

Inverness, Florida  
November 13, 2018

An Administrative Hearing, Regular Meeting and Public Hearing were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, November 13, 2018. Present: Sandra “Sam” Himmel – Superintendent; Douglas A. Dodd – Chairman, Thomas Kennedy – Vice Chairman, School Board Members: Virginia Bryant, Linda B. Powers and R. Wesley Bradshaw, School Board Attorney.

### **ADMINISTRATIVE HEARING**

The Administrative Hearing was opened at 3:25 p.m.

Upon motions made, seconded and approved. Expulsions were directed in Case No. 19-26 and Case No. 19-30

The Administrative Hearing was closed at 3:48 p.m.

### **REGULAR MEETING**

Chairman Dodd opened the Regular Meeting at 4:00 p.m. and reviewed public input protocol. Sandy Counts had opening exercises and invited Kelsey Crawford, Band Director at Lecanto Middle School, and the Lecanto Middle School Drumline to perform, followed by the Pledge of Allegiance to the Flag of the United States of America.

### **ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT**

Linda Powers moved to adopt the agenda as recommended by the Superintendent with changes read by Chairman Dodd; seconded by Sandra Counts and carried unanimously.

### **CITIZEN COMMENTS**

None

### **APPROVE CONSENT AGENDA – (Recognition of donations)**

Virginia Bryant moved to approve the consent agenda as amended; seconded by Linda Powers and carried unanimously. The Executive Secretary to the School Board read the donations into the record.

### **PRESENTATION**

Recognition of the Rowing Organization of Citrus County Students (ROCCS) School Rowing Challenge

Chairman Dodd introduced Jim Stafford, President of ROCCS, and crew who participated in the 3<sup>rd</sup> Annual “Don’t Rock the Boat School Scrimmage”. Mr.

Stafford thanked the School Board for all they do and for inviting ROCCS to present their trophy to the winning school, and thanked Shaunda Burdette, Executive Director of the Citrus County Education Foundation, for officiating the school scrimmage and sponsoring the event through a Health and Wellness Mini Grant Program. Mr. Stafford announced the winners of the race as follows: Third Place was Central Ridge Elementary winning \$200; Second Place was United teams of Lecanto High School and the Academy of Environmental Science, winning \$300; and First Place and returning champions was Inverness Middle School, winning \$400 and was presented a trophy. IMS also won another \$100 for being the loudest and proudest school.

#### **EDUCATIONAL SERVICES, SCOTT HEBERT**

- C. Approval of the 2018-2019 School Improvement Plans for CRE, CSE, CRP, FCE, FRE, HER, HOM, IPS, LPS, PGE, RCE, CSMS, CRMS, IMS, LMS, CHS, CRHS, LHS, CREST, WTC and SRMI \*\*\* **Pulled from the agenda** \*\*\*
- D. Approval of the 2018-2019 School Advisory Council Membership Forms for CRE, CSE, CRP, FCE, FRE, HER, HOM, IPS, LPS, PGE, RCE, CRMS, CSMS, IMS, LMS, CHS, CRHS, LHS, CREST, WTC and SRMI \*\*\* **Pulled from the agenda** \*\*\*
- F. Approved updates to the Citrus County Schools Threat Assessment Manual

Kit Humbaugh, Director of Student Services, explained that the original Threat Assessment Manual had been written in 2012, and felt it was time to review and possibly revise the manual because in Senate Bill 7026 there was language written pertaining to threat assessments. Ms. Humbaugh gave a brief overview of the changes and additional verbiage added to the threat assessment manual and explained the reason for the updates. Discussion ensued regarding the revisions.

Sandra Counts moved to adopt the updates to the Citrus County Schools Threat Assessment Manual; seconded by Linda Powers and carried unanimously.

#### **SCHOOL SUPPORT SERVICES, JONNY BISHOP**

- B. Human Resources, Suzy Swain
  - 1) Approved the Instructional and Support Recommendations

Suzy Swain asked for approval of the Instructional and Support recommendations with one correction.

Sandra Counts moved to approve the Instructional and Support Recommendations as presented, seconded by Virginia Bryant; and carried unanimously.

- 2) Approved the Increase in Substitute Support Pay

Virginia Bryant moved to approve the Increase in Substitute Support Pay; seconded by Linda Powers and carried unanimously.

## **FINANCE, MIKE MULLEN**

### **J. TRIM Compliance Finding of Facts**

Tammy Wilson, Director of Finance, presented a Power Point with an overview of Millage and Trim. She shared that the proposed adopted millage was greater than the current years rolled-back rate. That resulted in more tax revenue being generated as a result of increased property value, while the actual millage decreased over last year.

## **BUDGET UPDATE**

Tammy Wilson, Director of Finance, announced that five schools received School Recognition Funds this year for increasing their school grades. Pleasant Grove Elementary received \$63,056, Inverness Middle School received \$103,447, Crystal River High School gained \$123,634; Rock Crusher Elementary received \$59,396; and Citrus Springs Middle School received \$80,404 for a total of \$429,937. She shared that the operational audit, which is done every three years, is almost complete and once it's complete, there will be a financial audit which is done every year. She gave a brief overview of the investments and financial statement.

## **ATTORNEY, LEGAL MATTERS**

None

## **APPROVE MINUTES**

Virginia Bryant moved to approve the minutes of an Administrative Hearing, Workshop and Special Meeting of September 25, 2018; seconded by Sandra Counts and carried unanimously.

## **CITIZEN COMMENTS**

None

## **ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD**

Linda Powers shared that she thought the student participation in the Art Festival was very good. She mentioned she attended SAEC meetings at Citrus High School, Central Ridge Elementary and Crystal River Primary, and was impressed with the student participation at Crystal River Primary. Mrs. Powers stated she was on the Board of Habitat for Humanity and attended their 25<sup>th</sup> anniversary celebration and there were a lot of people in attendance. She shared that there were five people who were Habitat house owners and they shared their experience and appreciation for the Habitat for Humanity. Mrs. Powers mentioned she attended a Mental Health Meeting and there were a lot of different agencies represented. She said that at a future meeting they will be discussing the concern of the lack of facilities for students who are Baker Acted and what to do about it.

Sandra Counts mentioned how much she enjoyed watching Shaunda Burdette and Dr. Scott Hebert present the Education Foundation Mini-Grants to all the teachers who had applied for them. She is looking forward to next month's calendar filling up with many events including the Tropicana Speeches.

Chairman Dodd recessed the Regular Meeting at 5:00 p.m. and opened the Public Hearing.

**PUBLIC HEARING**

- A. Re-Approved/Adopted the 2018-2019 Millage Rates and the Final Budget of the Citrus County School Board

Chairman Dodd announced the purpose of this meeting was to adopt the final millage rate and the Final Budget of the Citrus County School Board for the 2018-2019 fiscal year. The millage rates are 4.838, which includes, 0.011 prior period adjustment, for operating purposes, and 1.500 for capital outlay purposes or a total of 6.338 mills. The Final Budget for Fiscal Year 2018-2019 totals \$231,117,537.65.

Chairman Dodd called for public input as to the millage levy or the budget proposed for the 2018-2019 fiscal year. There was no public input.

Chairman Dodd requested a motion to include the supplemental millage rate of 0.748 mills and the capital outlay millage rate of 1.500 mills in the Resolution determining Revenues and Millages Levied, as required by law.

Linda Powers made a motion to include the supplemental millage rate of 0.748 mills and the Capital Outlay millage rate of 1.500 mills in the resolution determining revenues and millages levied as required by law; seconded by Sandra Counts. Chairman Dodd asked if there was any discussion on the motion. Attorney Bradshaw read the Resolution Determining Revenues and Millages Levied as required by law. (copy in supplemental file).

Chairman Dodd asked, having heard the Resolution, and a motion on the floor, was there any further discussion? There being none, a vote was taken and carried unanimously.

Chairman Dodd requested a motion to adopt the final proposed budget as the Final Adopted Budget of the Citrus County School Board for the 2018-2019 fiscal year.

Virginia Bryant made a motion to adopt the final proposed budget as the final adopted budget of the Citrus County School Board for the 2018-2019 fiscal year; seconded by Linda Powers. Chairman Dodd asked if there was any discussion on the motion. There being none, a vote was taken and carried unanimously.

Attorney Bradshaw read the Resolution Adopting the Final Budget:

**A RESOLUTION OF THE CITRUS COUNTY SCHOOL BOARD ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2018-2019.**

WHEREAS, the School Board of Citrus County, Florida, did, pursuant to Chapters 200 and 1011, Florida Statutes, approve final millage rates, final 5-year work plan and a final budget for the fiscal year July 1, 2018 to June 30, 2019; and

WHEREAS, the School Board of Citrus County set forth the appropriations and revenue estimates for the budget for fiscal year 2018-2019; and

WHEREAS, at the public hearing and in full compliance with Chapter 200, Florida Statutes, the School Board of Citrus County adopted the final millage rates and the final budget in the amount of \$231,117,537.65 for fiscal year 2018-2019.

NOW THEREFORE, BE IT RESOLVED:

That the attached budget of the School Board of Citrus County, including the millage rates as set forth therein, is hereby adopted by the School Board of Citrus County as the final budget for the categories indicated for the fiscal year July 1, 2018 to June 30, 2019.

Chairman Dodd asked for a motion to approve the Resolution Adopting the Final Budget of the Citrus County School Board for the 2018-2019 Fiscal Year.

Sandra Counts made a motion to approve the Resolution Adopting the Final Budget of the Citrus County School Board for the 2018-2019 Fiscal Year; seconded by Thomas Kennedy. Chairman Dodd asked, having heard the Resolution, was there any discussion on the motion? There being none, a vote was taken and carried unanimously.

- B. Approved/Adopted the Revision of Policy 6.22 Teacher Out of Field
- C. Approved/Adopted the Revision of Policy 6.916 Emergency Compensation
- D. Approved/Adopted the Revision of Policy 8.804 Authenticator Management
- E. Approved/Adopted the Revision of Policy 8.806 Disposal of Physical Media
- F. Approved/Adopted the Revision of Policy 8.816 Remote Access
- G. Approved/Adopted the Revision of Policy 8.817 Wireless Restrictions and Review of Wi-Fi Logs

Chuck Dixon, Director of Planning and Growth Management, asked for approval of items B through G.

Chairman Dodd asked if there were any public comments on items B through G. There being none, Sandra Counts moved to approve items B through G; Seconded by Linda Powers and carried unanimously.

#### **ADJOURNMENT**

Adjourned the Public Hearing at 5:12 p.m. and re-opened the Regular meeting at 5:12 p.m.

#### **REGULAR MEETING reconvened at 5:12 p.m.**

#### **ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD (continued)**

Thomas Kennedy shared his excitement that a Citrus High School Junior, Riley Schaffer, would be diving at the FHSAA Swimming and Diving State Championship. He reminded the Board that there is a Legislative Delegation on November 30<sup>th</sup>. Mr. Kennedy mentioned that he would be suggesting to the Code of

Student Conduct Committee that the language regarding the dress code on clothing, specifically the length of shorts and skirts, be changed. Discussion ensued.

Douglas Dodd explained that the Small District Council invoiced the district a \$250 assessment for meals and a meeting place at the conferences held by FSBA. Chairman Dodd made a motion to pay the \$250 assessment; seconded by Linda Powers and carried unanimously. Mr. Dodd shared that the FortifyFL application would be placed on all student iPads and explained that it was a requirement of Senate Bill 7026. He shared that the Safety and Security committee meets regularly and continues to keep safety at the forefront. Mr. Dodd mentioned there would be a Legislative Delegation meeting on November 30<sup>th</sup> and discussion ensued as to what topics the school board would bring for discussion.

### **CITIZEN COMMENTS**

None

Mrs. Himmel shared that Governor Rick Scott declared November 18<sup>th</sup> as Retired Educators Day and she read the resolution into the record.

### **ADJOURNMENT**

Chairman Dodd adjourned the Regular Meeting at 5:39 p.m.

### **ATTACHMENT – A**

#### Educational Services, Scott Hebert

- A. Approved the 2018-2019 School Volunteers (copy in supplemental file)
- B. Approved the Clinical Affiliation Agreements between Crystal River High School Academy of Health Careers and Dr. Rose Sobel, QT4Kids, Browns Funeral Home, Dr. Kevin Snyder, Annemarie Newcomer, Wexler Orthodontics, Robert Boissoneault and Nature Coast EMS (copy in supplemental file)
- E. Approved the Purchase of International Baccalaureate Exams and Registration Fees (copy in supplemental file)

#### School Support Services, Jonny Bishop

- A. Facilities, Construction & Maintenance, Eric Stokes
  - 1) Approved Pre-Qualification of Contractors for Educational Facilities (copy in supplemental file)
  - 2) Approved the Educational Plant Survey (5.19) to Reroof Buildings 1 and 2 to Include the Membrane at Lecanto Middle School (copy in supplemental file)
  - 3) Approved the Annual Renewal List for the Continuing Contract Consultants (copy in supplemental file)
  - 4) Approved Addendum One for the Lecanto Complex Emergency Route Study (copy in supplemental file)

#### Finance, Mike Mullen

- A. Approved the Disposal of Active Surplus Property (copy in supplemental file)

- B. Approved the Disposal of Active Surplus Property – Apple Buy Back (copy in supplemental file)
- C. Approved the \$500 donation to Hernando Elementary School from Keller Williams Realty (copy in supplemental file)
- D. Approved the \$1000 donation to Inverness Middle School from Mike Scott Plumbing (copy in supplemental file)
- E. Approved the \$1000 donation to Lecanto Middle School from Phil Royal Legacy, Inc. (copy in supplemental file)
- F. Approved the \$500 donation to the Academy of Environmental Science from Jessica and Lawrence Barker (copy in supplemental file)
- G. Approved the \$1,375 donation to Withlacoochee Technical College from Withlacoochee River Electric Corp (WREC) Education Foundation (copy in supplemental file)
- H. BIDS:
  - 1) Approved renewal of Bid 2017-42 Brake Parts, Bearings & Seals Lot1, Maudlin International, Lot 2 All vendors who offered a discount (copy in supplemental file)
  - 2) Approved Award of Bid 2018-48RA Classroom Calculators BASPC to school Specialty Inc, Cascade School Supplies and AFP Industries, Inc. as indicated (copy in supplemental file)
  - 3) Approved Award of Bid 2019-09 Withlacoochee Technical College Cafeteria/Serving Line Renovation to Ryman Construction of Florida, Inc. (copy in supplemental file)
  - 4) Approved renewal of Bid 2017-34 Bus and Automotive Parts & Supplies Section 1, Lt 1, 2 and 3 to Maudlin International: Sections II & III to various vendors; Section IV No bids (copy in supplemental file)
  - 5) Approved renewal of Bid 2015-06 HVAC Contractor Services Air Mechanical & Service Corporation (copy in supplemental file)
  - 6) Approved renewal of Bid 2015-05 Concrete Services to Daniel Eno Concrete (copy in supplemental file)
- I. Approved Budget Amendment #1 September 2018 (copy in supplemental file)

Informational Items

- A. September 2018 Cash and Investment Report (copy in supplemental file)
- B. Financial Statements as of September 2018 (copy in supplemental file)