



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

January 1, 2019

ADMINISTRATIVE HEARING: 3:00 P.M.

REGULAR MEETING: 4:00 P.M.

PUBLIC HEARING: 5:00 P.M.

OF THE

CITRUS COUNTY SCHOOL BOARD

JANUARY 8, 2019

THOMAS KENNEDY
DISTRICT 1

VIRGINIA BRYANT
DISTRICT 2

DOUGLAS A. DODD
DISTRICT 3

SANDRA COUNTS
DISTRICT 4

LINDA B. POWERS
DISTRICT 5

AGENDA:

ADMINISTRATIVE HEARING: 3:00 P.M.

PUBLIC HEARING: 5:00 P.M.

- A. Approve the Second Amendment to the 2018-2019 Code of Student Conduct

REGULAR MEETING: 4:00 P.M.

Opening Exercise and Pledge of Allegiance

I. ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

II. CITIZEN COMMENTS

The first Citizen Comments is reserved for comments on the items requesting approval on the agenda. Another opportunity is available for any subject at 5:15 p.m. and at the end of business.

III. APPROVE CONSENT AGENDA – (Recognition of donations)

IV. PRESENTATION

- A. Superintendent's "Making a Difference Award"
- 1) Mason Gardberg, CPH Engineers, Inc.
 - 2) Gail Bockiaro, Crystal River Primary School
 - 3) Grace Hengesbach, Citrus County Blessings
- B. Commissioner's Academic Challenge

- V. EDUCATIONAL SERVICES, SCOTT HEBERT
 - A. Approve the 2018-2019 School Volunteers
 - B. Approve the Interagency Agreement Regarding Sharing Information About Juvenile Offenders

- VI. SCHOOL SUPPORT SERVICES, JONNY BISHOP
 - A. Facilities, Construction & Maintenance, Eric Stokes
 - Approve Pre-Qualification of Contractors for Educational Facilities
 - B. Human Resources, Suzy Swain
 - 1) Approve the Instructional and Support Recommendations
 - 2) Approve the 2018-2019 Administrator Performance Pay Salary Schedule
 - 3) Approve the Affiliation Agreement with Saint Leo University
 - C. Risk Management, Cheri Cernich
 - 1) Approve a salary increase for Non-Union Support and Professional Technical Employees for 2018-2019
 - 2) Approve a salary increase to Teamsters Support and Professional Technical salary for 2018-2019

- VII. FINANCE, MIKE MULLEN
 - A. Approve the Disposal of Active Surplus Property – Lecanto High School
 - B. Approve Disposal of Active Surplus Property – Lecanto Middle School
 - C. Approve the Disposal of Active Surplus Property
 - D. Approve the \$1,000 donation to Floral City Elementary School from Community Member, Susan Prinz
 - E. Approve the \$1,000 donation to Pleasant Grove Elementary School from Brennan Wheeler Gifting, LLC
 - F. Approve the \$1,000 donation to Crystal River Middle School from Walmart
 - G. Approve renewal of Bid 2015-09 Commercial Electrical Services to Central Florida Electric of Ocala, LLC
 - H. Approve renewal of Bid 2016-13 Pavement Maintenance and Striping to Tidwell Bros. Paving, Inc.
 - I. Approve to Advertise to Bid for the Lecanto Primary School Fire Alarm System Upgrade
 - J. Approve to Advertise to Bid for the Floral City Elementary School Partial HVAC Bldg. 2
 - K. Approve to Advertise to Bid for Floral City Elementary School Intercom System Upgrade
 - L. Approve Request to Advertise for a Public Hearing at the February 12, 2019 School Board Meeting to receive public comment on the recommended materials for the 2018-19 instructional materials adoption
 - M. Approve the Auditor General Operations Audit Report No. 2019-069

N. Approve Budget Amendment #3 November 2018

VIII. INFORMATIONAL ITEMS

A. November 2018 Cash and Investment Report

B. Financial Statements as of November 2018 (to be distributed)

IX. BUDGET UPDATE

X. ATTORNEY, LEGAL MATTERS

XI. APPROVE MINUTES

XII. CITIZEN COMMENTS

XIII. ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

XIV. ADJOURNMENT

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Superintendent's Office at 726-1931, ext. 2206, prior to the date of the scheduled School Board Meeting.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.
Requested by Kit Humbaugh Department of District Student Services
Additional contact(s)/originator N/A
Document Title Second Amendment to the 2018-2019 Code of Student Conduct

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
Final Approval of the Second Amendment to the 2018-2019 Code of Student Conduct

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

Seeking final approval of the second amendment to the 2018-2019 Code of Student Conduct

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

**AMENDMENTS AND RESTATEMENTS
TO
2018-2019
CITRUS COUNTY CODE OF STUDENT CONDUCT**

The following are Amendments and Restatements to the 2018-2019 Code of Student Conduct for Citrus County Schools:

1. The following amends and restates in its entirety the section on "**ZERO TOLERANCE FOR SCHOOL-RELATED VIOLENT BEHAVIOR**" starting on page 13:

ZERO TOLERANCE FOR SCHOOL-RELATED VIOLENT CRIME

It is essential that schools be safe and orderly to provide environments that foster learning and high academic achievement. The Citrus County School Board and Administration are determined to provide an environment that is drug-free and protects students' physical and mental health, safety, and civil rights. This goal emphasizes the personal responsibility of students and the necessity of involving all stakeholders, including parents, in achieving this goal. Although education and prevention strategies are the preferred means of achieving safe schools, there must be a clear statement of policy that violence in schools will not be permitted. The law enforcement agency that has jurisdiction shall be notified as soon as possible of all violations involving violent criminal acts.

Students who are determined by the School Board to have committed one of the following violations as defined by Florida Law or this code while on School Board owned, operated or maintained property (including a school bus or other school or School Board vehicle) or while at a school/School Board sponsored activity (whether on or off a school site, or School Board owned, operated or maintained property) **WILL** be expelled from all Citrus County public schools, with or without educational service, from the student's regular school for a period of not less than one for a minimum of one (1) calendar year:

- a. Bringing a firearm or weapon, as defined in Florida Statute 790, to school, to any school function, or onto any school-sponsored transportation, or possessing a firearm at school.

<p>NOTE: For the purposes of zero tolerance, a "firearm" means any weapon (including a starter gun) which will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; any destructive device; or any machine gun. The term</p>

“firearm” does not include an antique firearm unless the antique firearm is used in the commission of a crime.

“Weapon” means any dirk, knife, metallic knuckles, slungshot, billie, tear gas gun, chemical weapon or device, or other deadly weapon except a firearm or a common pocketknife, plastic knife, or blunt-bladed table knife.

Students will be referred to mental health services identified by the school district pursuant to §1012.584(4) and the criminal justice or juvenile justice system.

- b. Making a threat or false report, as defined by ss. 790.162 and 790.163, respectively, involving school or school personnel’s property, school transportation, or a school-sponsored activity.

Students will be referred for criminal prosecution and mental health services identified by the school district pursuant to §1012.584(4), for evaluation or treatment, when appropriate.

District school boards may assign the student to a disciplinary program for the purpose of continuing educational services during the period of expulsion. District school superintendents may consider the 1-year expulsion requirement on a case-by-case basis and request the district school board to modify the requirement by assigning the student to a disciplinary program or second chance school if the request for modification is in writing and it is determined to be in the best interest of the student and the school system. If a student committing any of the offenses in this subsection is a student who has a disability, the district school board shall comply with applicable State Board of Education rules.

Any student found to have committed a violation of Florida Statute §§ 784.011(1), (2), or (3) [Assault or battery on specified officials or employees] shall be expelled or placed in the district alternative school or other alternative program as deemed appropriate. Upon being charged with an offense under Florida Statute §§ 784.011 (1), (2), or (3), the student shall be immediately removed from his or her school of regular attendance and placed in the district alternative school, or other alternative program as deemed appropriate and as required by Florida Statute § 1006.13(5).

It is the policy of the Citrus County School District that no student shall possess a firearm in a vehicle on a school campus. This policy is in conjunction with Florida Statute § 790.115 (2)(a)3.

The school district will invoke the most severe consequences provided for in the Code of Student Conduct in dealing with students who engage in violent criminal acts on school property, on school-sponsored transportation, at school bus stops, on school buses, or during school-sponsored activities. **Violent or disruptive students WILL be assigned to an**

alternative educational program or be referred to mental health services identified by the school district pursuant to §1012.584(4).

Violent criminal acts include, but are not limited to, the following offenses:

- a. Homicide (murder, manslaughter)
- b. Sexual battery
- c. Armed robbery
- d. Aggravated battery
- e. Battery or aggravated battery on a teacher or other school personnel
- f. Kidnapping or abduction
- g. Arson
- h. Possession or use of a firearm or other weapon, as defined on page 24-25
- i. Possession or use of any explosive device
- j. Bomb threats

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for: January 8, 2019 School Board Meeting.
Requested by: Stephanie Gardner, Department of Research and Accountability
Additional contact(s)/originator: Amy Crowell
Document Title: Commissioner's Academic Challenge

Board Action Required:

- Presentation / Recognition Information _____
 Consideration / Approval: _____

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office _____ other X

Executive Summary / Highlights:

We would like to recognize Lecanto High School's Academic Team for placing 1st in the district.

We would also like to recognize 6 high school students who placed in the 2018 District Academic Buzz Off and will go on to compete in the 2019 Commissioner's Academic Challenge in Orlando, Florida.

Strategic Goals:

1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activities

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted.)
- Staff development, recruitment, and retention of work force;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community connections

Financial Impact to the District: None
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/ level _____
Benefits _____

Financial Impact reviewed by: Sammy Wilks
(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.

Requested by Lindy Woythaler

Additional contact(s)/originator _____

Document Title Approval of 2018-2019 School Volunteers

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval Approval of 2018-2019 School Volunteers

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Final Step in the approval process for trained volunteers, in compliance with School Board Policy.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$315.00 for the month of November and December

Amount Budgeted \$15,000.00 annually Additional Amount Requested N/A

Funding Source: Project #02800

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilk

(Form Board Approved 7/10/07)

Last Name	First Name
Abele	Courtney
Backhurst	Rita
Blanchette	Philip
Bonner	Erica
Boszak	Elaine
Bowden	Robert
Boynton	Karen
Bradley	Alexis
Briggs	Tonya
Brown	Debbie
Bureau	Amber
Butler	Judiann
Chivers	Linda
Deblitz	Carl
Deblitz	Lucy
Delrio	Lourdes
Dowell	Kristy
Dowell	Michael
Flores	Dawn
Fricano	Ronda
Gendron	Michael
Greene	Ramona
Harrison	Susan
Henson	Hans
Henson	Janet
Jones	Jeffrey
Lewis	Marple
Mellenthin	Nancy
Newton	David
Newton	Beverly
Norman	Bonnie
Norman	Robert
Quattro	Susan
Roberts	Elizabeth
Ross	Linda
Rozsahegyi	Steven
Santinelli Jr	Paul
Schwartz	Bette

Last Name	First Name
Seidenstucker	David
Selden	Celynn
Silvey	Patricia
Spillman	Sherri
Stack	Hurdy
Stack	Dawn
Swartz	Amber
Swiatek	Kari
Taylor	Bonnie
Ward	Clifford
Ward	Victoria
Whitcraft	Edward
White	Karla

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2018 School Board Meeting.
Requested by Kit Humbaugh Department of Student Services
Additional contact(s)/originator Intergency Agreement Regarding Sharing Information About Juvenile Offenders
Document Title Offenders

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
Approve updates to the Intergency Agreement Regarding Sharing Information About Juvenile Offenders

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached XX available in district office _____ other _____

Executive Summary/Highlights:

This Intergency Agreement Regarding Sharing Information About Juvenile Offenders includes Citrus County Schools, The Department of Juvenile Justice, and Citrus County Sheriff's Office.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity _____

Strategies include:

- Innovative and research-based curriculum and program delivery systems,
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

(Form Board Approved 7/10/07)

INTERAGENCY AGREEMENT REGARDING SHARING INFORMATION ABOUT JUVENILE OFFENDERS

THIS INTERAGENCY AGREEMENT (hereinafter referred to as "Interagency Agreement") is made this ____ day of _____, _____, by and between The Citrus County School District Superintendent, or his or her designee, State of Florida, Department of Juvenile Justice Probation and Community Intervention (DJJ-C5), and Citrus County Sheriff's Office (CCSO).

1. Agreement

- A. **The purpose of this agreement is to implement the requirements contained in paragraph (c) of subsection (1) of s. 985.04, Florida Statutes.**
- B. Personal identifiable information may be released without consent of the student or the student's parents to parties to this Interagency Agreement pursuant to Florida Statute 1002.221 (2)(c).
- C. All parties agree to promote a coordinated effort among agencies and staff to implement the provisions of s. 985.04(1)(c), Florida Statutes.
- D. All parties agree to participate in Interagency planning meetings, as appropriate
- E. All parties to this Interagency Agreement shall cooperate in the dissemination of information relating to students pursuant to any agreement entered into by the parties pursuant to Florida Statute 985.04(1)(c).
- F. All parties are required to comply with all state and/or federal laws related to records use, security, dissemination, and retention/ destruction. Consequences for any violation shall be governed in accordance with the law.
- G. All parties shall comply with Florida Statute 943.0525 and shall maintain confidentiality of information that is not otherwise exempt from Florida Statute 119.071(1), or as otherwise provided by law.

Citrus County Schools

- A. Notify the appropriate school personnel in writing pursuant to section 985.04(4) and other applicable statutes in accordance with adopted school board policies.
- B. Designate and inform all parties to this Agreement of the name, address, and telephone number or numbers of the contact person or persons by geographic region, to be responsible for receiving juvenile arrest information.
- C. Request juvenile criminal history information only for purposes of assessment, placement, or school safety, security of persons and property, Florida Statute 985.04(1)(b)(2018).
- D. Designate and inform the CCSO of the name, address, and telephone number or numbers of the contact person to be responsible for receiving confidential criminal history information, Florida Statute.
- E. Ensure that information obtained through the criminal history database is disseminated only to appropriate Citrus County district school superintendent personnel and carries an

appropriate warning regarding the reliability, confidentiality and control of further dissemination.

- F. Provide notification to any classroom teacher of assignment to the teacher's classroom of a juvenile who has been placed in a probation or commitment program for a felony offense.

Department of Juvenile Justice

- A. Immediately notify the CCSO, or his or her designee or their designees, upon learning of the move or other relocation into, out of, or within Citrus County, of a juvenile offender who has been adjudicated delinquent or guilty of or had adjudication of delinquency or guilt withheld for, the commission of a violent misdemeanor or violent felony, Florida Statute 985.047(2)(b).
- B. Share dispositional, placement and case management information with the appropriate agency or agencies, the district school superintendent, or his or her designee for purposes of assessment, placement and enhanced supervision of juveniles referred to the DJJ, Florida Statute 985.04(4)(d).
- C. Ensure that information disseminated pursuant to this Agreement carries an appropriate warning regarding the reliability, confidentiality and control of further dissemination. Such warning shall be in accordance with the Florida Department of Law Enforcement Criminal Justice Information System User Agreement requirements.

Citrus County Sheriff's Office Department

- A. Promptly provide notification to Citrus district school superintendent, or his or her designee, of juveniles arrested within Citrus County for crimes of violence or violations of law which would be a felony if committed by an adult, Florida Statute 985.04 (2018).
- B. Provide Florida summary criminal history information to the Citrus district school superintendent, or his or her designee or his or her designee(s), upon request, regarding juveniles who are students enrolled in or about to be enrolled in the school district of Citrus County when necessary for assessment, placement or security of persons or property. Further, the Sheriff will establish, and forward to the Citrus district school superintendent the internal procedures of the Citrus for receiving, processing and providing information pursuant to such requests, Florida Statute 985.04 (2018).
- C. Ensure that information disseminated pursuant to this Agreement carries an appropriate warning regarding the reliability, confidentiality and control of further dissemination. Such warning shall be in accordance with the Florida Department of Law Enforcement Criminal Justice Information System User Agreement requirements.
- D. Provide information to the Citrus district school superintendent or his or her designee concerning those students who meet the statutory definition under Florida Statute 874.03(2), as a criminal gang member.
- E. Notify the Citrus district school superintendent, or his or her designee the name and address of any employee of the school district who is arrested and/or charged with a felony or with

a misdemeanor involving the abuse of a minor child or the sale or possession of a controlled substance. Notification to the Citrus district school superintendent, or his or her designee shall be within 48 hours of the arrest or charge and shall include the specific charge for which the employee was arrested charged.

XX Police Department

- ~~A. Immediately provide notification to the Citrus district school superintendent, or his or her designee, of juveniles within the School District of Citrus County arrested or taken into custody from crimes of violence or violations of law which would be a felony if committed by an adult, Florida Statute 985.04 (2018).~~
- ~~B. Provide Florida summary criminal history information to the Citrus district school superintendent or his or her designee(s), upon request, regarding juveniles who are students enrolled in or about to be enrolled in the school district of Citrus County when necessary for assessment, placement or security of persons or property. Further, the Chief of Police or designee will establish, and forward to the district school superintendent the internal procedures of the XX for receiving, processing and providing information pursuant to such requests.~~
- ~~C. Ensure that information disseminated pursuant to this Agreement carries an appropriate warning regarding the reliability, confidentiality and control of further dissemination. Such warning shall be in accordance with the Florida Department of Law Enforcement Criminal Justice Information System User Agreement requirements.~~
- ~~D. Provide information to the Citrus district school superintendent or his or her designee concerning those students who meet the statutory definition under Florida Statute 874.03(2), as a criminal gang member.~~
- ~~E. Notify the Citrus district school superintendent, or his or her designee the name and address of any employee of the school district who is arrested and/or charged with a felony or with a misdemeanor involving the abuse of a minor child or the sale or possession of a controlled substance. Notification to the Citrus district school superintendent, or his or her designee shall be within 48 hours of the arrest or charge and shall include the specific charge for which the employee was arrested/charged.~~

2. **Term of Agreement** The term of this Agreement shall take effect upon the date the last party executes the same ("Effective Date"). This Agreement shall renew every five years unless terminated by either party by providing sixty (60) days advance written notice to the other party. This Agreement may be modified or amended upon written agreement of all parties.

3. **Notices**

- A. All notices, demands, or other writings required to be given or made or sent in this Agreement, or which may be given or made or sent, by either party to the other, shall be deemed to have been fully given or made or sent when in writing and addressed as follows:

Citrus County Sheriff's Office

Department of Juvenile Justice Circuit 05

Citrus District School Superintendent

1007 W. Main Street

Inverness, FL 34450

- B. All notices required, or which may be given hereunder, shall be considered properly given if (1) personally delivered, (2) sent by certified United States mail, returned receipt requested, or (3) sent by FedEx or other equivalent overnight letter delivery company, (4) sent by email.
 - C. The effective date of such notices shall be the date personally delivered, or if sent by mail, the date of the postmark, or if sent by overnight letter delivery company, the date the notice was picked up by the overnight delivery company.
 - D. Parties may designate other parties or address to which notices shall be sent by notify, in writing, the other party in a manner designated for the filling of notice hereunder.
4. **Entire Agreement** This document embodies the entire agreement and understanding between the parties with respect to the subject matter hereto and supersedes all prior agreements, representation and understandings wither oral, written, or otherwise relating thereto. This Agreement may not be modified or terminated except as provided herein.
5. **Counterparts** This Agreement may be executed in counterparts to expedite its implementation and Effective Date.

IN WITNESS WHEREOF, this Interagency Agreement has been executed by and on behalf of the Citrus district school superintendent, or his or her designee, a political subdivision of the State of Florida, CCSO, and DJJ-C05, on this _____ day of _____, _____.

THE CITRUS COUNTY SCHOOL DISTRICT/CITRUS COUNTY SCHOOL BOARD

By: _____
Superintendent

By: _____

Date: _____

CITRUS COUNTY SHERIFF'S DEPARTMENT

By: _____
Sheriff

Date: _____

DEPARTMENT OF JUVENILE JUSTICE

By: _____
DJJ-C5 Chief Probation Officer

Date: _____

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting

Requested by: Eric Stokes & Tina Moser
Department of Facilities, Construction & Maintenance

Additional contact(s)/originator Jonny Bishop Department of School Support Services

Document Title Pre-Qualification of Contractors for Educational Facilities Construction

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approve Pre-Qualification of Contractors for Educational Facilities

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Information reviewed by the pre-qualification committee is available in Facilities and Construction. The pre-qualification review is ongoing.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

(Form Board Approved 7/10/07)

January 2019

Assessment of Applications for Pre-qualification of Contractors

There are no new applications for pre-qualification of contractors for consideration.

Assessment of Applications for Renewal of Pre-qualification Certificate

NAME OF COMPANY	LETTER OF INTENT FROM SURETY COMPANY	AUDITED FINANCIAL INFORMATION	COMMITTEE RECOMMENDATION	PRE-QUALIFIED TO BID ON OR QUALIFY FOR THIS TYPE OF PROJECT	TOTAL DOLLAR VALUE OF WORK NOT TO EXCEED	MAXIMUM DOLLAR VALUE OF EACH INDIVIDUAL PROJECT	EXPIRATION DATE
ALARM & COMMUNICATION SYSTEMS, INC. 4301 W South Avenue Tampa, FL, 33614	A+	N/A	Approve	Low Voltage Systems Contractor	\$20,000,000	\$2,920,838	1/14/2020
SHINE AND COMPANY, INC. 25687 W. US Highway 27 High Springs, FL, 32643	A+	N/A	Approve	Electrical Contractor	\$4,000,000	\$2,000,000	1/14/2020
				Class A Air Conditioning Contractor		\$2,000,000	
				General Construction Contractor		\$1,510,000	

Assessment of Applications for Amended Pre-qualification Certificates

There are no firms requesting an amended pre-qualification certificate.

**PERSONNEL INFORMATION
(INSTRUCTIONAL)
SCHOOL BOARD MEETING January 8, 2019**

APPOINTMENTS FOR 2018-2019:

Lauren Lofley-RCE-Teacher (R)	01/07/19
John Roper- WTC-Part Time Law Enforcement Academy	

RECOMMENDATIONS FOR OUT-OF-FIELD TEACHERS 2018-2019:

Certification Area	Out-of-Field Assignment
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LEAVE OF ABSENCE REQUESTS FOR 2018-2019:

Maria Moya-Guzman-Teacher	(Health)	12/05/18-05/31/19
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RESIGNATIONS FOR 2018-2019:

Kaitlyn Anthony-CHS-Teacher	12/13/18
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RESIGNATIONS FROM DROP 2018-2019:

RETIREMENTS FOR 2018-2019:

Nancy Todd-CRE-Teacher, Behavioral Interventionist	12/12/18
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RETIREMENTS TO DROP 2018-2019:

SUPPLEMENTS (ATHLETIC AND OTHER) 2018-2019:

Crystal River High:

Christopher Kallenbach-Community Member-Assistant Boys' Soccer Coach (D)

Brennan McNally-Teacher-Boys' Soccer Coach

Lecanto High:

Timothy Bowman-Teacher-Head Boys' Track Coach

Jason Pinner-Community Member-Assistant Baseball Coach

Angela Rausch-Teacher-Head Girls' Track Coach

SUSPENSIONS/TERMINATIONS 2018-2019:

LINE OF DUTY:

ADDITIONAL DAYS:

**PERSONNEL INFORMATION
(SUPPORT)
SCHOOL BOARD MEETING January 8, 2019**

APPOINTMENTS FOR 2018-2019

Maryellen Arsenault-CRP, Food Service-Food Service Assistant (R)	12/10/18
Trisha Atkins-CR Trans.- Bus Aide (R)	12/07/18
Lorraine McAvoy-LHS, Food Service- Food Service Assistant (R)	12/10/18
Hannah Sterbenz-CRP-Food Service Manager Elem.- Change to LMS Food Service- Food Service Manager Secondary (R)	02/01/19

LEAVE OF ABSENCE REQUESTS FOR 2018-2019:

Gary Coon-INV. Trans.-Bus Operator (Amendment)	08/13/18-05/30/19
Samantha Orr-INV Trans.-Bus Operator (Parenthood)	10/25/18-01/08/19

RESIGNATIONS FOR 2018-2019:

RESIGNATIONS FROM DROP 2018-2019:

RETIREMENTS FOR 2018-2019:

RETIREMENTS TO DROP 2018-2019:

SUSPENSIONS/TERMINATIONS 2018-2019:

LINE OF DUTY:

Lisa Gilleeney-IMS-ESE Aide 8 hours

ADDITIONAL DAYS:

REQUEST FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.
 Requested by Suzanne Swain, Department of Human Resources
 Additional contact(s)/originator Jonny Bishop
 Document Title: 2018-2019 Administrator Performance Pay Salary Schedule

Board Action Required:

Presentation/Recognition _____ Information _____
 Consideration/Approval: Approve the 2018-2019 Administrator Performance Pay Salary Schedule
 (This wording should be your actual motion to appear on the agenda.)

Backup Materials: Attached Available in district office Other

Executive Summary / Highlights:

Administrators will receive performance pay based their overall evaluation rating for the 2017-2018 school year. The amounts are listed below by category and rating:

	Highly Effective	Effective	Grandfathered(HE/E)
High School Principal:	N/A	N/A	\$799.00
Middle/CREST Principal:	N/A	N/A	\$768.00
Elementary Principal:	\$725.00	\$544.00	\$718.00
High School Assistant Principal (251 day):	\$687.00	\$516.00	\$680.00
High School Assistant Principal (216 day):	\$622.00	\$467.00	\$616.00
WTC Assistant Principal (251) day:	\$652.00	\$489.00	\$645.00
Middle/WTC/CREST Assistant Principal:	\$607.00	\$455.00	\$601.00
Elementary Assistant Principal:	\$562.00	\$422.00	\$557.00
Assistant Superintendent:	N/A	N/A	\$873.00
Chief Academic Officer	N/A	N/A	\$809.00
Director:	N/A	N/A	\$781.00
Coordinator:	N/A	N/A	\$716.00
Supervisor (251 day):	N/A	N/A	\$638.00
Supervisor (236 day):	N/A	N/A	\$612.00

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- X Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems
- Emphasis on at-risk and special groups of learners (including gifted)
- Staff development, recruitment, and retention of workforce
- Data systems (technology)
- Allocation of resources (human, physical, technological, financial)
- Career preparation
- Community connections

Financial Impact to the District: \$62,112.00 with benefits

Amount Budgeted \$77,879.74 Additional Amount Requested _____

Funding Source: General Fund

Financial Impact Reviewed By: Sammy Wilbur
 (Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.

Requested by Suzanne Swain, Department of Human Resources

Additional contact(s)/originator Jonny Bishop

Document Title Approval of the Preferred Provider Agreement with Saint Leo University

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval X

Approval of the Affiliation Agreement with Saint Leo University

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Request to approve and sign the Preferred Provider Agreement between Saint Leo University and The School Board of Citrus County, Florida. This agreement outlines the responsibilities of Saint Leo University, The School Board of Citrus County and Employees of The School Board of Citrus County for the purpose of encouraging employees to continue to learn and acquire knowledge that will benefit them in both their personal and professional activities.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

X Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilson

(Form Board Approved 7/10/07-original)



PREFERRED PROVIDER AGREEMENT

Saint Leo University is a private, non-profit institution of higher education incorporated in the State of Florida with its main campus at 33701 State Rd. 52, St. Leo, Florida 33574, ("Saint Leo") and The School Board of Citrus County, Florida with offices at 1007 West Main St / Inverness, FL 34450. The School Board of Citrus County wishes to recognize Saint Leo as one of the Preferred Providers for the purpose of encouraging its employees to continue to learn and acquire knowledge that will benefit them in both their personal and professional activities.

Accordingly, Saint Leo and The School Board of Citrus County agree to the following terms:

- I. **The School Board of Citrus County will market and promote Saint Leo education programs to Citrus County School District employees through its methods of internal communications including but not limited to:**
 - A. Organizational newsletters and intranet sites;
 - B. Human Resources Department notices;
 - C. Social Media tools;
 - D. Distribution of Saint Leo informational brochures;
 - E. Invitation to Saint Leo as a participant in any academic open house or information session for the purpose of providing higher education information to its employees.

- II. **Saint Leo will provide the following accommodations to employees of The School Board of Citrus County who apply for admission to and enroll in Saint Leo degree programs:**
 - A. A discount of 10% (ten percent) of the tuition amounts listed in the Saint Leo academic catalog for the academic year for which the student has applied. This tuition discount applies to any undergraduate or graduate course except doctoral courses.
 - i. Tuition discount applies only to tuition; it does not apply to the cost of textbooks or supplies.
 - ii. Tuition is subject to change each academic year.
 - iii. If the employee is a drilling member of the National Guard or active Reserves, Saint Leo will extend its military rates (\$250 per credit hour for undergraduate programs and \$555 per credit hour for Master in Accounting, MBA and M.S. in Cyber Security) for the employee and spouse.
 - (a) See (www.saintleo.edu/admissions/undergraduate/costs-financial-aid.aspx) for complete undergraduate program pricing and (www.saintleo.edu/admissions/graduate/costs-financial-aid.aspx) for complete graduate program pricing.
 - (b) If employee receives Saint Leo military rate, the 10% (ten percent) tuition discount (item II.A.) is not available.
 - iv. Students awarded Tuition Assistance, Saint Leo University scholarships or Tuition Discounts are not eligible for Preferred Provider tuition discounts.
 - B. Waiver of the Application Fee. Students will be responsible for all other fees, including but not limited to assessment testing, late payment and graduation fees.
 - C. Student Advising Enrollment Counselors will be available to:



- i. Assist applicants with the admissions process and provide appropriate academic advising related to the student's intended area of study.
- ii. Provide students with information concerning federal-guaranteed student loan programs.
- iii. Saint Leo Certifying Officials will certify financial benefits for eligible students as authorized by the U.S. Department of Veterans Affairs.

III. Employees of The School Board of Citrus County who choose to apply for and enroll in degree programs offered by Saint Leo under this Agreement will:

- A. Complete the online application and request for information form: (www.saintleo.edu/preferred-provider)
- B. Confirm employment and acknowledge financial responsibility by completing the Acknowledgement and Responsibility to Pay form that will be provided by the Saint Leo Enrollment Counselor.
- C. Pay all tuition, fees, and associated costs in accordance with Saint Leo policies and procedures.

IV. Agreement Term

Term of this Agreement is one year commencing on the date of execution by both parties as indicated below. Term may be automatically extended for one year unless cancelled by either party by written or e-mailed notification to the other party within sixty days of the Termination Date.

SO AGREED:


Melanie M. Storms, Psy.D
SVP, Worldwide
Saint Leo University

Thomas Kennedy
Chairman
The School Board of Citrus County, Florida

Date

Date

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.
Requested by Steven Baumer, Department of Risk Management
Additional contact(s)/originator: 
Document Title Salary increase for Non-Union Support and Professional Technical Employees

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval : Approve a salary increase for Non-Union Support and Professional Technical Employees for 2018-2019.

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Non-Union support employees that advanced to step 19 or remain on step 19, will receive an additional 0.1% increase (2.85% total).

Non-Union professional technical employees that advance to step 17 or remain on step 17, will receive an additional 0.1% increase (2.85% total).

This increase to the Non-Union support and professional technical salary scale effective July 1, 2018.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$1649.00

Amount Budgeted \$0.00 Additional Amount Requested \$ 1649.00

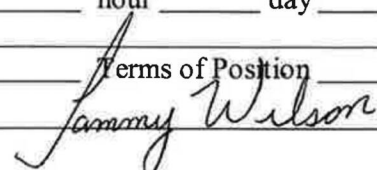
Funding Source: All Funds

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: 

(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.

Requested by Steven Baumer, Department of Risk Management

Additional contact(s)/originator 

Document Title Teamsters Support and Professional Technical Salary Increase 2018-2019.

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval: Approve a salary increase to Teamsters support and professional technical salary for 2018-2019.

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Teamsters support employees that advanced to step 19 or remain on step 19, will receive an additional 0.1% increase (2.85% total).

Teamsters professional technical employees that advance to step 17 or remain on step 17, will receive an additional 0.1% increase (2.85% total).

This increase to the Teamsters support and professional technical salary scale effective July 1, 2018.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of work force;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$10,004

Amount Budgeted \$0.00 Additional Amount Requested \$ 10,004

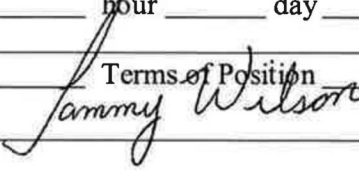
Funding Source: All Funds

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: 

(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for the January 8, 2019 School Board Meeting.

Requested by Tammy Wilson, Finance Director

Additional contact(s)/originator Jason Koon, Principal, Lecanto High School

Document Title: Active Surplus Property List

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval: Disposal of Active Surplus Property

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Items on this list have been reported to the CCSO as Lost/Stolen. Contact Logs showing attempt to recover Ipads are available in the Finance Department upon request. Once approved, items will be removed from the active inventory list.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District:

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

LECANTO HIGH SCHOOL LOST/STOLEN AS OF JANUARY 8, 2019

Tag Number	Serial Number	Item Description	Reason	Date Purchased	Purchase Price	Current Value
Non-Student Items						
080294	69B29P1	DELL OPTIPLEX 780 USFF	ITEMS COULD NOT BE FOUND DURING THE 2017-18 INVENTORY	3/10/2011	1,015.66	0.00
074897	DMRMVK1VF182	APPLE IPAD RETINA DISPLAY WI-FI 16GB BLACK		9/11/2014	379.00	88.43
078861	DMPQ3PL8FK10	APPLE IPAD AIR WI-FI 16GB SPACE GRAY		8/14/2015	374.00	155.83
Student Ipad						
046150	GCHV2BKSHLF9	APPLE IPAD 5 32GB SPACE GRAY	Reported to CCSO as Lost/Stolen	8/14/2017	294.00	240.10
048442	GCHV2NF1HLF9	APPLE IPAD 5 32GB SPACE GRAY		8/14/2017	294.00	240.10
048506	GCHV2JALHLF9	APPLE IPAD 5 32GB SPACE GRAY		8/14/2017	294.00	240.10
074681	DMRMVVRMTF182	APPLE IPAD RETINA DISPLAY WI-FI 16GB BLACK		9/11/2014	379.00	88.43
076392	DMPPPLPGFK10	APPLE IPAD AIR WI-FI 16GB SPACE GRAY		6/12/2015	374.00	143.37
076418	DMPPNQ90FK10	APPLE IPAD AIR WI-FI 16GB SPACE GRAY		6/12/2015	374.00	143.37
076454	DMPPKYBFK10	APPLE IPAD AIR WI-FI 16GB SPACE GRAY		6/12/2015	374.00	143.37
076461	DMPPNRLQFK10	APPLE IPAD AIR WI-FI 16GB SPACE GRAY		6/12/2015	374.00	143.37
076466	DMPPPL48FK10	APPLE IPAD AIR WI-FI 16GB SPACE GRAY		6/12/2015	374.00	143.37
076524	DMPPPLJHFK10	APPLE IPAD AIR WI-FI 16GB SPACE GRAY		6/12/2015	374.00	143.37
077518	DMQQ344GFK10	APPLE IPAD AIR WI-FI 16GB SPACE GRAY		8/14/2015	374.00	155.83
077569	DMQQ34EBFK10	APPLE IPAD AIR WI-FI 16GB SPACE GRAY		8/14/2015	374.00	155.83
077708	DMQQ34PAFK10	APPLE IPAD AIR WI-FI 16GB SPACE GRAY		8/14/2015	374.00	155.83
079944	DMQRR13QG5VJ	APPLE IPAD AIR2 WI-FI 16GB SPACE GRAY		7/15/2016	349.00	209.40
079960	DMQRR1CEG5VJ	APPLE IPAD AIR2 WI-FI 16GB SPACE GRAY		7/15/2016	349.00	209.40
LHS Sub Total					\$7,093.66	\$2,799.50

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for the January 8, 2019 School Board Meeting.

Requested by Tammy Wilson, Finance Director

Additional contact(s)/originator Inge Frederick, Principal, Lecanto Middle School

Document Title: Active Surplus Property List

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval: Disposal of Active Surplus Property

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Items on this list have been reported to the CCSO as Lost/Stolen. Contact Logs showing attempts to recover Ipads are available in the Finance Department upon request. Once approved, items will be removed from the active inventory list.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: _____

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

LECANTO MIDDLE SCHOOL LOST/STOLEN AS OF JANUARY 8, 2019

Tag Number	Serial Number	Item Description	Reason	Date Purchased	Purchase Price	Current Value	
063751	3040510009294119	NOOK HD SMOKE 8GB	ITEMS COULD NOT BE FOUND DURING THE 2017-18 INVENTORY	4/2/2014	125.13	0.00	
063259	SB560-13590	SMARTBOARD 60 DIAGONAL		2/13/2001	1,399.00	0.00	
045805	GCHV2NB1HLF9	APPLE IPAD 5 32GB SPACE GRAY	Reported to CCSO as Lost/Stolen	8/14/2017	294.00	240.10	
045816	GCHV2ETFHLF9	APPLE IPAD 5 32GB SPACE GRAY		8/14/2017	294.00	240.10	
073295	DMRMVQQ5F182	APPLE IPAD RETINA DISPLAY 16GB BLACK		9/11/2014	379.00	88.43	
073448	DMRMVW1ZF182	APPLE IPAD RETINA DISPLAY 16GB BLACK		9/11/2014	379.00	88.43	
075555	DMPPPKU6FK10	APPLE IPAD AIR WI-FI 16GB SPACE GRAY		6/12/2015	374.00	143.37	
088045	DMRKQ4PMF182	APPLE IPAD WI-FI 16GB BLACK		7/15/2013	479.00	0.00	
088046	DMRKQ58BF182	APPLE IPAD WI-FI 16GB BLACK		7/15/2013	479.00	0.00	
089892	DMPRWERRG5VJ	APPLE IPAD AIR2 WI-FI 16GB SPACE GRAY		7/15/2018	349.00	209.40	
LMS Sub Total					\$4,551.13	\$1,009.83	

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for the January 8, 2019 School Board Meeting.

Requested by Tammy Wilson, Finance Director

Additional contact(s)/originator Barbara Leritz, Senior Finance Accountant

Document Title: Active Surplus Property List

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval: Disposal of Active Surplus Property

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Items on this list are no longer useful to the District. They will be disposed of in accordance with approved procedures.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District:

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

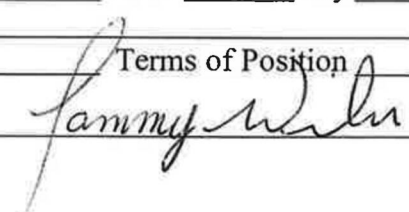
Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: _____

(Form Board Approved 7/10/07)



SURPLUS FOR JANUARY 8, 2019 BOARD MEETING

Tag	Number	Serial Number	Item Description	Location	Reason	Date Purchased	Purchase Price	Current Value
	054076	G8426DDUQJ8	Emac 1.25 Computer	AES	Item Lost/Stolen Police Report Done	7/27/2004	821.05	0.00
	059422	CND35K1	Dell E6400 Computer	AES	Item Lost/Stolen Police Report Done	9/14/2009	1,001.00	0.00
	063137	917920A00192AA21132	Cannon Mini Camcorder	AES	Item Lost/Stolen Police Report Done	11/9/2004	2,290.00	0.00
	064888	04D6676AF	YSI Handheld 4 in 1 Meter	AES	Item Lost/Stolen Police Report Done	5/25/2004	1,267.92	0.00
	067460	2HGGH91	Dell Optiplex GT620	AES	Item Lost/Stolen Police Report Done	2/27/2006	1,094.00	0.00
	071842	3181350	Dell Latitude E6410	AES	Item Lost/Stolen Police Report Done	4/4/2014	400.68	60.09
	071862	3058669	Dell Latitude E6410	AES	Item Lost/Stolen Police Report Done	4/4/2014	400.68	60.09
					Academy of Environmental Science Sub Total		7,275.33	120.18
	046382	GCHV2NNFHLF9	Apple Ipad 5 32GB Space Gray	CHS	Lost, paid by student	8/14/2017	294.00	240.10
	054348	W84481LQPNZ	Apple I mac20	CHS	Outdated equipment	1/12/2005	2,101.00	0.00
	054353	W844820GPNZ	Apple I mac20	CHS	Outdated equipment	1/12/2005	2,101.00	0.00
	054354	W844820RPNZ	Apple I mac20	CHS	Outdated equipment	1/12/2005	2,101.00	0.00
	055077	385454612469	Landro Play Analyzer Football	CHS	Inoperable/Obsolete	8/9/2005	2,535.00	0.00
	058260	3HGRND1	Dell Latitude D520 Laptop	CHS	Obsolete	10/9/2007	1,103.08	0.00
	061055	955Y2R1	Dell Latitude E6420 Laptop	CHS	No longer supported	9/13/2011	1,075.75	0.00
	061071	3ZDX2R1	Dell Latitude E6420 Laptop	CHS	No longer supported	9/13/2011	1,075.75	0.00
	061093	5SDX2R1	Dell Latitude E6420 Laptop	CHS	No longer supported	9/13/2011	1,075.75	0.00
	061094	74CX2R1	Dell Latitude E6420 Laptop	CHS	No longer supported	9/13/2011	1,075.75	0.00
	061099	DZ5Y2R1	Dell Latitude E6420 Laptop	CHS	No longer supported	9/13/2011	1,075.75	0.00
	061123	3GCX2R1	Dell Latitude E6420 Laptop	CHS	No longer supported	9/13/2011	1,075.75	0.00
	061127	59BX2R1	Dell Latitude E6420 Laptop	CHS	No longer supported	9/13/2011	1,075.75	0.00
	080866	639RXN1	Dell Latitude E6510 Laptop	CHS	Inoperable/Obsolete	4/11/2011	1,478.62	0.00
	080874	CT8RXN1	Dell Latitude E6510 Laptop	CHS	Inoperable/Obsolete	4/11/2011	1,478.62	0.00
					Citrus High School Sub Total		20,722.57	240.10
	061550	113600211	Nacecare Scrubber	IMS	Not repairable	11/8/2011	3,437.50	163.70
	075580	DMPPPL43FK10	Apple Ipad Air 16GB Space Gray	LMS	Not repairable	6/12/2015	374.00	143.37
	057883	RX850-070502-0328	Lightspeed 850 Sound System	PGE	Broken beyond repair	6/30/2007	1,071.00	0.00
	056550	RX850-70109-0165	Lightspeed 850 Sound System	TRC	Was at LMS Used for parts	5/22/2007	1,071.00	0.00
	063775	DMPMGW27FK10	Apple Ipad Air 16GB Space Gray	TRC	Was at LPS Damaged beyond repair	4/14/2014	479.00	71.85
	081556	67709P1	Dell Optiplex 780 Computer	TRC	Was at RCE Used for Parts	4/11/2011	1,015.66	0.00
	088610	DMRKQ5LWF182	Apple Ipad 4 16GB Black	TRC	Was at LMS Damaged beyond repair	7/15/2013	479.00	0.00
					TRC Sub Total		3,044.66	71.85
					Grand Total		\$35,925.06	\$739.20

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.
Requested by Tara Wells, Principal Department of Floral City Elementary
Additional contact(s)/originator Tamra Landis, Secretary
Document Title \$1,000 Donation from Susan Prinz to Floral City Elementary

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval \$1,000 donation from community member Susan Prinz to Floral City Elementary

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights: monetary donation to Floral City Elementary to support FCE Cafe' in the reconciliation of negative student balances

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: _____

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tara Wells

(Form Board Approved 7/10/07)



Floral City Elementary School Adopt-A-Class Membership Application

2018-2019

Date 11/28/18

Name of Business or Individual: Susan Prinz

Nature of Business: author & illustrator

Business Address: 12452 S. Gladiolus Pt., Floral City 34436

Contact Person: Susan Prinz

Work Phone: 201-5003 (C)

Home Phone: 726-0841 (H)

Fax Number: _____

E-mail: _____

Do you have a preference for a specific class and/or grade level? yes no

If no we will assign you a class.

If yes please circle the grade level, fine arts class or program you would like to adopt.

- | | | |
|------------------------------------|---|---|
| <input type="checkbox"/> 1st grade | <input type="checkbox"/> Kindergarten | <input type="checkbox"/> Media (Library) |
| <input type="checkbox"/> 2nd grade | <input type="checkbox"/> Art | <input type="checkbox"/> E.S.E. |
| <input type="checkbox"/> 3rd grade | <input type="checkbox"/> Music | <input type="checkbox"/> Guidance |
| <input type="checkbox"/> 4th grade | <input type="checkbox"/> Physical Education | <input type="checkbox"/> Tech Lab |
| <input type="checkbox"/> 5th grade | <input type="checkbox"/> Reading Resource | <input type="checkbox"/> REACH/Enrichment |
| <input type="checkbox"/> Pre-K | <input type="checkbox"/> Speech | |

If you have a specific class, you want to adopt please list the teacher's name: FCE Cafe'

If you have a child in this class please list the child's full name: _____

Would you like to be invited by your adopted class to come and speak about your business? yes no possibly

Please make checks payable to Floral City Elementary School

THANK YOU FOR ALL YOUR SUPPORT OF THE CHILDREN AT

FLORAL CITY ELEMENTARY!

If you have any questions please call the school at 352-726-1554 extension 6005

Floral City Elementary* PO Box 340* Floral City, FL 34436

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.
Requested by Janet Tuggle, Principal of Pleasant Grove Elementary
Additional contact(s)/originator _____
Document Title \$1,000 donation from Brennan Wheeler Gifting LLC – Paul Wheeler

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Accept \$1,000 donation from Brennan Wheeler Gifting LLC

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached XXX available in district office _____ other _____

Executive Summary / Highlights:

Pleasant Grove Elementary requests the approval of the donation from Brennan Wheeler Gifting LLC – Paul Wheeler. This donation will be put in the Jolly Rancher Fund in the memory of Kate Wheeler. It will be used to purchase clothes, shoes, school supplies, snacks, food, and hygiene supplies for needy students in our school.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: None

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.
Requested by Jennifer Povner, Teacher Title 1, Department of Crystal River Middle
Additional contact(s)/originator _____
Document Title Donation

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approve \$1,000.00 donation from Walmart to Crystal River Middle School for the Achieve 3000, student rewards and supplies program.

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

\$1,000.00 donation from Walmart.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilson
(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.
 Requested by Tammy Wilson, Director of Finance Department of Finance
 Additional contact(s)/originator Eric Stokes, Director of Facilities, Construction and Maintenance
 Document Title BID 2015-09 Commercial Electrical Services

Board Action Required:

Presentation/Recognition _____ Information _____
 Consideration/Approval Approve renewal of BID 2015-09 Commercial Electrical Services
Central Florida Electric of Ocala, LLC
 (This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office other

Executive Summary / Highlights:

Commercial Electrical Services - District Wide

Original Contract Period:	01/13/2015	through	01/12/2018	Expense to date - three years	\$ 107,401.95
Renewal one	01/13/2018	through	01/12/2019	Expense to date - one year	\$ 12,517.34
Renewal two	01/13/2019	through	01/12/2020		

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District \$ 150,000.00
 Amount Budgeted \$ 150,000.00 Additional Amount Requested _____
 Funding Source Project 42500

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
 Pay grade/level _____
 Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson
 (Form Board Approved 7/10/07)



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

"Where Learning is the Expectation
And Caring is a Commitment"

*Purchasing Department
Christine Jernigan, Purchasing Manager*

- THOMAS KENNEDY
DISTRICT 1
- VIRGINIA BRYANT
DISTRICT 2
- DOUGLAS A. DODD
DISTRICT 3
- SANDRA COUNTS
DISTRICT 4
- LINDA B. POWERS
DISTRICT 5

November 7, 2018

Central Florida Electric of Ocala, LLC
 2500 NW 10th St, Suite 104
 Ocala, FL 34475
 E-Mail: cfe@cfeocala.com
 Phone: (352) 622-8850
 Fax: (352) 622-8931

URGENT

ATTN: **Mark Schlichter**

RE: RFP 2015-09 Commercial Electrical Services

Dear Mark Schlichter

The above referenced Bid is scheduled to expire 01/12/2019. Your services have been appreciated and we would be pleased to present the bid for renewal to the Citrus County School Board for an additional one (1) year. We look forward to a positive response to continuing our contract.

Please advise if you wish to renew this item by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

If you do not wish to renew this bid for an additional contract period, please indicate this below by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

Thank you in advance for your assistance in this bid renewal.

Sincerely,

Buyer, Purchasing Dept.
 Citrus County School Board
gerlacht@citrus.k12.fl.us
 352-726-1931 x 2466

<input checked="" type="checkbox"/>	YES Central Florida Electric of Ocala, LLC is in agreement for renewal of the above referenced bid at the latest agreed upon bid prices. Period of agreement shall be from 01/13/2019 through 01/12/2020
<input type="checkbox"/>	NO Central Florida Electric of Ocala, LLC does not wish to renew the above referenced bid.
 <hr/> AUTHORIZED SIGNATURE	11/8/18 <hr/> DATE

RFP 2015-09

Commercial Electrical Services

Opening: Thursday, December 11, 2014 @ 2:00PM

Contract Period: 01/13/2015 thru 01/12/2018 three years

Two(2) one (1) year renewals available

R1: 01/13/2018 thru 01/12/2019 One year

R2: 01/13/2019 thru 01/12/2020

ITEM NO	DESCRIPTION	ESTIMATED ANNUAL QUANTITY	UOM	BARR-NONE ELECTRIC		CENTRAL FLORIDA ELECTRIC OF OCALA, LLC		Mission Critical Solutions		Ciraco Electric, Inc.	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	LICENSED JOURNEYMAN ELECTRICIAN	1500	hrs	95.00	142,500.00	40.00	60,000.00	45.00	67,500.00	65.00	97,500.00
2	APPRENTICE ELECTRICIAN	250	hrs	75.00	18,750.00	38.00	9,500.00	40.00	10,000.00	45.00	11,250.00
3	HELPER / LABORER	150	hrs	55.00	8,250.00	20.00	3,000.00	28.00	4,200.00	35.00	5,250.00
4	SUB-CONTRACTOR PERCENTAGE MARKUP (not to exceed 10%)	3,000.00	% (estimated annual value)	0%	3,000.00	10%	3,300.00	10%	3,300.00	5%	3,150.00
5	MATERIALS PERCENTAGE MARKUP (not to exceed 10%)	70,000.00	% (estimated annual value)	6%	74,200.00	10%	77,000.00	10%	77,000.00	10%	77,000.00
						246,700.00		152,800.00		162,000.00	194,150.00

198 Notifications
4 Bids received

It is the intent of the Purchasing Dept. to recommend award to Central Florida Electric of Ocala, LLC as the lowest, most responsive bidder(s).
"Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under chapter 120, Florida Statutes."

Posted: 1/15/2015

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.
 Requested by Tammy Wilson, Director of Finance Department of Finance
 Additional contact(s)/originator Eric Stokes, Director of Facilities, Construction and Maintenance
 Document Title BID 2016-13 Pavement Maintenance and Striping

Board Action Required:

Presentation/Recognition _____ Information _____
 Consideration/Approval Approve renewal of BID 2016-13 Pavement Maintenance and Striping to Tidwell Bros. Paving, Inc.
 (This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office other

Executive Summary / Highlights:

District wide Pavement Maintenance and Striping

Original Contract Period:	02/09/2016	through	04/11/2017	Partial contractor Bentley	\$ 146,138.79
Revised award Tidwell Bros.Paving	04/11/2017	through	02/08/2019	Partial contractor Tidwell	\$ 39,166.03
Renewal 1	02/09/2019	through	02/08/2020		

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District \$ 200,000.00
 Amount Budgeted \$ 200,000.00 Additional Amount Requested _____
 Funding Source Project 41700

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
 Pay grade/level _____
 Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson
 (Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for April 11, 2017 School Board Meeting.
 Requested by Kenneth Blocker, Chief Finance Officer Department of Finance
 Additional contact(s)/originator John Colasanti, Coordinator of Maintenance
 Document Title BID 2016-13 Pavement Maintenance and Striping



4-11-17
JK

Board Action Required:

Presentation/Recognition _____ Information _____
 Consideration/Approval APPROVE default of Bentley Striping, Inc. and approve revised award to Tidwell Bros. Paving, Inc.
 (This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:
 Pavement Maintenance and Striping, District Wide
 Contract Period: Effective 04/11/2017 through 02/08/2019 (1 yr, 10 mos)
 110 Bids solicited
 3 Bids received
 0 "No Bids" received

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$230,000.00
 Amount Budgeted \$230,000.00 Additional Amount Requested _____
 Funding Source Project 41700

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
 Pay grade/level _____
 Benefits _____ Terms of Position _____

Financial Impact reviewed by: [Signature]
 (Form Board Approved 7/10/07)

146,138.79 Bentley 02/09/16 thru 04/11/17
39,166.03 Tidwell 04/11/17 thru 02/08/2019

185,304.82



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

"Where Learning is the Expectation
And Caring is a Commitment"

*Purchasing Department
Christine Jernigan, Purchasing Manager*

- THOMAS KENNEDY
DISTRICT 1
- VIRGINIA BRYANT
DISTRICT 2
- DOUGLAS A. DODD
DISTRICT 3
- SANDRA COUNTS
DISTRICT 4
- LINDA B. POWERS
DISTRICT 5

December 7, 2018

Tidwell Bros. Pavings, Inc.
 4075 S. Tedna Terr
 Homosassa, FL 34446
 E-Mail: tidwellbros@rocketmail.com
 Phone: (352) 628-9571
 Fax: (352) 794-6024

URGENT

ATTN: Tony Tidwell

RE: BID 2016-13 Pavement Maintenance and Striping

Dear Tony Tidwell

The above referenced Bid is scheduled to expire 02/08/2019. Your services have been appreciated and we would be pleased to present the bid for renewal to the Citrus County School Board for an additional one (1) year. We look forward to a positive response to continuing our contract.

Please advise if you wish to renew this item by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

If you do not wish to renew this bid for an additional contract period, please indicate this below by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.


Thank you in advance for your assistance in this bid renewal.

Sincerely,

Buyer, Purchasing Dept.
 Citrus County School Board
gerlacht@citrus.k12.fl.us
 352-726-1931 x 2466

YES Tidwell Bros. Pavings, Inc. is in agreement for renewal of the above referenced bid at the latest agreed upon bid prices. Period of agreement shall be from 02/09/2019 through 02/08/2020

NO Tidwell Bros. Pavings, Inc. does not wish to renew the above referenced bid.


 AUTHORIZED SIGNATURE _____ DATE _____

Contract Period: 2/9/16 - 2/8/19
 Second awardee 4/11/17 thru 2/8/19
 02/08/2019 thru 02/09/2020
 One renewal remaining

ITB 2016-13
 PAVEMENT MAINTENANCE STRIPING
 OPENING: Thursday, January 14, 2016@2:00PM

Accept P-card		Bentley Striping, Inc.		Tidwell Bros Paving, Inc		Pave-Rite, Inc.			
		352-563-2122 Bentley.Striping@hotmail.com	No	352-628-9571 tidwellbros@rocketmail.com	Yes	352-621-1600 Mike@paveriteflorida.com	No		
ITEM NO	DESCRIPTION	ESTIMATED ANNUAL QUANTITY	UOM	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Pavement Seal Coating	4,000	SY	0.85	3,400.00	0.81	3,240.00	1.32	5,280.00
2	Pavement Overlay - Less than 20 Tons	100	TN	93.00	9,300.00	117.00	11,700.00	174.22	17,422.00
3	Pavement Overlay - 20 Tons or More	1,000	TN	93.00	93,000.00	95.00	95,000.00	112.93	112,930.00
4	New Pavement Installation	10,000	SY	15.25	152,500.00	16.00	160,000.00	21.29	212,900.00
5	Milling out Asphalt	2,000	SY	3.00	6,000.00	0.85	1,700.00	3.48	6,960.00
6	Sod	2,000	SY	1.00	2,000.00	1.93	3,860.00	2.36	4,720.00
7	Line Striping - 3" or less	5,000	LF	0.10	500.00	0.12	600.00	0.18	900.00
8	Line Striping 4" - 6"	5,000	LF	0.15	750.00	0.23	1,150.00	0.18	900.00
9	Curb Painting	5,000	LF	0.25	1,250.00	0.23	1,150.00	0.53	2,650.00
10	Pavement Messages/Per Phrase	50	EA	10.00	500.00	28.00	1,400.00	59.00	2,950.00
11	Painted Numbers /Per Number	200	EA	2.00	400.00	4.45	890.00	5.90	1,180.00
12	Directional Arrows	50	EA	14.00	700.00	12.00	600.00	11.80	590.00
13	Handicap Space Marking	20	EA	150.00	3,000.00	200.00	4,000.00	17.70	354.00
14	Install New Parking Bumpers	50	EA	24.00	1,200.00	38.00	1,900.00	39.93	1,996.50
15	Remove and Reset Parking Bumper	200	EA	10.00	2,000.00	10.00	2,000.00	17.85	3,570.00
16	Paint Existing Parking Bumper	250	EA	4.00	1,000.00	5.00	1,250.00	11.80	2,950.00
Total Bid Price					277,500.00		290,440.00		378,252.50

Note: The above unit quantities are an estimate for the purpose of tallying the lowest qualified bidder. They are in no means representative of the amount of work to be awarded as part of this contract.

- 110 Notifications
- 3 Bids received

It is the intent of the Purchasing Dept. to recommend award to Tidwell Bros. Paving, Inc. as the lowest, most responsive bidder. Original awardee defaulted 3/27/17

Posted: ~~January 19, 2016~~

Failure to file a protest within the time prescribed in section 120.57(3), F.S., or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, F.S.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting
Requested by: Eric Stokes, Department of Facilities Construction & Maintenance
Additional contact(s)/originator Jonny Bishop, Department of School Support Services
Document Title Advertise to Bid for the Lecanto Primary School Fire Alarm System Upgrade.

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval: Approve to Advertise to Bid for the Lecanto Primary School Fire Alarm System Upgrade.

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office X other _____

Executive Summary / Highlights: If approved, prequalified contractors will bid the project.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of work force;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted \$580,942 Additional Amount Requested _____

Funding Source: 4570

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting
Requested by: Eric Stokes, Department of Facilities Construction & Maintenance
Additional contact(s)/originator Jonny Bishop, Department of School Support Services
Document Title Advertise to Bid for the Floral City Elementary School Partial HVAC Bldg. 2.

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval: Approve to Advertise to Bid for the Floral City Elementary School Partial HVAC Bldg. 2.

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office X other _____

Executive Summary / Highlights: If approved, prequalified contractors will bid the project.
--

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted \$205,585 Additional Amount Requested _____

Funding Source: 4571

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting
Requested by: Eric Stokes, Department of Facilities Construction & Maintenance
Additional contact(s)/originator Jonny Bishop, Department of School Support Services
Document Title Advertise to Bid for the Floral City Elementary School Intercom System Upgrade.

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval: Approve to Advertise to Bid for the Floral City Elementary School Intercom System Upgrade.

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office X other _____

Executive Summary / Highlights: If approved, prequalified contractors will bid the project.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted \$138,021 Additional Amount Requested _____

Funding Source: 4572

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White
(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 08, 2019 School Board Meeting.
 Requested by Kathy Androski, Coordinator Department of Educational Technology
 Additional contact(s)/originator Steve Chamblin, Director of Educational Technology *SC*
 Document Title Public Hearing for 2018-2019 Instructional Materials Adoption

Board Action Required:

Presentation/Recognition _____ Information _____
 Consideration/Approval _____

XX Request to advertise for a Public Hearing at the February 12, 2019 School Board Meeting to receive public comment on the recommended materials for our 2018-19 instructional materials adoption.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached x available in district office _____ other _____

Executive Summary/Highlights:

Request to advertise for a Public Hearing on February 12, 2018 to receive public comment on the recommended materials for our 2018-2019 instructional materials adoption, for compliance with F.S.1006.283(8)(9)(11).

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: *Jammy Wilson*

2018-19 Adoption Year – Math Titles

K-5 Mathematics	Curriculum Associates, LLC Ready Classroom Mathematics, Grade K-5 Curriculum Associates, LLC 2020 1st K-5 Print and Internet Based
6-8	EdGems Math LLC, <i>Math</i> , ISBN 978-1-948860-18-5 (Course 1), , McCaw, Shannon, 2018 1st 6 Print and Internet Based
Algebra 1	Cengage, <i>Algebra 1</i> , ISBN: 978-1-64245-310-2, Larson & Boswell 2020
Geometry	PEARSON, <i>enVision Florida Geometry</i> , ISBN 978-1-4182-7585-3, Kennedy, Milou, Thomas, Zbiek & Cuoco 2020 1st 9-12 Print and Internet Based
Algebra 2	PEARSON, <i>enVision Florida Algebra 2</i> , IBSN 978-1-4182-7584-6, Kennedy, Milou, Thomas, Zbiek & Cuoco 2020 1st 9-12 Print and
Liberal Arts 1	PEARSON, <i>Mathematics in Action: An Introduction to Algebraic, Graphical, and Numerical Problem Solving</i> , IBSN 978-1-323-13007-0, The Consortium for Foundation Mathematics, C 2016
Liberal Arts 2	PEARSON, <i>Mathematics in Action: Algebraic, Graphical, and Trigonometric Problem Solving</i> , ISBN 978-1-323-13008-7, The Consortium for Foundation Mathematics, C 2016
Pre-Calculus	McGraw-Hill School Education, LLC, <i>Florida PreCalculus Honors</i> , ISBN 978-0-07-906388-5, McGraw-Hill Education, 2020 1st 9-12 Print and Internet Based
Math for College Readiness	PEARSON, <i>Intermediate Algebra: Math For College Readiness Florida Edition</i> , ISBN 978-0-13-523438-9, Elayn Martin-Gay 2019 2nd 9-12 Print and Internet Based
Calculus/AP Calculus	Cengage, <i>Calculus/AP Calculus</i> , ISBN:978-1-305-94801-7, Larson & Battaglia Copyright: 2017
Statistics – Elementary	PEARSON, <i>Elementary Statistics: Picturing the World</i> , ISBN 978-0-13-476142-8, Larson, Ron & Farber, Betsy, 7 th Edition, C 2019
AP Statistics – Statistics Learning from Data	Cengage, <i>AP Statistics- Statistics Learning from Data</i> , ISBN: 978-1-337-55889-1, Peck, Short, & Olsen Copyright: 2019
Financial Algebra	WALCH Integrated Math, <i>Florida Financial Algebra</i> , ISBN 978-0-8251-8523-6, C 2016

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting. *MM*
Requested by Tammy Wilson, Director Department of Finance
Additional contact(s)/originator Lanette Strickland, Internal Auditor
Document Title Auditor General Operational Audit Report No. 2019-069

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
Approve the Auditor General Operational Audit Report No. 2019-069

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

The Auditor General conducts operational audits of governmental entities to provide the Legislature, Florida's citizens, public entity management, and other stakeholders unbiased, timely, and relevant information for use in promoting government accountability and stewardship and improving government operations.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

Report No. 2019-069
December 2018

STATE OF FLORIDA AUDITOR GENERAL

Operational Audit

**CITRUS COUNTY
DISTRICT SCHOOL BOARD**



Sherrill F. Norman, CPA
Auditor General

Board Members and Superintendent

During the 2017-18 fiscal year, Sandra Himmel served as Superintendent of the Citrus County Schools and the following individuals served as School Board Members:

	<u>District No.</u>
Thomas Kennedy, Vice Chair from 11-14-17	1
Virginia G. Bryant, Chair through 11-13-17	2
Douglas A. Dodd, Chair from 11-14-17, Vice Chair through 11-13-17	3
Sandy Counts	4
Linda B. Powers	5

The audit was supervised by Anna A. McCormick, CPA.

Please address inquiries regarding this report to Micah E. Rodgers, CPA, Audit Manager, by e-mail at micahrodgers@aud.state.fl.us or by telephone at (850)412-2905.

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CITRUS COUNTY DISTRICT SCHOOL BOARD

SUMMARY

This operational audit of the Citrus County School District (District) focused on selected District processes and administrative activities and included a follow-up on the finding noted in our report No. 2016-147. Our operational audit disclosed the following:

Finding 1: The District disbursed Florida Best and Brightest Teacher Scholarship Program awards totaling \$37,200 to 26 prekindergarten teachers who did not meet the statutory definition of a “classroom teacher” and, therefore, were ineligible for the awards.

Finding 2: Contrary to State law, the District did not comply with the expedited review requirements by timely notifying the Commissioner of Education after a deteriorating financial condition was identified for a District-sponsored charter school and timely filing a corrective action plan with the Commissioner.

Finding 3: District charter school closure monitoring efforts were not always documented and did not always ensure that audit reports were timely completed.

Finding 4: Some unnecessary information technology user access privileges existed that increased the risk that unauthorized disclosure of sensitive personal information of students may occur.

BACKGROUND

The Citrus County School District (District) is part of the State system of public education under the general direction of the Florida Department of Education and is governed by State law and State Board of Education rules. Geographic boundaries of the District correspond with those of Citrus County. The governing body of the District is the Citrus County District School Board (Board), which is composed of five elected members. The elected Superintendent of Schools is the Executive Officer of the Board. During the 2017-18 fiscal year, the District operated 21 elementary, middle, high, and specialized schools; sponsored 2 charter schools; and reported 15,072 unweighted full-time equivalent students.

FINDINGS AND RECOMMENDATIONS

Finding 1: Best and Brightest Teacher Scholarship Program

The Florida Legislature established the Florida Best and Brightest Teacher Scholarship Program¹ to reward classroom teachers² who achieved high academic standards during their own education. Classroom teachers eligible for a \$6,000 scholarship award are those who scored at or above the 80th percentile on a college entrance examination based on the national percentile ranks in effect when

¹ Section 1012.731, Florida Statutes.

² Section 1012.01(2), Florida Statutes, defines classroom teachers as K-12 staff members assigned the professional activity of instructing students in courses in classroom situations, including basic instruction, exceptional student education, career education, and adult education, including substitute teachers.

the teacher took the assessment and have been evaluated as highly effective pursuant to State law³ in the school year immediately preceding the year in which the scholarship will be awarded or, if the teacher is a first-year teacher who has not been evaluated pursuant to State law, must have scored at or above the 80th percentile on a college entrance examination based on the national percentile ranks in effect when the teacher took the assessment. In addition, State law provides for a \$1,200 or \$800 scholarship for a classroom teacher who was evaluated as highly effective or effective, respectively, pursuant to State law in the school year immediately preceding the year in which the scholarship will be awarded. District personnel are responsible for determining teacher eligibility for the scholarships and annually submitting the number of eligible teachers to the FDOE. The FDOE then disburses scholarship funds to the District for each eligible classroom teacher to receive a scholarship as provided in State law.

During the 2017-18 fiscal year, the District awarded scholarships totaling \$1.8 million to 908 District-employed teachers and \$12,400 to 6 charter school teachers. To determine whether the recipients met the eligibility requirements for the scholarships, we requested for examination District records supporting the eligibility of 64 scholarship recipients (58 District-employed teachers and 6 charter school teachers) who were awarded a total of \$170,400. Our examination of District records disclosed that 26 District-employed scholarship recipients, awarded scholarships totaling \$37,200, were prekindergarten teachers who did not meet the statutory definition of a classroom teacher.

In response to our inquiry, District personnel indicated that they believed prekindergarten teachers were eligible for the scholarships because prekindergarten teachers work under the K-20 education code, pursuant to statutes that reference K-12 Public School; are full-time, certified classroom teachers who can be placed in any grade level classroom from year to year; and are evaluated with the same guidelines and performance pay scale as all other teachers using the Florida Performance Evaluation System for classroom teachers. Notwithstanding this response, State law does not include prekindergarten teachers in the definition of classroom teachers, limits the definition of classroom teachers to K-12 personnel, and separately defines prekindergarten instructors.⁴

Absent effective procedures to limit scholarships to statutory defined classroom teachers, there is an increased risk that scholarships will be awarded to ineligible recipients.

Recommendation: The District should enhance procedures to ensure that scholarships are only awarded to eligible recipients who meet the classroom teacher statutory definition. In addition, the District should refund the FDOE for the awards totaling \$37,200 paid to the ineligible scholarship recipients and take appropriate actions to recover from those recipients the improper payments.

Finding 2: Charter Schools

Pursuant to State law,⁵ each charter school is required to provide for an annual financial audit of its accounts and records completed by an independent certified public accountant. In addition, State law⁶

³ Section 1012.34, Florida Statutes. Section 1012.34(3)(a), Florida Statutes, requires the evaluation to include consideration of student performance.

⁴ Section 1002.51(6), Florida Statutes, defines prekindergarten instructors to include teachers who provide instruction to students in a prekindergarten program.

⁵ Section 218.39(1), Florida Statutes.

⁶ Section 1002.345(1)(a)3., Florida Statutes.

subjects a charter school to an expedited review by its sponsor if any one of four specified conditions, including a deteriorating financial condition identified through the annual audit, exists. A “deteriorating financial condition” is defined as a circumstance that significantly impairs the ability of a charter school to generate enough revenues to meet its expenditures without causing the occurrence of certain conditions as described in State law,⁷ such as a failure to pay uncontested claims from creditors within 90 days after the claim is presented as a result of a lack of funds. The expedited review procedures require the sponsor:

- Pursuant to State law,⁸ to notify the charter school governing board and the Commissioner of Education (COE) within 7 business days after the condition occurs.
- Pursuant to State law,⁹ along with the charter school governing board, to develop a corrective action plan and file the plan with the COE within 30 business days after notification of the condition. If the governing board and the sponsor are unable to agree on a corrective action plan, the COE must determine the components of the plan.

Board policies¹⁰ require District personnel to monitor the fiscal responsibility of the charter schools and that each school file a detailed financial recovery plan with the District no later than 30 days after receipt of an audit indicating the school is in a state of financial emergency. However, Board policies and District procedures had not been established to require and ensure District compliance with the statutory expedited review procedures.

During the 2016-17 and 2017-18 fiscal years, the District sponsored two charter schools, including the Citrus MYcroSchool of Integrated Academics and Technologies, which closed in June 2018, and the Academy of Environmental Science Charter School. The District received audited financial statements for the two charter schools for the 2016-17 fiscal year and information from those financial statements was reported in the District financial statements. District records evidenced certain monitoring of the charter schools for the 2016-17 and 2017-18 fiscal years; however, we found that the Academy of Environmental Science Charter School (Academy) was subject to an expedited review by the District and District records did not always demonstrate compliance with the statutory expedited review procedures. Specifically:

- According to the District Director of Finance, in May 2017 the District Chief Financial Officer (CFO) and Director of Finance met with the Charter School Administrator to discuss the Academy budget as, according to the April 2017 monthly financial report, the Academy’s spending levels exceeded revenues. The Director of Finance indicated that discussions included the potential for the 2016-17 fiscal year audit to report a deteriorating financial condition and the possibility that the Academy may be required to prepare a corrective action plan.
- The Director of Finance indicated that the CFO attended an August 2017 Academy Board meeting to discuss the Academy’s financial condition and that the Director of Finance attended subsequent Academy Board meetings for the same purpose.
- The Academy audit report for the 2016-17 fiscal year, dated December 2017, disclosed a deteriorating financial condition for the Academy because, “As of June 30, 2017, the School did

⁷ Section 218.503(1), Florida Statutes.

⁸ Section 1002.345(1)(b), Florida Statutes.

⁹ Section 1002.345(1)(c), Florida Statutes.

¹⁰ Board Policy 3.90, *Charter Schools*.

not have sufficient revenues to cover its expenditures and expenditures exceeded the approved budget.” Notwithstanding, the District did not notify the COE of the condition.

In response to our inquiry, District personnel provided e-mail guidance from the Academy auditors that indicated, because the Academy was subsequently operational and planned to improve the financial condition, and the District planned for constant monitoring of Academy budget and actual expenditures, there was no requirement to report to the COE. Notwithstanding this guidance, State law specifies that notification of the COE is required when a deteriorating financial condition is identified through an annual audit.

- The District and Academy Board did not develop a corrective action plan and file the plan with the COE until July 2018, or 118 business days after the required 30-day notification had elapsed. In response to our inquiry, District personnel indicated that the COE had reviewed the Academy 2016-17 fiscal year audit report that identified the deteriorating financial condition and, in April 2018 requested that the District and Academy Board prepare a corrective action plan. In July 2018, the plan was prepared and submitted to the COE. The District indicated the corrective action plan had not been submitted earlier due to the guidance provided by the Academy auditors. As of October 2018, the Academy continued to be in operation.

Failure to promptly comply with required expedited review procedures increases the risk that charter schools may not take the necessary actions to continue operations.

Recommendation: The District should establish policies and procedures to ensure compliance with the required expedited review procedures for charter schools. Such policies and procedures should address:

- Prompt notifications to charter school governing boards and the COE when charter schools meet any of the conditions for an expedited review.
- As appropriate, prompt development of corrective action plans with charter school governing boards and timely submittal of the plans to the COE.

Finding 3: Charter School Closure Monitoring

State law¹¹ requires, upon initial notification of nonrenewal, closure, or termination of a District-sponsored charter, the charter school to have an independent audit completed within 30 days after notice of nonrenewal, closure, or termination to account for all public funds and assets. According to District personnel, the District implemented procedures to notify charter schools of the requirements in State law by including appropriate provisions in charter school charter contracts. In addition, upon notification of nonrenewal or termination of a charter contract, District personnel discuss with the charter school staff the closure procedures and applicable statutory requirements.

As discussed in Finding 2, one of the two charter schools sponsored by the District was the Citrus MYcroSchool of Integrated Academics and Technologies Charter School (MYcroSchool), which closed in June 2018. Our examination of District records disclosed that the MYcroSchool closed because, with the small number of students enrolled, the school was not financially viable. While District records indicated that, based on the MYcroSchool June 2018 monthly financial report, the unencumbered funds and property of the school were appropriately returned to the District as required, an independent audit for the school had not been completed as of October 2018, which was 3 months after the audit was required. Although we requested, District records were not provided to evidence that District personnel

¹¹ Section 1002.33(9)(o), Florida Statutes.

had reviewed the MYcroSchool audit contract to determine whether the independent audit should be completed within 30 days after the notice of a charter school closure. In addition, the audit contract contained no requirement for the audit to be completed within 30 days after notice of the charter school closure.

In response to our inquiries, District personnel indicated that the District had been communicating with the MYcroSchool's out-of-State management company to determine the status of the school's audit. Additionally, District personnel stated that since the school's closure, the Director of Finance had been receiving copies of check registers every 2 weeks to monitor any expenses being made by the school, and no spending issues had been noted.

Timely charter school audit reports are necessary to provide an accurate accounting of financial resources and activities of the schools and to provide assurances of the public funds and other assets that should revert to the District.

Recommendation: The District should ensure that charter school closures are appropriately monitored and that District monitoring efforts are documented. At a minimum, District monitoring records should demonstrate that the District took appropriate actions to ensure that an independent audit would be completed within 30 days after the notice of a charter school closure. Such actions should include:

- The annual review of charter school audit contracts to confirm that an independent audit was required to be completed within 30 days after the notice of a charter school closure.
- Increased communications with the charter school and the charter school auditor to ensure timely completion of the audit.

Finding 4: Information Technology User Access Privileges

The Legislature has recognized in State law¹² that social security numbers (SSNs) can be used to acquire sensitive personal information, the release of which could result in fraud against individuals or cause other financial or personal harm. Therefore, public entities are required to provide extra care in maintaining the confidential status of such information. Effective controls restrict individuals from accessing information unnecessary for their assigned job responsibilities and provide for documented, periodic evaluations of information technology (IT) user access privileges to help prevent individuals from accessing sensitive personal information inconsistent with their responsibilities.

Pursuant to State law,¹³ the District identified each student using a Florida education identification number assigned by the Florida Department of Education (FDOE). However, student SSNs are included in the District student information system (SIS). Student SSNs are maintained in the District SIS to, for example, register newly enrolled students and transmit that information to the FDOE through a secure-file procedure and to provide student transcripts to colleges, universities, and potential employers based on student-authorized requests.

Board policies¹⁴ authorize designated District school personnel access to student records to perform administrative, supervisory, or instructional responsibilities that should serve a legitimate educational

¹² Section 119.071(5)(a), Florida Statutes.

¹³ Section 1008.386, Florida Statutes.

¹⁴ Board Policy 5.70, Student Records.

purpose in accordance with applicable requirements in State law, State Board of Education rules, and Federal laws and District employees are required to certify that they will comply with these requirements. District personnel indicated that each location supervisor is responsible for requesting the appropriate SIS access privileges for their staff, and the Student Systems Application Support Specialist reviews the request forms submitted and grants access in the SIS. District personnel also indicated that school-based employees only have access to information for students enrolled in their school and that the District SIS distinguishes information of current students from that of former students and only allows access to the information of students who have not enrolled in another school in the District. Notwithstanding, District personnel indicated that their annual periodic evaluations of IT user access did not include an evaluation of access privileges to the sensitive personal information of students. Subsequent to our inquiries, in April 2018 an evaluation of these privileges was completed, although documentation of the evaluation was not maintained.

As of April 2018, the District SIS contained sensitive personal information for 211,951 former and 14,734 current District students and 95 District employees had continuous IT user access privileges to this information. As part of our audit, we examined District records supporting the access privileges for 24 selected employees who had access to both current and former student information. We found that 11 employees, including a principal, assistant principal, and guidance counselor, did not have a demonstrated need for continuous access to the information. Subsequent to our inquiry and the District's evaluation of access privileges, in April 2018 District personnel removed 51 District employees' access privileges to the sensitive personal information of students.

According to District personnel, the other 44 employees needed continuous access to sensitive personal information of students. Our examination of District records disclosed that these 44 users, including data secretaries and school registrars and other personnel who served as back-ups to these positions, generally required monthly access to sensitive personal information of students. Although we requested, District records were not provided to demonstrate that these 44 users needed continuous access to the former or current student information or that occasional access could not be granted for the specific time needed.

The existence of unnecessary IT user access privileges increases the risk of unauthorized disclosure of sensitive personal information and the possibility that such information may be used to commit a fraud against current or former District students.

Recommendation: To ensure access to confidential student information is properly safeguarded, the District should document periodic evaluations of IT user access privileges to determine whether such privileges are necessary and to ensure the timely removal of any inappropriate or unnecessary access privileges detected. If an individual only requires occasional access to sensitive personal information, the privileges should be granted only for the time needed.

PRIOR AUDIT FOLLOW-UP

The District had taken corrective actions for the finding included in our report No. 2016-147.

OBJECTIVES, SCOPE, AND METHODOLOGY

The Auditor General conducts operational audits of governmental entities to provide the Legislature, Florida's citizens, public entity management, and other stakeholders unbiased, timely, and relevant information for use in promoting government accountability and stewardship and improving government operations.

We conducted this operational audit from March 2018 to October 2018 in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

The objectives of this operational audit were to:

- Evaluate management's performance in establishing and maintaining internal controls, including controls designed to prevent and detect fraud, waste, and abuse, and in administering assigned responsibilities in accordance with applicable laws, rules, regulations, contracts, grant agreements, and other guidelines.
- Examine internal controls designed and placed in operation to promote and encourage the achievement of management's control objectives in the categories of compliance, economic and efficient operations, reliability of records and reports, and safeguarding of assets, and identify weaknesses in those controls.
- Determine whether management had taken corrective actions for the finding included in our report No. 2016-147.
- Identify statutory and fiscal changes that may be recommended to the Legislature pursuant to Section 11.45(7)(h), Florida Statutes.

This audit was designed to identify, for those programs, activities, or functions included within the scope of the audit, weaknesses in management's internal controls, instances of noncompliance with applicable laws, rules, regulations, contracts, grant agreements, and other guidelines; and instances of inefficient or ineffective operational policies, procedures, or practices. The focus of this audit was to identify problems so that they may be corrected in such a way as to improve government accountability and efficiency and the stewardship of management. Professional judgment has been used in determining significance and audit risk and in selecting the particular transactions, legal compliance matters, records, and controls considered.

As described in more detail below, for those programs, activities, and functions included within the scope of our audit, our audit work included, but was not limited to, communicating to management and those charged with governance the scope, objectives, timing, overall methodology, and reporting of our audit; obtaining an understanding of the program, activity, or function; exercising professional judgment in considering significance and audit risk in the design and execution of the research, interviews, tests, analyses, and other procedures included in the audit methodology; obtaining reasonable assurance of the overall sufficiency and appropriateness of the evidence gathered in support of our audit findings and conclusions; and reporting on the results of the audit as required by governing laws and auditing standards.

Our audit included transactions, as well as events and conditions, occurring during the 2017-18 fiscal year audit period, and selected District actions taken prior and subsequent thereto. Unless otherwise indicated in this report, these records and transactions were not selected with the intent of statistically projecting the results, although we have presented for perspective, where practicable, information concerning relevant population value or size and quantifications relative to the items selected for examination.

An audit by its nature does not include a review of all records and actions of management, staff, and vendors, and as a consequence, cannot be relied upon to identify all instances of noncompliance, fraud, waste, abuse, or inefficiency.

In conducting our audit, we:

- Reviewed District information technology (IT) policies and procedures to determine whether the policies and procedures addressed certain important IT control functions, such as security, systems development and maintenance, network configuration management, system backups, and disaster recovery.
- Evaluated District procedures for maintaining and reviewing employee access to IT data and resources. We examined:
 - Selected access privileges to the District's enterprise resource planning (ERP) system finance and human resources (HR) applications to determine the appropriateness and necessity of the access based on employees' job duties and user account functions and whether the access prevented the performance of incompatible duties.
 - Update access privileges to selected critical ERP systems for finance and HR application functions resulting in the review of the appropriateness of access privileges granted for 30 user accounts.
- Determined whether a comprehensive IT disaster recovery plan was in place, designed properly, operating effectively, and had been recently tested.
- Examined selected operating system, database, network, and application security settings to determine whether authentication controls were configured and enforced in accordance with IT best practices.
- Interviewed District personnel and reviewed supporting documentation to evaluate whether the District effectively monitored charter schools.
- Examined Board, committee, and advisory board meeting minutes to determine whether Board approval was obtained for policies and procedures in effect during the audit period and for evidence of compliance with Sunshine Law requirements (i.e., proper notice of meetings, meetings readily accessible to the public, and properly maintained meeting minutes).
- Examined District records to determine whether the Board had developed an anti-fraud policy and the District had implemented procedures to comply with the policy and provide guidance to employees for communicating known or suspected fraud to appropriate individuals.
- Analyzed the District's General Fund total unassigned and assigned fund balances at June 30, 2018, to determine whether the total was less than 3 percent of the fund's revenues, as specified in Section 1011.051, Florida Statutes. We also performed analytical procedures to evaluate the District's ability to make future debt service payments.
- From the population of expenditures totaling \$5 million and transfers totaling \$8.4 million during the audit period from nonvoted capital outlay tax levy proceeds, Public Education Capital Outlay funds, and other restricted capital project funds, examined documentation supporting selected

expenditures and transfers totaling \$1.1 million and \$3.3 million, respectively, to determine compliance with the restrictions imposed on the use of these resources.

- From the population of \$1.8 million total workforce education program funds expenditures for the period July 2017 through February 2018, selected 30 expenditures totaling \$1 million and examined supporting documentation to determine whether the District used the funds for authorized purposes (i.e., not used to support K-12 programs or District K-12 administrative costs).
- From the population of 180 industry certifications eligible for the 2016-17 fiscal year performance funding, examined 37 selected certifications to determine whether the District maintained documentation for student attainment of the industry certifications.
- From the population of 11,473 contact hours for 87 adult general education instructional students during the Fall 2017 Semester, examined District records supporting 2,091 reported contact hours for 24 selected students to determine whether the District reported the instructional contact hours in accordance with State Board of Education (SBE) Rule 6A 10.0381, Florida Administrative Code (FAC).
- Evaluated District procedures for protecting the sensitive personal information of students, including social security numbers. Specifically, from the population of 95 individuals who had access to sensitive personal student information, we examined the access privileges of 24 selected employees to evaluate the appropriateness and necessity of the access privileges based on the employee's assigned job responsibilities.
- Examined the District Web site to determine whether the 2017-18 fiscal year proposed, tentative, and official budgets were prominently posted pursuant to Section 1011.035(2), Florida Statutes.
- Examined District records to determine whether required internal funds audits for the 2016-17 and 2 preceding fiscal years were timely performed pursuant to SBE Rule 6A-1.087, FAC, and Chapter 8 – School Internal Funds, *Financial and Program Cost Accounting and Reporting for Florida Schools* (Red Book), and whether the audit reports were presented to the Board.
- From the population of compensation payments totaling \$103.8 million to 2,799 employees during the audit period, examined District records supporting compensation payments totaling \$45,998 to 30 selected employees to determine whether their rate of pay was accurate and whether supervisory personnel reviewed and approved their reports of time worked.
- Examined Board policies and District procedures to determine whether the District had developed adequate performance assessment procedures for instructional personnel and school administrators based on student performance and other criteria in accordance with Section 1012.34(3), Florida Statutes, and determined whether a portion of each selected instructional employee's compensation was based on performance in accordance with Section 1012.22(1)(c)4., Florida Statutes.
- Examined District records for 15 employees and 10 contractors selected from the population of 3,122 employees and 116 contractors for the audit period to assess whether individuals who had direct contact with students were subjected to the required fingerprinting and background screening.
- Examined Board policies, District procedures, and related records for volunteers for the audit period to determine whether the District searched prospective volunteers' names against the Dru Sjodin National Sexual Offender Public Web site maintained by the United States Department of Justice, as required by Section 943.04351, Florida Statutes.
- Examined District records supporting the eligibility of:

- 58 selected District recipients of the Florida Best and Brightest Teacher Scholarship Program awards from the population of 908 District teachers who received scholarships awards totaling \$1.8 million during the audit period.
- The 6 charter school recipients of the awards totaling \$12,400 during the audit period.
- Evaluated Board policies and District procedures to ensure health insurance was provided only to eligible employees, retirees, and dependents and that, upon an employee's separation from District employment, insurance benefits were timely canceled as appropriate based on the District's policies. We also determined whether the District had procedures for reconciling health insurance costs to employee, retiree, and Board approved contributions.
- From the population of 372 payments totaling \$109,259 paid to employees for other than travel and payroll payments during the audit period, examined documentation for 336 selected payments totaling \$105,410 to determine whether such payments were reasonable, adequately supported, for valid District purposes, and were not contrary to Section 112.313, Florida Statutes.
- Reviewed District procedures for bidding and purchasing health insurance to determine compliance with Section 112.08, Florida Statutes. We also reviewed procedures for the reasonableness of procedures for acquiring other types of commercial insurance to determine whether the basis for selecting insurance carriers was documented in District records and conformed to good business practice.
- For the four significant construction projects with expenditures totaling \$2.1 million and in progress during the audit period, examined documentation for project expenditures of \$705,000 to determine compliance with Board policies and District procedures and provisions of State laws and rules. Specifically, we:
 - Examined District records to determine whether the contractor was properly selected.
 - Examined District records to determine whether architects were properly selected.
 - Examined District records supporting 4 selected payments totaling \$464,900 to determine whether District procedures for monitoring payments were adequate and payments were sufficiently supported.
 - Examined District records to determine whether projects progressed as planned and were cost effective and consistent with established benchmarks, and whether District records supported that the contractors performed as expected.
- For the charter school that was not renewed or was terminated in the 2017-18 fiscal year, evaluated District monitoring procedures and examined District records to determine whether applicable funds and property appropriately reverted to the District and whether the District did not assume debts of the school or center, except as previously agreed upon by the District.
- Evaluated the sufficiency of District procedures to determine whether District charter schools were required to be subjected to an expedited review pursuant to Section 1002.345, Florida Statutes. For the charter school subjected to an expedited review, we examined records to determine whether the District timely notified the applicable governing board pursuant to Section 1002.345(1)(b), Florida Statutes, and whether the District, along with the governing board, timely developed and filed a corrective action plan with the Commissioner of Education pursuant to Section 1002.345(1)(c), Florida Statutes.
- Evaluated District procedures for allocating Title I funds to ensure compliance with Section 1011.69(5), Florida Statutes. We examined District records to determine whether the District identified eligible schools, including charter schools, limited Title I allocations to eligible schools based on the threshold established by the District for the 2016-17 school year or the Statewide percentage of economically disadvantaged student and distributed all remaining funds to all eligible schools in accordance with Federal law and regulation.

- Examined District records and evaluated District procedures to determine whether the District distributed the correct amount of local capital improvement funds to its eligible charter schools by February 1, 2018, pursuant to Section 1013.62(3), Florida Statutes.
- Determined whether non-compensation expenditures were reasonable, correctly recorded, adequately documented, for a valid District purpose, properly authorized and approved, and in compliance with applicable State laws, rules, contract terms and Board policies; and applicable vendors were properly selected. Specifically, from the population of non-compensation expenditures totaling \$41.7 million for the audit period, we examined documentation relating to 30 selected payments for general expenditures totaling \$1.4 million.
- From the population of 57 vendor and consultant contracts totaling \$7 million during the period July 2017 through February 2018, examined supporting documentation, including the contract documents, for 30 selected payments totaling \$353,955 related to 29 contracts to determine whether:
 - The District complied with competitive selection requirements.
 - The contracts clearly specified deliverables, time frames, documentation requirements, and compensation.
 - District records documented satisfactory receipt of deliverables before payments were made.
 - The payments complied with contract provisions.
- Evaluated the adequacy of District Virtual Instruction Program policies and procedures.
- Communicated on an interim basis with applicable officials to ensure the timely resolution of issues involving controls and noncompliance.
- Performed various other auditing procedures, including analytical procedures, as necessary, to accomplish the objectives of the audit.
- Prepared and submitted for management response the findings and recommendations that are included in this report and which describe the matters requiring corrective actions. Management's response is included in this report under the heading **MANAGEMENT'S RESPONSE**.

AUTHORITY

Pursuant to the provisions of Section 11.45, Florida Statutes, I have directed that this report be prepared to present the results of our operational audit.



Sherrill F. Norman, CPA
Auditor General

MANAGEMENT'S RESPONSE



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

THOMAS KENNEDY
DISTRICT 1

VIRGINIA BRYANT
DISTRICT 2

DOUGLAS A. DODD
DISTRICT 3

SANDRA COUNTS
DISTRICT 4

LINDA B. POWERS
DISTRICT 5

December 4, 2018

Ms. Sherrill F Norman, Auditor General
Claude Denson Pepper Building, Suite G74
111 West Madison Street
Tallahassee, FL 32399-1450

Dear Ms. Norman,

In connection with your operational audit, we have reviewed the preliminary and tentative audit report for the fiscal year ended June 30, 2018.

Our responses to the audit findings and corrective action proposals follow. Please note that individual Charter Schools' Governing Boards also have the responsibility to monitor their schools' compliance.

Finding 1: Best and Brightest Scholarship Program

The District should enhance procedures to ensure that scholarships are only awarded to eligible recipients who meet the classroom teacher statutory definition. In addition, the District should refund the FDOE for the awards totaling \$37,200 paid to the ineligible scholarship recipients and take appropriate actions to recover from those recipients the improper payments.

CCSB Response

The District has in place safeguards to ensure only eligible teachers are included in awards of Florida Best and Brightest Teacher Scholarship Program. The District included Pre-K teachers as they met all qualifications for Best and Brightest and no one from the State mentioned they were excluded, despite the numerous times the District and others tried to solicit guidance on this program from the State. The District has since notified Pre-K teachers of the auditor's findings and has informed them that they are not eligible for Best and Brightest based on the auditor's interpretation. The District will not submit Pre-K teachers for Future Best and Brightest scholarships, unless they meet the eligibility requirements by teaching grade K - 12 for any part of their day.

1007 West Main Street • Inverness, Florida 34450-4625
TEL: (352) 726-1931
www.citruschools.org
Equal Opportunity Employer

Finding 2: Charter Schools

The District should establish policies and procedures to ensure compliance with the required expedited review procedures for charter schools. Such policies and procedures should address:

- Prompt notifications to charter schools governing boards and the COE when charter schools meet any of the conditions for an expedited review.
- As appropriate, prompt development of corrective action plans with charter school governing boards and timely submittal of the plans to the COE.

CCSB Response

The District continually monitors the Academy, as it maintains all financial records of the Academy and the District prepares the monthly financial statements of the Academy for the District's board. Regular meetings are conducted between the Academy's administration and the District's Finance department regarding the financial condition of the school. As such the Academy has remained operational and their financial condition has remained stable.

Finding 3: Charter School Closure Monitoring

The District should ensure that charter school closures are appropriately monitored and that District monitoring efforts are documented. At a minimum, District monitoring records should demonstrate that the District took appropriate actions to ensure that an independent audit would be completed within 30 days after the notice of a charter school closure.

Such actions should include:

- The annual review of charter school audit contracts to confirm that an independent audit was required to be completed within 30 days after the notice of a charter school closure.
- Increase communications with the charter school and the charter school auditor to ensure timely completion of the audit.

CCSB Response

The Assistant Superintendent and Finance Director had a meeting with the MYcro school prior to their closing and was given the appropriate contact information needed to inventory and revert the property of the Mycro school back to the District and Mycro assured the District that a copy of the final audit would be provided upon completion. Unfortunately, the Charter School laws only give the school districts responsibility not authority. The District did not state the required audit be completed within 30 days. The District was provided unaudited June 30, 2018 financials from the MYcro school and continues to monitor spending and inquire to the completion of the independent audit. The District will continue to request the Mycro school comply, so the district will be in compliance.

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Finding 4: Information Technology User Access Privileges


To ensure access to confidential student information is properly safeguarded, the District should document periodic evaluations of IT user access privileges to determine whether such privileges are necessary and to ensure the timely removal of any inappropriate or unnecessary access privileges detected. If an individual only requires occasional access to sensitive personal information, the privileges should be granted only for the time needed.

CCSB Response

The District will conduct annual audits of student information system access privileges to ensure that access to confidential student information is properly safeguarded and only access will only be granted to sensitive personal information for only the specified period of time needed.

For additional information, please contact our Finance Director, Tammy Wilson.

Sincerely,



Sandra Himmel
Superintendent

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REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.

Requested by Tammy Wilson, Director of Finance

Additional contact(s)/originator Edie Bennett, Accounting Specialist

Document Title Budget Amendment #3 – Amended November 2018

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval: Request Approval of Budget Amendment #3 November 2018

Backup Materials: attached X available in district office X other _____

Executive Summary / Highlights:

Approve Budget Amendment #3 – November 2018 per CCSB Policy 7.10. Changes are reflected in General, Food Services, Capital Outlay & Self Insurance.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of work force;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: see attached

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

**Citrus County School Board
Budget Amendment #3
Fiscal Year 2018 - 2019**

**TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE
Amended November 30, 2018**

Fund	Original Budget as of 10/31/18	Amended Budget as of 11/30/18
General	138,679,264.29	139,370,191.46
Food Services	11,249,232.25	11,282,652.90
Special Revenue - Other Special Revenue	11,202,723.19	11,221,880.34
Debt Service	10,518,083.52	10,518,083.52
Capital Projects	38,904,409.61	38,904,409.61
Self Insurance	20,623,323.37	20,623,323.37
GRAND TOTALS	\$ 231,177,036.23	\$ 231,920,541.20

Board Approved on:

Certified Correct: _____
Sandra "Sam" Himmel, Superintendent

Budget Amendment #3 for Fiscal Year 2018-19

GENERAL FUND

Increases/(Decreases) to Estimated REVENUE

Increase estimated revenue for WTC Veterans Scholarship (#00820)	1,533.00
Increase estimated revenue for Coca Cola Commissions (#01040)	27.41
Add estimated revenue for Ft. Cooper Days (#19008)	648.13
Increase estimated revenue CCEF Mini Grants (#19450)	69,962.35
Increase estimated revenue for MSS Wastewater Upgrade (#46010)	1,000.00
Increase estimated revenue for Allison DOCS Fleets for Transportation (#65200)	2,819.45
Increase estimated revenue for Restitution for LHS Broken Window (#99900)	11.47
Total Adjustments to Estimated REVENUE:	<u>76,001.81</u>

Increases/(Decreases) to APPROPRIATIONS

Increase appropriations for WTC Veterans Scholarship (#00820)	1,533.00
Increase appropriations for Coca Cola Commissions (#01040)	27.41
Add appropriations for Ft. Cooper Days (#19008)	648.13
Increase appropriations for CCEF Mini Grants (#19450)	69,962.35
Increase appropriations for MSS Wastewater Upgrade (#46010)	1,000.00
Increase appropriations for Allison DOCS Fleets for Transportation (#65200)	2,819.45
Increase appropriations for SRMI (#03900)	1,500.00
Add appropriations for Reassigned Staff Payroll Costs (#3600R)	12,966.60
Total Adjustments to APPROPRIATIONS:	<u>90,456.94</u>

The impact to the General Fund Balance is a decrease of : (\$14,455.13)

FOOD SERVICES

Increases/(Decreases) to Estimated REVENUE

Increase estimated revenue for Summer Feeding (#78030)	33,420.65
Total Adjustments to Estimated REVENUE:	<u>33,420.65</u>

Increases/(Decreases) to APPROPRIATIONS

Increase appropriations for Summer Feeding (#78030)	13,922.51
Total Adjustments to APPROPRIATIONS:	<u>13,922.51</u>

The impact to the Food Services Balance is a increase of: \$19,498.14

SPECIAL REVENUE FUND - OTHER

Increases/(Decreases) to Estimated REVENUE

Decrease estimated revenue for Title X, Homeless (#326K0)	(3,150.35)
Increase estimated revenue for Carl Perkins Secondary (#328K0)	22,166.00
Increase estimated revenue for Title I Salaries (#329K0)	0.05
Total Adjustments to Estimated REVENUE:	<u>19,015.70</u>

Increases/(Decreases) to APPROPRIATIONS

Decrease appropriations for Title X, Homeless (#326K0)	(3,150.35)
Increase appropriations for Carl Perkins Secondary (#328K0)	22,166.00
Increase appropriations for Title I Salaries (#329K0)	0.05
Total Adjustments to APPROPRIATIONS:	<u>19,015.70</u>

The impact to the Special Revenue Fund-Other Balance is: \$0.00

Budget Amendment #3 for Fiscal Year 2018-19

CAPITAL OUTLAY

Increases/(Decreases) to Estimated REVENUE

Total Adjustments to Estimated REVENUE:

0.00

Increases/(Decreases) to APPROPRIATIONS

Increase appropriations for MSS Wastewater Upgrade (#46010)

1,000.00

Total Adjustments to APPROPRIATIONS:

1,000.00

The impact to the Capital Outlay Balance a decrease of:

(\$1,000.00)

SELF INSURANCE

Increases/(Decreases) to Estimated REVENUE

Total Adjustments to Estimated REVENUE:

0.00

Increases/(Decreases) to APPROPRIATIONS

Increase appropriations for Employee Wellness Center (#18510)

6,399.38

Total Adjustments to APPROPRIATIONS:

6,399.38

The impact to the Self Insurance Balance is an decrease of:

(6,399.38)

AMENDMENT NO. - 3

Resolution to Amend: **GENERAL FUND (1001 & 8301)**

Amended as of November 30, 2018

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 10/31/18	INCREASE/ (DECREASE)	Amended Revenues as of 11/30/18
FEDERAL					
Reserve Officers Training Corps (ROTC)	3191	210,000.00	210,000.00		210,000.00
Total Federal Direct	3100	210,000.00	210,000.00	0.00	210,000.00
FEDERAL THROUGH STATE AND LOCAL:					
Medicaid	3202	1,200,000.00	1,200,000.00		1,200,000.00
Miscellaneous Federal through State	329X	0.00	317,617.00		317,617.00
Total Federal Through State and Local	3200	1,200,000.00	1,517,617.00	0.00	1,517,617.00
STATE					
Florida Education Finance Program (FEFP)	3310	48,042,446.00	48,042,446.00		48,042,446.00
Workforce Development	3315	2,043,527.00	2,043,527.00		2,043,527.00
Performance Based Incentives	3317	0.00	0.00		0.00
Adults with Disabilities	3318	0.00	0.00		0.00
CO & DS	3323	9,418.50	9,418.50		9,418.50
Racing Commission Funds	3341	223,250.00	223,250.00		223,250.00
State License Tax	3343	110,000.00	110,000.00		110,000.00
Lottery	3344	25,336.00	25,336.00		25,336.00
Class Size Reduction/Operating Funds	3355	15,537,245.00	15,537,245.00		15,537,245.00
School Recognition Funds	3361	248,496.00	429,937.00		429,937.00
Excellent Teaching Bonus	3363	0.00	0.00		0.00
Voluntary Prekindergarten Program	3371	965,000.00	965,000.00		965,000.00
Full Service Schools	3378	130,000.00	130,000.00		130,000.00
Other Misc. State Sources	339X	185,394.00	236,102.75	1,533.00	237,635.75
Total State	3300	67,520,112.50	67,752,262.25	1,533.00	67,753,795.25
LOCAL					
District School Tax	3411	46,394,013.00	46,394,013.00		46,394,013.00
Payments in Lieu of Taxes	3422	50,000.00	50,000.00		50,000.00
Rent	3425	221,700.00	221,700.00		221,700.00
Interest	343X	302,000.00	302,000.00		302,000.00
Gifts, Grants & Bequests	3440	36,053.64	64,728.64	70,610.48	135,339.12
Adult General Education Course Fees	3461	5,600.00	5,600.00		5,600.00
Postsecondary Course Fees	3462	750,000.00	750,000.00		750,000.00
Cont. Workforce Education Course Fees	3463	500.00	500.00		500.00
Capital Improvement Fees	3464	35,000.00	35,000.00		35,000.00
Post Secondary Lab Fees	3465	150,000.00	150,000.00		150,000.00
Lifelong Learning Fees	3466	26,500.00	26,500.00		26,500.00
GED Testing Fees	3467	0.00	0.00		0.00
Financial Aid Fees	3468	78,000.00	78,000.00		78,000.00
Other Student Fees	3469	50,000.00	50,000.00		50,000.00
Preschool Program Fees	3471	0.00	0.00		0.00
School Age Child Care Fees	3473	0.00	0.00		0.00
Charges for Services	3481	100,000.00	100,000.00		100,000.00
Misc. Local Sources	3490	2,893,242.75	2,921,544.86	27.41	2,921,572.27
Total Local	3400	51,092,609.39	51,149,586.50	70,637.89	51,220,224.39
TOTAL ESTIMATED REVENUES		120,022,721.89	120,629,465.75	72,170.89	120,701,636.64
OTHER FINANCING SOURCES					
<i>Transfers In:</i>					
From Debt Service Funds	3620	0.00	0.00		0.00
From Capital Projects Funds	3630	7,828,427.50	7,836,477.50	3,819.45	7,840,296.95
From Special Revenue Funds	3640	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfer In	3600	7,828,427.50	7,836,477.50	3,819.45	7,840,296.95
<i>Sale of Capital Assets:</i>					
Sale of Equipment	3733	0.00	0.00		0.00
<i>Loss Recoveries:</i>					
Insurance Loss Recovery	3741	18,066.41	18,066.41		18,066.41
Other Loss Recovery	3742	0.00	131.50	11.47	142.97
Other Loss Recovery	3745	0.00	0.00		0.00
FACE VALUE OF LONG-TERM DEBT AND SALES OF CAPITAL ASSETS	3700	18,066.41	18,197.91	11.47	18,209.38
TOTAL OTHER FINANCING SOURCES		7,846,493.91	7,854,675.41	3,830.92	7,858,506.33
TOTAL REVENUE & OTHER FINANCING SOURCES		127,869,215.80	128,484,141.16	76,001.81	128,560,142.97
Fund Balance, July 1, 2018	2800	10,810,048.49	10,810,048.49	0.00	10,810,048.49
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		138,679,264.29	139,294,189.65	76,001.81	139,370,191.46

AMENDMENT NO. - 3

Resolution to Amend: **GENERAL FUND (1001 & 8301)**

Amended as of November 30, 2018

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 10/31/18	INCREASE/ (DECREASE)	Amended Appropriations as of 11/30/18
INSTRUCTION - 5000					
Salaries	100	51,103,656.59	51,172,761.09	(7,208.14)	51,165,552.95
Benefits	200	15,026,607.90	15,062,993.76	1,956.89	15,064,950.65
Purchased Services	300	5,243,523.74	5,386,460.96	43,126.99	5,429,587.95
Energy Services	400	10,972.00	11,272.00	872.97	12,144.97
Materials & Supplies	500	4,750,003.12	4,483,485.83	(68,303.99)	4,415,181.84
Capital Outlay	600	345,508.98	375,071.18	80,622.61	455,693.79
Other Expenses	700	875,401.28	1,319,881.81	(513.86)	1,319,367.95
TOTAL INSTRUCTION	5000	77,355,673.61	77,811,926.63	50,553.47	77,862,480.10
PUPIL PERSONNEL SERVICES - 6100					
Salaries	100	4,546,703.18	4,546,703.18	40,401.64	4,587,104.82
Benefits	200	1,335,715.89	1,335,715.89	(6,292.46)	1,329,423.43
Purchased Services	300	82,474.50	82,724.50	9,839.41	92,563.91
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	79,876.72	79,701.26	808.90	80,510.16
Capital Outlay	600	34,736.66	34,736.66	207.26	34,943.92
Other Expenses	700	62,028.76	62,028.76	(43,628.66)	18,400.10
TOTAL PUPIL PERSONNEL SERVICES	6100	6,141,535.71	6,141,610.25	1,336.09	6,142,946.34
INSTRUCTIONAL MEDIA SERVICES - 6200					
Salaries	100	1,087,697.69	1,087,697.69		1,087,697.69
Benefits	200	330,926.25	330,926.25	73.76	331,000.01
Purchased Services	300	16,954.60	16,997.50	(519.00)	16,478.50
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	25,401.05	25,723.63	662.22	26,385.85
Capital Outlay	600	53,734.31	119,886.31	(219.34)	119,666.97
Other Expenses	700	700.00	700.00	2,038.13	2,738.13
TOTAL INSTRUCTIONAL MEDIA SERVICES	6200	1,515,413.90	1,581,931.38	2,035.77	1,583,967.15
INSTRUCTION & CURRICULUM DEVELOPMENT - 6300					
Salaries	100	1,198,946.53	1,198,946.53	900.00	1,199,846.53
Benefits	200	291,478.11	291,478.11	144.22	291,622.33
Purchased Services	300	8,123.00	9,420.67		9,420.67
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	31,328.00	28,668.13	(779.24)	27,888.89
Capital Outlay	600	50.00	50.00	336.00	386.00
Other Expenses	700	27,815.00	27,895.04	(5,958.00)	21,937.04
TOTAL INSTRUCTION & CURRICULUM DEVELOPMENT	6300	1,557,740.64	1,556,458.48	(5,357.02)	1,551,101.46
INSTRUCTIONAL STAFF TRAINING - 6400					
Salaries	100	900,613.81	900,613.81	3,501.26	904,115.07
Benefits	200	219,822.86	219,822.86	697.61	220,520.47
Purchased Services	300	102,106.60	115,513.51	3,644.05	119,157.56
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	6,629.21	7,038.42	94.90	7,133.32
Capital Outlay	600	300.00	300.00		300.00
Other Expenses	700	134,371.43	147,040.25	8,306.95	155,347.20
TOTAL INSTRUCTIONAL STAFF TRAINING	6400	1,363,843.91	1,390,328.85	16,244.77	1,406,573.62
INSTRUCTION RELATED TECHNOLOGY - 6500					
Salaries	100	1,368,635.54	1,368,635.54	533.92	1,369,169.46
Benefits	200	390,890.06	390,890.06	99.52	390,989.58
Purchased Services	300	6,550.00	6,550.00		6,550.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	55,498.03	56,532.23	(8,723.10)	47,809.13
Capital Outlay	600	50,000.00	49,850.00		49,850.00
Other Expenses	700	0.00	25.00	207.00	232.00
TOTAL INSTRUCTION RELATED TECHNOLOGY	6500	1,871,573.63	1,872,482.83	(7,882.66)	1,864,600.17
BOARD OF EDUCATION - 7100					
Salaries	100	174,630.00	174,630.00		174,630.00
Benefits	200	130,001.70	130,001.70		130,001.70
Purchased Services	300	173,310.00	173,310.00	(1,098.48)	172,211.52
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	28.00	100.00	128.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	25,000.00	25,000.00		25,000.00
TOTAL BOARD OF EDUCATION	7100	502,941.70	502,969.70	(998.48)	501,971.22

AMENDMENT NO. - 3

Resolution to Amend: **GENERAL FUND (1001 & 8301)**

Amended as of November 30, 2018

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 10/31/18	INCREASE/ (DECREASE)	Amended Appropriations as of 11/30/18
GENERAL ADMINISTRATION - 7200					
Salaries	100	345,479.20	345,479.20		345,479.20
Benefits	200	98,342.60	98,342.60		98,342.60
Purchased Services	300	17,918.50	17,918.50		17,918.50
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	4,306.91	4,288.91	27.41	4,316.32
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	15,000.00	15,000.00		15,000.00
TOTAL GENERAL ADMINISTRATION	7200	481,047.21	481,029.21	27.41	481,056.62
SCHOOL ADMINISTRATION - 7300					
Salaries	100	7,020,166.22	7,024,322.32	3,658.21	7,027,980.53
Benefits	200	1,987,116.38	1,987,830.93	627.01	1,988,457.94
Purchased Services	300	33,216.96	36,697.16	1,850.85	38,548.01
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	73,961.35	71,644.10	(534.03)	71,110.07
Capital Outlay	600	6,825.00	8,649.22		8,649.22
Other Expenses	700	13,750.00	16,761.00	356.15	17,117.15
TOTAL SCHOOL ADMINISTRATION	7300	9,135,035.91	9,145,904.73	5,958.19	9,151,862.92
FACILITIES ACQUISITION & CONSTRUCTION - 7400					
Salaries	100	176,269.18	176,269.18		176,269.18
Benefits	200	52,368.72	52,368.72		52,368.72
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	3,165.00	3,165.00		3,165.00
Capital Outlay	600	287,957.95	287,891.63	(2,150.00)	285,741.63
Other Expenses	700	100.00	100.00		100.00
TOTAL FACILITIES ACQUISITION & CONSTRUCTION	7400	519,860.85	519,794.53	(2,150.00)	517,644.53
FISCAL SERVICES - 7500					
Salaries	100	714,242.45	714,242.45		714,242.45
Benefits	200	230,244.07	230,244.07		230,244.07
Purchased Services	300	68,775.00	68,794.97		68,794.97
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	5,940.60	5,985.55	229.72	6,215.27
Capital Outlay	600	2,500.00	2,500.00		2,500.00
Other Expenses	700	1,000.00	1,000.00		1,000.00
TOTAL FISCAL SERVICES	7500	1,022,702.12	1,022,767.04	229.72	1,022,996.76
FOOD SERVICES - 7600					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FOOD SERVICES	7600	0.00	0.00	0.00	0.00
CENTRAL SERVICES - 7700					
Salaries	100	1,748,307.40	1,748,307.40	207.50	1,748,514.90
Benefits	200	445,020.08	445,020.08	33.45	445,053.53
Purchased Services	300	634,973.79	638,930.34	194.77	639,125.11
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	58,793.64	61,484.67	(190.86)	61,293.81
Capital Outlay	600	3,895.45	11,945.45	428.98	12,374.43
Other Expenses	700	110,859.61	112,577.66	(4,968.21)	107,609.45
TOTAL CENTRAL SERVICES	7700	3,001,849.97	3,018,265.60	(4,294.37)	3,013,971.23
PUPIL TRANSPORTATION SERVICES - 7800					
Salaries	100	4,699,103.47	4,714,772.44	829.37	4,715,601.81
Benefits	200	1,653,710.85	1,656,524.01	334.23	1,656,858.24
Purchased Services	300	439,552.70	476,552.70	24,754.45	501,307.15
Energy Services	400	1,487,045.20	1,503,913.09	(2,472.00)	1,501,441.09
Materials & Supplies	500	762,100.00	721,632.75	(25,800.00)	695,832.75
Capital Outlay	600	33,754.00	35,254.00	7,100.00	42,354.00
Other Expenses	700	129,171.14	133,788.63	(1,543.47)	132,245.16
TOTAL PUPIL TRANSPORTATION SERVICES	7800	9,204,437.36	9,242,437.62	3,202.58	9,245,640.20

AMENDMENT NO. - 3

Resolution to Amend: **GENERAL FUND (1001 & 8301)**

Amended as of November 30, 2018

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 10/31/18	INCREASE/ (DECREASE)	Amended Appropriations as of 11/30/18
OPERATION OF PLANT - 7900					
Salaries	100	2,861,135.45	2,862,796.53	1,726.92	2,864,523.45
Benefits	200	943,736.15	943,982.01	877.46	944,859.47
Purchased Services	300	2,144,701.80	2,146,534.39	(3,976.16)	2,142,558.23
Energy Services	400	3,171,172.00	3,171,222.00	100.00	3,171,322.00
Materials & Supplies	500	397,183.19	383,696.21	14.96	383,711.17
Capital Outlay	600	24,250.00	24,422.00	1,352.19	25,774.19
Other Expenses	700	710.00	970.47	10,199.11	11,169.58
TOTAL OPERATION OF PLANT	7900	9,542,888.59	9,533,623.61	10,294.48	9,543,918.09
MAINTENANCE OF PLANT - 8100					
Salaries	100	1,612,455.51	1,612,455.51		1,612,455.51
Benefits	200	499,553.27	499,553.27	0.00	499,553.27
Purchased Services	300	2,191,530.28	2,102,670.84	40,316.20	2,142,987.04
Energy Services	400	1,000.00	1,199.49		1,199.49
Materials & Supplies	500	681,305.00	757,815.16	(25,372.94)	732,442.22
Capital Outlay	600	143,030.00	178,613.86	5,911.02	184,524.88
Other Expenses	700	400.00	400.00		400.00
TOTAL MAINTENANCE OF PLANT	8100	5,129,274.06	5,152,708.13	20,854.28	5,173,562.41
ADMINISTRATIVE TECHNOLOGY SERVICES - 8200					
Salaries	100	835,046.70	835,046.70		835,046.70
Benefits	200	225,662.24	225,662.24		225,662.24
Purchased Services	300	1,205,233.77	1,171,010.36	402.71	1,171,413.07
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	26,621.95	29,908.83		29,908.83
Capital Outlay	600	0.00	24,037.00		24,037.00
Other Expenses	700	0.00	25.00		25.00
TOTAL ADMINISTRATIVE TECHNOLOGY SERVICES	8200	2,292,564.66	2,285,690.13	402.71	2,286,092.84
COMMUNITY SERVICES - 9100					
Salaries	100	87,418.24	87,418.24		87,418.24
Benefits	200	39,882.92	39,882.92		39,882.92
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	80,698.84	80,698.84		80,698.84
TOTAL COMMUNITY SERVICES	9100	208,000.00	208,000.00	0.00	208,000.00
DEBT SERVICES - 9200					
Other Expenses	700	0.00	0.00		0.00
TOTAL DEBT SERVICES	9200	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	9700	5,000.00	5,000.00	0.00	5,000.00
TOTAL APPROPRIATIONS AND TRANSFERS		130,851,383.83	131,472,928.72	90,456.94	131,563,385.66
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	7,827,880.46	7,821,260.93	(14,455.13)	7,806,805.80
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		138,679,264.29	139,294,189.65	76,001.81	139,370,191.46

AMENDMENT NO. - 3

Resolution to Amend: **FOOD SERVICES FUND (4101)**

Amended as of November 30, 2018

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	INCREASE/ (DECREASE)	Amended Revenues as of 11/30/18
FEDERAL THROUGH STATE AND LOCAL				
National School Act	326X	6,026,518.00	33,250.05	6,059,768.05
USDA Donated Foods	3265	494,851.70		494,851.70
Federal Through Local	3280	0.00		0.00
Misc. Federal Through State	3299	0.00		0.00
Total Federal Through State and Local	3200	6,521,369.70	33,250.05	6,554,619.75
STATE				
School Breakfast Supplement	3337	35,430.00		35,430.00
School Lunch Supplement	3338	46,972.00		46,972.00
Other Misc. Revenue	3399	0.00		0.00
Total State	3300	82,402.00	0.00	82,402.00
LOCAL:				
Interest, Including Profit on Investment	343X	40,000.00		40,000.00
Gift, Grants & Bequests	3440	0.00		0.00
Food Service	345X	1,201,760.71	170.60	1,201,931.31
Other Misc. Local Sources	349X	31,736.38		31,736.38
Total Local	3400	1,273,497.09	170.60	1,273,667.69
TOTAL ESTIMATED REVENUES		7,877,268.79	33,420.65	7,910,689.44
OTHER FINANCING SOURCES				
Loans	3720	0.00		0.00
Sale of Capital Assets	3730	0.00		0.00
Loss Recoveries	3730	0.00		0.00
Transfers In:				
From General Fund	3610	5,000.00		5,000.00
From Debt Service Funds	3620	0.00		0.00
From Capital Projects Funds	3630	0.00		0.00
Interfund	3650	0.00		0.00
From Permanent Fund	3660	0.00		0.00
From Internal Service Funds	3670	0.00		0.00
From Enterprise Funds	3690	0.00		0.00
Total Transfers In	3600	0.00		0.00
TOTAL OTHER FINANCING SOURCES		5,000.00	0.00	5,000.00
TOTAL REVENUES & OTHER FINANCING SOURCES		7,882,268.79	33,420.65	7,915,689.44
Fund Balance, July 1, 2018	2800	3,366,963.46	0.00	3,366,963.46
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		11,249,232.25	33,420.65	11,282,652.90

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	INCREASE/ (DECREASE)	Amended Appropriations as of 11/30/18
FOOD SERVICES - 7600				
Salaries	100	2,880,371.76	11,863.44	2,892,235.20
Benefits	200	1,112,899.11	2,059.07	1,114,958.18
Purchased Services	300	131,711.22		131,711.22
Energy Services	400	103,000.00		103,000.00
Materials & Supplies	500	3,536,154.41		3,536,154.41
Capital Outlay	600	409,074.36		409,074.36
Other Expenses	700	333,733.42		333,733.42
TOTAL FOOD SERVICES	7600	8,506,944.28	13,922.51	8,520,866.79
TRANSFER OF FUNDS				
Transfers	900	0.00		0.00
TOTAL TRANSFERS	9700	0.00	0.00	0.00
TOTAL APPROPRIATIONS AND TRANSFERS		8,506,944.28	13,922.51	8,520,866.79
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	2,742,287.97	19,498.14	2,761,786.11
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		11,249,232.25	33,420.65	11,282,652.90

AMENDMENT NO. - 3

Resolution to Amend: SPECIAL REVENUE FUND - OTHER SPECIAL REVENUE - (42XX)

Amended as of November 30, 2018

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 10/31/18	INCREASE/ (DECREASE)	Amended Revenues as of 11/30/18
FEDERAL DIRECT:					
Miscellaneous Federal Direct	3199	900,000.00	900,000.00		900,000.00
Total Federal Direct	3100	900,000.00	900,000.00	0.00	900,000.00
FEDERAL THROUGH STATE AND LOCAL:					
Vocational Education Acts	3201	338,824.00	338,824.00	22,166.00	360,990.00
Workforce Investment Acts	3221	162,664.00	162,664.00		162,664.00
Teacher and Principal Training and Recruitment, Title II, Part A	3225	540,384.00	540,384.00		540,384.00
Drug Free Schools	3227	0.00	0.00		0.00
Individuals with Disabilities Education Act (IDEA)	3230	3,955,159.00	3,955,159.00		3,955,159.00
Elementary and Secondary Education Act, Title I	3240	4,888,474.95	4,888,474.95	0.05	4,888,475.00
Twenty-First Century Schools –Title IV	3242	330,179.16	330,179.16		330,179.16
Adult General Education Course Fees	3251	0.00	0.00		0.00
Miscellaneous Federal Through State	3299	87,038.08	87,179.53	(3,150.35)	84,029.18
Total Federal Through State and Local	3200	10,302,723.19	10,302,864.64	19,015.70	10,321,880.34
STATE:					
Other Miscellaneous State Revenue	3399	0.00	0.00		0.00
Total State	3300	0.00	0.00	0.00	0.00
LOCAL:					
Interest, Including Profit on Investment	3430	0.00	0.00		0.00
Gift, Grants & Bequests	3440	0.00	0.00		0.00
Total Local	3400	0.00	0.00		0.00
TOTAL ESTIMATED REVENUES		11,202,723.19	11,202,864.64	19,015.70	11,221,880.34
OTHER FINANCING SOURCES					
Loans	3720	0.00	0.00		0.00
Sale of Capital Assets	3730	0.00	0.00		0.00
Loss Recoveries	3730	0.00	0.00		0.00
xx					
From General Fund	3610	0.00	0.00		0.00
From Debt Service Funds	3620	0.00	0.00		0.00
From Capital Projects Funds	3630	0.00	0.00		0.00
Interfund	3650	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfers In	3600	0.00	0.00		0.00
TOTAL OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES		11,202,723.19	11,202,864.64	19,015.70	11,221,880.34
Fund Balance, July 1, 2018	2800	0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		11,202,723.19	11,202,864.64	19,015.70	11,221,880.34

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 10/31/18	INCREASE/ (DECREASE)	Amended Appropriations as of 11/30/18
INSTRUCTION - 5000					
Salaries	100	3,336,846.22	3,510,936.70	(107,409.04)	3,403,527.66
Benefits	200	1,155,894.32	1,171,644.33	(38,059.61)	1,133,584.72
Purchased Services	300	0.00	242,752.09	(102.29)	242,649.80
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	425,635.08	(118,774.46)	306,860.62
Capital Outlay	600	0.00	144,510.96	60,590.07	205,101.03
Other Expenses	700	0.00	151,611.92	14,835.29	166,447.21
TOTAL INSTRUCTION	5000	4,492,740.54	5,647,091.08	(188,920.04)	5,458,171.04
PUPIL PERSONNEL SERVICES - 6100					
Salaries	100	287,172.72	383,599.83	(2,444.16)	381,155.67
Benefits	200	83,510.30	99,016.31	150.02	99,166.33
Purchased Services	300	0.00	56,209.72	2,660.78	58,870.50
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	28,796.57	6,036.33	34,832.90
Capital Outlay	600	0.00	613.77		613.77
Other Expenses	700	0.00	0.00	750.00	750.00
TOTAL PUPIL PERSONNEL SERVICES	6100	370,683.02	568,236.20	7,152.97	575,389.17

AMENDMENT NO. - 3

Resolution to Amend: SPECIAL REVENUE FUND - OTHER SPECIAL REVENUE - (42XX)

Amended as of November 30, 2018

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 10/31/18	INCREASE/ (DECREASE)	Amended Appropriations as of 11/30/18
INSTRUCTIONAL MEDIA SERVICES - 6200					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	1,000.00	0.00	1,000.00
Other Expenses	700	0.00	0.00		0.00
TOTAL INSTRUCTIONAL MEDIA SERVICES	6200	0.00	1,000.00	0.00	1,000.00
INSTRUCTION & CURRICULUM DEVELOPMENT - 6300					
Salaries	100	2,016,828.37	1,965,435.43	7,516.89	1,972,952.32
Benefits	200	539,149.16	544,290.92	1,399.24	545,690.16
Purchased Services	300	0.00	44,262.00	73,729.27	117,991.27
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	5,620.00	1,510.01	7,130.01
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL INSTRUCTION & CURRICULUM DEVELOPMENT	6300	2,555,977.53	2,559,608.35	84,155.41	2,643,763.76
INSTRUCTIONAL STAFF TRAINING - 6400					
Salaries	100	159,722.90	303,713.96	(6,265.58)	297,448.38
Benefits	200	46,399.48	58,850.93	(1,207.50)	57,643.43
Purchased Services	300	0.00	109,528.16	5,078.89	114,607.05
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	28,233.60	413.42	28,647.02
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	132,258.26	10,102.74	142,361.00
TOTAL INSTRUCTIONAL STAFF TRAINING	6400	206,122.38	632,584.91	8,121.97	640,706.88
INSTRUCTION RELATED TECHNOLOGY - 6500					
Salaries	100	73,103.44	73,066.04	2,092.73	75,158.77
Benefits	200	18,944.43	18,979.49	1,383.42	20,362.91
Purchased Services	300	0.00	1,337.00		1,337.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL INSTRUCTION RELATED TECHNOLOGY	6500	92,047.87	93,382.53	3,476.15	96,858.68
BOARD OF EDUCATION - 7100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL BOARD OF EDUCATION	7100	0.00	0.00	0.00	0.00
GENERAL ADMINISTRATION - 7200					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	2,585,151.85	637,146.84	66,274.56	703,421.40
TOTAL GENERAL ADMINISTRATION	7200	2,585,151.85	637,146.84	66,274.56	703,421.40
SCHOOL ADMINISTRATION - 7300					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL SCHOOL ADMINISTRATION	7300	0.00	0.00	0.00	0.00

AMENDMENT NO. - 3

Resolution to Amend: **SPECIAL REVENUE FUND - OTHER SPECIAL REVENUE - (42XX)**

Amended as of November 30, 2018

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 10/31/18	INCREASE/ (DECREASE)	Amended Appropriations as of 11/30/18
FACILITIES ACQUISITION & CONSTRUCTION - 7400					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FACILITIES ACQUISITION & CONSTRUCTION	7400	0.00	0.00	0.00	0.00
FISCAL SERVICES - 7500					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FISCAL SERVICES	7500	0.00	0.00	0.00	0.00
FOOD SERVICES - 7600					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FOOD SERVICES	7600	0.00	0.00	0.00	0.00
CENTRAL SERVICES - 7700					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	47,873.08	27,691.51	75,564.59
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	3,100.00	134.50	3,234.50
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	53,420.65	(1,090.58)	52,330.07
TOTAL CENTRAL SERVICES	7700	0.00	104,393.73	26,735.43	131,129.16
TRANSPORTATION SERVICES - 7800					
Salaries	100	0.00	19,209.91	5,000.00	24,209.91
Benefits	200	0.00	1,490.09	1,164.00	2,654.09
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	11,870.00	2,790.25	14,660.25
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL TRANSPORTATION SERVICES	7800	0.00	32,570.00	8,954.25	41,524.25
OPERATION OF PLANT - 7900					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL OPERATION OF PLANT	7900	0.00	0.00	0.00	0.00
MAINTENANCE OF PLANT - 8100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL MAINTENANCE OF PLANT	8100	0.00	0.00	0.00	0.00

AMENDMENT NO. - 3

Resolution to Amend: SPECIAL REVENUE FUND - OTHER SPECIAL REVENUE - (42XX)

Amended as of November 30, 2018

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 10/31/18	INCREASE/ (DECREASE)	Amended Appropriations as of 11/30/18
ADMINISTRATIVE TECHNOLOGY SERVICES - 8200					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	26,851.00		26,851.00
Other Expenses	700	0.00	0.00		0.00
TOTAL ADMINISTRATIVE TECHNOLOGY SERVICES	8200	0.00	26,851.00	0.00	26,851.00
COMMUNITY SERVICES - 9100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	900,000.00	900,000.00	2,000.00	902,000.00
TOTAL COMMUNITY SERVICES	9100	900,000.00	900,000.00	2,000.00	902,000.00
DEBT SERVICES - 9200					
Other Expenses	700	0.00	0.00		0.00
TOTAL DEBT SERVICES	9200	0.00	0.00		0.00
SEQUESTRATION - 9999					
Sequestration	999	0.00	0.00	1,065.00	1,065.00
TOTAL SEQUESTRATION	9999	0.00	0.00	1,065.00	1,065.00
TOTAL TRANSFERS	9700	0.00	0.00		0.00
TOTAL APPROPRIATIONS AND TRANSFERS		11,202,723.19	11,202,864.64	19,015.70	11,221,880.34
Ending Fund Balance (June 30, 2019)		0.00	0.00		0.00
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		11,202,723.19	11,202,864.64	19,015.70	11,221,880.34

AMENDMENT NO. - 3

Resolution to Amend: DEBT SERVICE FUND

Amended as of November 30, 2018

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 10/31/18	INCREASE/ (DECREASE)	Amended Revenues as of 11/30/18
STATE SOURCES:					
CO & DS Distributed	3321	0.00	0.00		0.00
CO & DS Withheld for SBE/COBI Bonds	3322	82,900.00	82,900.00		82,900.00
Cost of Issuing SBE/COBI Bonds	3324	0.00	0.00		0.00
Interest on Undistributed CO & DS	3325	0.00	0.00		0.00
SBE/COBI Bond Interest	3326	200.00	200.00		200.00
Racing Commission Funds	3341	0.00	0.00		0.00
Total State	3300	83,100.00	83,100.00	0.00	83,100.00
LOCAL SOURCES:					
District Debt Service Taxes	3412	0.00	0.00		0.00
Local Sales Tax	3418	0.00	0.00		0.00
Tax Redemption	3421	0.00	0.00		0.00
Excess Fees	3423	0.00	0.00		0.00
Rent	3425	0.00	0.00		0.00
Interest, Including Profit on Investment	3430	0.00	0.00		0.00
Gifts, Grants, and Bequests	3440	0.00	0.00		0.00
Total Local Sources	3400	0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES		83,100.00	83,100.00	0.00	83,100.00
OTHER FINANCING SOURCES					
Sales of Bonds	3710	0.00	0.00		0.00
Proceeds of Refunding Bonds	3715	0.00	0.00		0.00
Loans	3720	0.00	0.00		0.00
Proceeds of Certificates of Participation	3750	0.00	0.00		0.00
Sale of Refund Bond Premium	3792	0.00	0.00		0.00
Transfers In:					
From General Fund	3610	0.00	0.00		0.00
From Capital Projects Funds	3630	3,141,585.00	3,141,585.00		3,141,585.00
Interfund	3650	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfers In	3600	3,141,585.00	3,141,585.00	0.00	3,141,585.00
TOTAL OTHER FINANCING SOURCES		3,141,585.00	3,141,585.00	0.00	3,141,585.00
TOTAL REVENUES & OTHER FINANCING SOURCES		3,224,685.00	3,224,685.00	0.00	3,224,685.00
Fund Balance, July 1, 2018	2800	7,293,398.52	7,293,398.52	0.00	7,293,398.52
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		10,518,083.52	10,518,083.52	0.00	10,518,083.52

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 10/31/18	INCREASE/ (DECREASE)	Amended Appropriations as of 11/30/18
Debt Services - 9200					
Salaries	7100	78,000.00	78,000.00		78,000.00
Benefits	7200	465,626.00	465,626.00		465,626.00
Purchased Services	7300	5,450.00	5,450.00		5,450.00
Bond Escrow Refunded Pymrt	7600	0.00	0.00		0.00
Energy Services	7900	0.00	0.00		0.00
TOTAL DEBT SERVICES	9200	549,076.00	549,076.00	0.00	549,076.00
Transfers Out - 9700					
To General Fund	9100	0.00	0.00		0.00
To Capital Projects Funds	9300	0.00	0.00		0.00
To Special Revenue Funds	9400	0.00	0.00		0.00
Interfund (Debt Service Only)	9500	0.00	0.00		0.00
To Permanent Fund	9600	0.00	0.00		0.00
To Internal Service Funds	9700	0.00	0.00		0.00
To Enterprise Funds	9900	0.00	0.00		0.00
TOTAL TRANSFERS OUT	9700	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS AND TRANSFERS		549,076.00	549,076.00	0.00	549,076.00
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	9,969,007.52	9,969,007.52	0.00	9,969,007.52
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		10,518,083.52	10,518,083.52	0.00	10,518,083.52

AMENDMENT NO. - 3

Resolution to Amend: CAPITAL PROJECTS FUNDS

Amended as of November 30, 2018

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 10/31/18	INCREASE/ (DECREASE)	Amended Revenues as of 11/30/18
STATE SOURCES:					
CO & DS Distributed	3321	160,543.00	160,543.00		160,543.00
Interest on Undistributed CO & DS	3325	7,155.00	7,155.00		7,155.00
Racing Commission Funds	3341	0.00	0.00		0.00
Public Education Capital Outlay (PECO)	3391	353,533.00	353,533.00		353,533.00
Classrooms First Program	3392	0.00	0.00		0.00
School Infrastructure Thrift Program	3393	0.00	0.00		0.00
Effort Index Grants	3394	0.00	0.00		0.00
Smart Schools Small County Asst. Program	3395	0.00	0.00		0.00
Class Size Reduction/Capital Funds	3396	0.00	0.00		0.00
Charter School Capital Outlay Funding	3397	0.00	0.00		0.00
Other Misc. State Revenue	3399	0.00	0.00		0.00
Total State Sources	3300	521,231.00	521,231.00	0.00	521,231.00
LOCAL:					
District Local Capital Improvement Tax	3413	14,384,254.00	14,384,254.00		14,384,254.00
Local Sales Tax	3418	0.00	0.00		0.00
Tax Redemption	3421	0.00	0.00		0.00
Interest, Including Profit on Investment	343X	350,000.00	350,000.00		350,000.00
Gifts, Grants, and Bequests	3440	0.00	0.00		0.00
Misc. Local Sources	3490	0.00	0.00		0.00
Other Misc. Local Revenue	3495	259,630.00	259,630.00		259,630.00
Impact Fees	3496	725,368.00	725,368.00		725,368.00
Refunds of Prior Year Expenditures	3497	0.00	0.00		0.00
Total Local Sources	3400	15,719,252.00	15,719,252.00	0.00	15,719,252.00
Total Estimated Revenues		16,240,483.00	16,240,483.00	0.00	16,240,483.00
Sale of Equipment	37XX	0.00	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES		16,240,483.00	16,240,483.00	0.00	16,240,483.00
Fund Balance, July 1, 2018	2800	22,663,926.61	22,663,926.61		22,663,926.61
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		38,904,409.61	38,904,409.61	0.00	38,904,409.61

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 10/31/18	INCREASE/ (DECREASE)	Amended Appropriations as of 11/30/18
Library Books (New Libraries)	61XX	0.00	0.00		0.00
Audio-Visual Materials (Non-Consumable)	62XX	0.00	0.00		0.00
Buildings and Fixed Equipment	63XX	0.00	0.00		0.00
Furniture, Fixtures, and Equipment	64XX	2,684,417.00	2,704,417.00	5,001.96	2,709,418.96
Motor Vehicles (Including Buses)	65XX	1,193,304.00	1,165,304.00	(5,001.96)	1,160,302.04
Land	6600	150,000.00	150,000.00		150,000.00
Improvements other than Buildings	6700	1,329,732.04	1,329,732.04		1,329,732.04
Remodeling and Renovations	6800	4,379,691.00	4,379,691.00		4,379,691.00
Computer Software	6900	0.00	8,000.00	(2,819.45)	5,180.55
Redemption of Principal	7100	0.00	0.00		0.00
Interest	7200	0.00	0.00		0.00
Dues and Fees	7300	500.00	500.00		500.00
TOTAL FACILITIES ACQUISITION & CONSTRUCTION		9,737,644.04	9,737,644.04	(2,819.45)	9,734,824.59
Debt Services - 9200					
Dues and Fees	7300	0.00	0.00		0.00
TOTAL DEBT SERVICES		0.00	0.00	0.00	0.00
Transfers Out - 9700					
To General Fund	9100	7,828,427.50	7,836,477.50	3,819.45	7,840,296.95
To Debt Service Funds	9200	3,141,585.00	3,141,585.00		3,141,585.00
To Capital Projects Funds	9300	0.00	0.00		0.00
To Special Revenue Funds	9400	0.00	0.00		0.00
Interfund (Debt Service Only)	9500	0.00	0.00		0.00
To Permanent Fund	9600	0.00	0.00		0.00
To Internal Service Funds	9700	0.00	0.00		0.00
To Enterprise Funds	9900	0.00	0.00		0.00
TOTAL TRANSFERS OUT	9700	10,970,012.50	10,978,062.50	3,819.45	10,981,881.95
TOTAL APPROPRIATIONS & TRANSFERS OUT		20,707,656.54	20,715,706.54	1,000.00	20,716,706.54
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	18,196,753.07	18,188,703.07	(1,000.00)	18,187,703.07
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		38,904,409.61	38,904,409.61	0.00	38,904,409.61

AMENDMENT NO. - 3

Resolution to Amend: SELF INSURANCE FUND

Amended as of November 30, 2018

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 10/31/18	INCREASE/ (DECREASE)	Amended Revenues as of 11/30/18
OPERATING REVENUES:					
Charges for Services	3481	7,500.00	7,500.00		7,500.00
Charges for Sales	3482	0.00	0.00		0.00
Premium Revenue	3484	16,500,000.00	16,500,000.00		16,500,000.00
Other Operating Revenue	3489	250,000.00	250,000.00		250,000.00
Total Operating Revenues		16,757,500.00	16,757,500.00	0.00	16,757,500.00
<i>Special Revenue - Other Special Revenue</i>					
Interest, Including Profit on Investment	3430	75,000.00	75,000.00		75,000.00
Gifts, Grants, and Bequests	3440	0.00	0.00		0.00
Other Misc. Local Sources	349X	39,996.00	39,996.00		39,996.00
Loss Recoveries	3740	0.00	0.00		0.00
Stop Loss	3743	0.00	0.00		0.00
Gain on Disposition of Assets	3780	0.00	0.00		0.00
Total Nonoperating Revenues		114,996.00	114,996.00	0.00	114,996.00
Transfers In:					
From General Fund	3610	0.00	0.00		0.00
From Capital Projects Funds	3630	0.00	0.00		0.00
Interfund	3650	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfers In	3600	0.00	0.00		0.00
TOTAL REVENUES & TRANSFERS IN		16,872,496.00	16,872,496.00	0.00	16,872,496.00
Net Assets, July 1, 2018	2800	3,750,827.37	3,750,827.37		3,750,827.37
TOTAL ESTIMATED REVENUES, OTHER FINANCIAL SOURCES, AND FUND BALANCE		20,623,323.37	20,623,323.37	0.00	20,623,323.37

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 10/31/18	INCREASE/ (DECREASE)	Amended Appropriations as of 11/30/18
STAFF SERVICES - 7730					
Salaries	100	26,104.00	26,104.00		26,104.00
Benefits	200	10,714.81	10,714.81		10,714.81
Purchased Services	300	3,604,385.50	3,604,385.50		3,604,385.50
Energy Services	400	4,220.00	4,220.00		4,220.00
Materials & Supplies	500	33,000.00	33,000.00		33,000.00
Capital Outlay	600	7,500.00	7,500.00		7,500.00
Other Expenses	700	12,513,000.00	12,513,000.00		12,513,000.00
TOTAL OPERATING EXPENSES	7730	16,198,924.31	16,198,924.31	0.00	16,198,924.31
OPERATION OF PLANT - 7900					
Salaries	100	10,000.00	10,000.00	5,389.71	15,389.71
Benefits	200	1,751.00	1,751.00	924.67	2,675.67
Purchased Services	300	2,000.00	2,000.00		2,000.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	1,000.00	1,000.00		1,000.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00	85.00	85.00
TOTAL OPERATION OF PLANT	7900	14,751.00	14,751.00	6,399.38	21,150.38
MAINTENANCE OF PLANT - 8100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	1,000.00	1,000.00		1,000.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL MAINTENANCE OF PLANT	8100	1,000.00	1,000.00	0.00	1,000.00
TOTAL APPROPRIATIONS		16,214,675.31	16,214,675.31	6,399.38	16,221,074.69
Net Assets, June 30, 2019		4,408,648.06	4,408,648.06	(6,399.38)	4,402,248.68
TOTAL OPERATING EXPENSES, NONOPERATING EXPENSES, TRANSFERS OUT, AND NET ASSETS		20,623,323.37	20,623,323.37	0.00	20,623,323.37

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.

Requested by Tammy Wilson, Director Department of Finance

Additional contact(s)/originator _____

Document Title November 2018 Cash and Investment Report

Board Action Required:

Presentation/Recognition _____ Information X

Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

Cash and Investment Report as of November 30, 2018 are attached for informational purposes.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District:

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

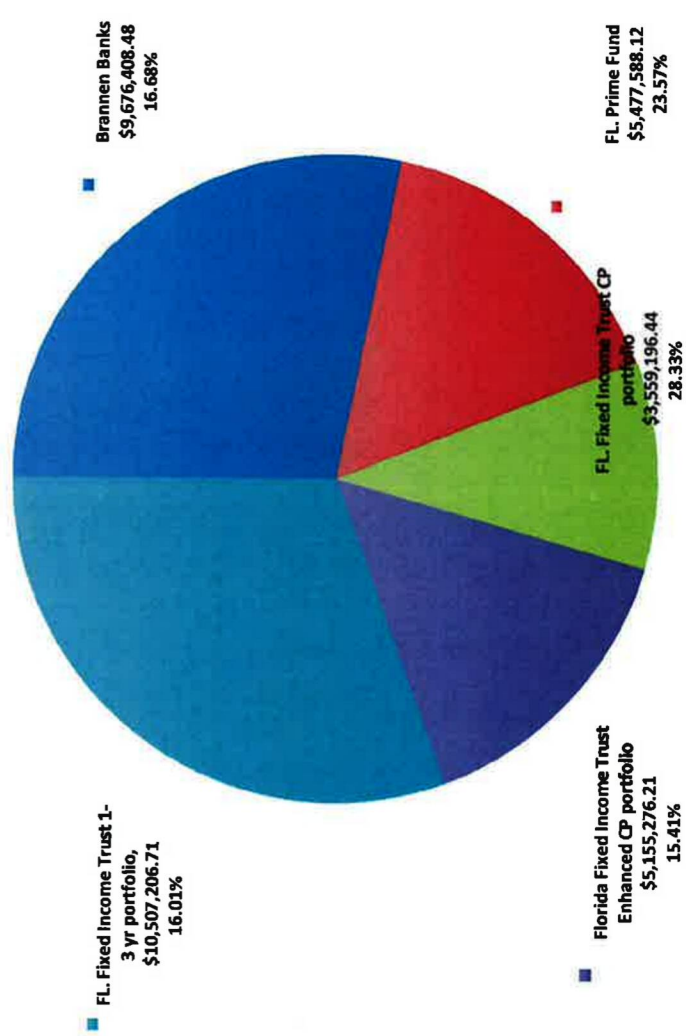
Financial Impact reviewed by:

(Form Board Approved 7/10/07)

Tammy Wilson

CASH & INVESTMENT AND PORTFOLIO COMPOSITION
11/30/2018

Operating Account	Amount	Policy Portfolio Limits %	Individual Issuers Limits %	Current % of Total	Interest Rate	Rating	Compliance
Brannen Banks	\$9,676,408.48	100%	100%	28.15%	1.50/1.35%	Qualified Public Depositor	Yes
Investment Type							
Florida Prime Fund	\$5,477,588.12	25%		15.93%	2.44%	AAA	Yes
Intergovernmental Investment Pools							
Florida Fixed Income Trust CP portfolio	\$3,559,196.44			10.35%	2.48%	AAAF	
Florida Fixed Income Trust Enhanced CP portfolio	\$5,155,276.21			15.00%	2.64%	AAAF	
Florida Fixed Income Trust 1-3 year portfolio	\$10,507,206.71			30.57%	2.81%	AA+f	
Total Intergovernmental Investment Pools	\$19,221,679.36	75%		55.92%			Yes
Total	\$34,375,675.96						



REQUESTS FOR SCHOOL BOARD AGENDA

Requested for January 8, 2019 School Board Meeting.
Requested by Tammy Wilson, Director Department of Finance
Additional contact(s)/originator Tammy Dutkiewicz, Accounting Specialist
Document Title Financial Statements as of November 2018

Board Action Required:

Presentation/Recognition _____ Information X
Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backlog Material: attached -- available in district office _____ other To be distributed

Executive Summary/Highlights:

Financial Statements as of November 30, 2018 are attached for informational purposes.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of work force;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: _____

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)