54 p.m. and reconvened the Regular meeting at 4:59 p.m.

**EDUCATIONAL SERVICES, SCOTT HEBERT**

- D. Approved the Articulation Agreement between the District Board of trustees of the College of Central Florida and the Citrus County School Board, FL (copy in supplemental file)

Virginia Bryant moved to approve the Articulation Agreement between the District Board of trustees of the College of Central Florida and the Citrus County School Board, FL; seconded by Sandra Counts. After some discussion a vote was taken and carried unanimously.

Chairman Kennedy recessed the Regular meeting at 5:04 p.m. and opened the Public Hearing.

## **PUBLIC HEARING**

- A. Approved/Adopted the revision of Policy 5.32 Zero Tolerance of School Related Crimes

Chuck Dixon, Director of Planning and Growth Management, asked for approval of the revision of Policy 5.32 Zero Tolerance of School Related Crimes. Chairman Kennedy asked for public input. There being none, Douglas Dodd motioned to approve/adopt the revision of Policy 5.32 Zero Tolerance of School Related Crimes; seconded by Linda Powers and carried unanimously.

- B. Approved/Adopted the revision of Policy 5.75 Verification of High School Diploma for Admission to WTC Post-Secondary Programs

Chuck Dixon, Director of Planning and Growth Management, asked for approval of the revision of Policy 5.75 Verification of High School Diploma for Admission to WTC Post-Secondary Programs. Chairman Kennedy asked for public input. There being none, Virginia Bryant moved to approve/adopt the revision of Policy 5.75 Verification of High School Diploma for Admission to WTC Post-Secondary Programs; seconded by Sandra Counts and carried unanimously.

Chairman Kennedy closed the Public Hearing at 5:07 p.m. and reconvened the Regular meeting.

- H. Approved request to Advertise for a Public Hearing at the July 9, 2019 School Board meeting to approve the 2019-2020 Code of Student Conduct (copy in supplemental file)

Sandra Counts moved to approve the request to Advertise for a Public Hearing at the July 9, 2019 School Board meeting to approve the 2019-2020 Code of Student Conduct; seconded by Virginia Bryant. Douglas Dodd asked for clarification information regarding the use of student social security numbers. Gina Dickey, Coordinator of Student Services, responded to Mr. Dodd's concern and shared that Social Security numbers were no longer used. After discussion, Douglas Dodd made an amended motion to change the wording on page 36, paragraph 3 of the 2019-2020 Code of Student Conduct to read student Social Security numbers are not required as part of the registration process and the students will be assigned a student identification identifier; seconded by Sandra Counts and carried unanimously. Chairman Kennedy then asked for a vote on Sandra Counts' motion to approve the request to Advertise for a Public Hearing at the July 9, 2019 School Board meeting to approve the 2019-2020 Code of Student Conduct; seconded by Virginia Bryant and carried unanimously.

- I. Approved grant funds provided by the Florida Department of Education (FLDOE), which will enable school staff to attend YMHFA training in June 2019 (copy in supplemental file)

Douglas Dodd moved to approve grant funds provided by the Florida Department of Education (FLDOE), which will enable school staff to attend the Youth Mental Health First Aid (YMHFA) training in June 2019; seconded by Linda Powers and carried unanimously.

### **CITIZEN COMMENTS**

Chairman Kennedy reviewed public comment protocol.

Victoria Smith, President of the Citrus County Education Association, provided public input as a teacher, on arming teachers in the classroom.

Rachel Miller, teacher, provided public input on guns in school.

Amy Flippen, teacher and mother, provided public input on arming school staff.

Ariel Cullier, teacher, provided public input on arming teachers.

Kate Betsko, President of Citrus County League of Women Voters, provided public input on arming teachers and having a guardian staff.

Debbie Daniels submitted to the Board a School Safety Resolution and asked them for a commitment and signature on the resolution. She then provided public input opposing arming teachers.

Suzy Martin, mother and teacher, provided public input on arming teachers.

### **SCHOOL SUPPORT SERVICES, JONNY BISHOP**

- B. Human Resources, Suzy Swain
  - 1) Approved Instructional and Support Recommendations (copy of supplemental file)

Sandra Counts moved to approve Instructional and Support Recommendations; seconded by Virginia Bryant and carried unanimously.

- D. Risk Management, Cheri Cernich
  - Health Insurance Update (copy in supplemental file)

Steve Baumer, Coordinator of Risk Management, presented a power point with an update on the district's health insurance. He gave an overview on the first quarter claims, monthly premiums revenue, and no-shows in comparison to the last few years. He shared information regarding the mail-order prescriptions and explained Elect Rx was a Canadian company that offered mail-order prescriptions for many

generic and brand name medications. He said the potential savings to the plan was substantial.

## **FINANCE, MIKE MULLEN**

### **B. Instructional Materials 2019-2020 (informational)**

Kathy Androski, Coordinator of Educational Technology, gave a brief overview on the process utilized to determine instructional material purchasing of math items for the 2019-2020 school year. Conversation generated on the Standards.

### **D. Approved the Purchase or Lease of Apple iPads (copy in supplemental file)**

Kathy Androski provided a Power Point presentation with information on the Apple iPad Lease. She explained that the lease would replace older generation iPads, allow the district to add iPads for 3<sup>rd</sup> grade and the lease payment would be extended over three years. Ms. Androski pointed out that the iPads that were purchased in 2014-2015 school year were 5 years old and do not support the current iOS. She asked for direction as to purchase or lease Apple iPads for the beginning of the 2019-2020 school year. Ms. Androski asked Tammy Wilson, Director of Finance, to share what the total cost was for the lease option and the purchase option. Discussion ensued and Ms. Androski and Ms. Wilson responded to the Board's questions and concerns. Chairman Kennedy asked if there was a locked price for the lease. Apple representatives were in attendance and responded to questions asked by the Board regarding the lease option. Sandra Counts moved to approve the Lease of Apple iPads; seconded by Virginia Bryant and carried unanimously.

### **F. Approved Dell purchase for computer replacement (copy in supplemental file)**

Kathy Androski reminded the board that the original plan for the Dell purchase for computer replacement was presented to the board last year and the request was suspended indefinitely. She presented a Power Point outlining the replacement cycle and funding that was part of the District's 5-year Capital Budget plan. It would replace approximately 1/3 of student's computers per year, beginning this 2018-2019 school year, contingent upon available funding. She explained there was still a need for computers in the schools for the lower level grades that do not have iPads and for the computer labs. She requested approval to make the purchase of Dell computers. After some discussion, Sandra Counts moved to approve the Dell purchase for computer replacement; seconded by Virginia Bryant and carried unanimously.

## **BUDGET UPDATE**

Tammy Wilson, Director of Finance, presented a PowerPoint (copy in supplemental file) with updated information on the 2019-2020 budget preparation. She reviewed the 2018-19 General Fund Year End Project, the budget process for 2019-2020 and

gave a brief overview on the Final Conference Report 2019-20 FEFP Funding, the increases and decreases. Ms. Wilson discussed changes and went over the General Fund Proposed Budget for 2019-2020 and requested the Board's direction on some budget items as the district needs to make some cuts. Discussion ensued as to where there should be some cuts. It was the consensus of the Board that School Safety and hiring and retaining qualified staff should be non-negotiable. Ms. Wilson ended the presentation reviewing the next steps in the budget process.

#### **ATTORNEY, LEGAL MATTERS**

None

#### **APPROVE MINUTES**

Linda Powers moved to approve the minutes from the Workshop of April 2, 2019 and the Administrative Hearing, Regular Meeting and Public Hearing of April 9, 2019; seconded by Doug Dodd and carried unanimously.

#### **CITIZEN COMMENTS**

None

#### **ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD**

Mike Mullen mentioned there was a lot of staff that participated and volunteered in the Kids Triathlon, and said the district was never short of staff members that were willing to do stuff outside the normal workday for kids.

Douglas Dodd shared that he attended SAC meetings at Inverness Middle School, Floral City Elementary and Inverness Primary School and there was a lot of good information shared. He was glad to see the Guardian Program was underway with the training beginning on June 10<sup>th</sup>. He was happy to know that the district was able to switch the Middle School Cross Country from Intramural to Interscholastic. Mr. Dodd said he was looking forward to all the graduations coming up.

Virginia Bryant mentioned that she went to Take Stock in Children along with Sandra Counts and thought it was delightful. She attended the Florida School Board Insurance Trust (FSBIT) meeting in Orlando. Mrs. Bryant also mentioned that she attended the Crystal River Middle School SAC meeting and Citrus High School Awards.

Linda Powers mentioned she attended the High School's Award Ceremonies and was amazed at the number of students that received incredible scholarships for college and was very proud of those students. She also shared that she attended the Habitat for Humanity Bowling Extravaganza and was very happy to see that there were 14 plus schools that participated, both faculty and students.

Sandra Counts mentioned she attended Take Stock in Children and all her SAC meetings at Rock Crusher Elementary, Forest Ridge Elementary and Lecanto Middle School and she was also looking forward to all the graduations.

Thomas Kennedy gave accolades to Amy Crowell, Director of Research and Accountability, who played a significant role in the increase of student scholarship applications this year. He shared that she coordinated a digitalized platform where students were able to download scholarship applications, complete and submit them. Mr. Kennedy believed Ms. Crowell had a profound impact on students that in the past may not have had access to those applications.

Sandra Himmel mentioned there were a few administrative changes made and she talked about plans for the assistant principal position at Crystal River High School that was to be posted.

## **ADJOURNMENT**

Chairman Kennedy adjourned the Regular meeting at 7:46 p.m.

Thomas Kennedy  
Chairman

Sandra Himmel  
Superintendent

## **ATTACHMENT – A**

### Educational Services, Scott Hebert

- A. Approved the 2018-2019 School Volunteers
- B. Approved the K-12 Gifted Endorsement Add-on Program 2019-24
- C. Approved the Maximum Risk Residential Juvenile Justice Program Agreement between TrueCore Behavioral Solutions, LLC and the School Board of Citrus County, FL
- E. Approved the Edgenuity Education & Technology Services Agreement and Contract
- F. Approved the Mid Florida Consortium Contract for Services between the School Board of Citrus County, FL and the College of Central Florida
- G. Approved the AVID College Readiness System Services and Products Agreement for 2019-2020

### School Support Services, Jonny Bishop

- A. Facilities, Construction and Maintenance, Eric Stokes
  - 1) Approved Pre-Qualification of Contractors for Educational Facilities
  - 2) Direct Purchase Change Order #1 for Lecanto Middle School Re-Roofing of Buildings 1 & 2 (informational)
- B. Human Resources, Suzy Swain
  - 2) Approved Instructional Personnel for Summer School 2019
  - 3) Approved Support Personnel for Summer School 2019
  - 4) Approved the Payroll Dates for 2019-20



- C. Planning and Growth Management, Chuck Dixon
  - Approved request to Advertise for a Public Hearing at the July 9, 2019 School Board Meeting to approve the revision of Policy 4.72 Homeless Students

Finance, Mike Mullen

- A. Approved the transition from Intramural Cross Country at Middle School level to Interscholastic (copy in supplemental file)
- C. Approved 2019-2020 Skyward School Management System License Fee (copy in supplemental file)
- E. Approved the renewal of JAMF Mobile Device Management System (copy in supplemental file)
- G. Approved request to participate in an out-of-state field trip to Lincoln, NE for the purpose of student participation in the International Thespian Festival from June 24-30, 2019 (copy in supplemental file)
- H. Approved the \$500 donation to Citrus Springs Elementary School from Greg Abrams Seafood, Inc. copy in supplemental file)
- I. Approved the \$2,500 donation to Homosassa Elementary School from Women of Sugarmill Woods (copy in supplemental file)
- J. Approved the \$1,500 donation to Homosassa Elementary School from Nativity Lutheran Church of Weeki Wachee (copy in supplemental file)
- K. Approved the \$1,000 donation to Inverness Middle School from the University of Michigan (copy in supplemental file)
- L. Approved the \$500 donation to Citrus High School from Disabled American Veterans (copy in supplemental file)
- M. Approved the \$1,000 donation to Citrus High School from Mike Scott Plumbing (copy in supplemental file)
- N. Approved the \$1,300 donation to Citrus High School from MS Industrial, LLC (copy in supplemental file)
- O. Approved the \$1,500 donation to Crystal River High School from Kiwanis Club of Inverness (copy in supplemental file)
- P. Approved the \$500 donation to Crystal River High School from Joseph F. Bennett Sr. Trust c/o Michael Tringali, CPA, Trustee (copy in supplemental file)
- Q. Approved the \$7,000 donation to CREST School from IR-RU Social Club, Inverness FL (copy in supplemental file)
- R. Approved the \$500 donation to the Academy of Environmental Science from Tom & Latrell Hardesty (copy in supplemental file)
- S. Approved the \$1,000 donation to Withlacoochee Technical College from the Women of Sugarmill Woods (copy in supplemental file)
- T. Approved the Disposal of Active Surplus Property (copy in supplemental file)
- U. Approved default of Tidwell Bros. Paving, Inc. and approve revised award to Pave-Rite, Inc. (copy in supplemental file)
- V. Bids:
  - 1) Approved renewal of Bid 2015-37 Incidental Carpet and Floor Cleaning CC&SS Inc, d/b/a Stanley Steemer Section I and Triple C. System LLC, Section II and Section III (copy in supplemental file)

- 2) Approved renewal of Bid 2017-35 Ice Cream Products DeConna Ice Cream Company, Inc. (copy in supplemental file)
  - 3) Approved Award of Bid 2019-33 Fuel Option A Transport to Petroleum Traders Corporation, Option B Tankwagon to Indigo Energy Partners (copy in supplemental file)
  - 4) Approved Award of Bid 2019-41P Fresh Produce & Eggs, Piggyback of Hernando County Schools Bid 18-390-02 to BP & W Wholesale Produce Corporation of Florida d/b/a Charles Bliss Produce (copy in supplemental file)
- W. Approved Budget Amendment #7 March 2019 (copy in supplemental file)

Informational Items

- A. Financial Statements as of March 2019 (copy in supplemental file)
- B. March 2019 Cash and Investment Report (copy in supplemental file)