

Inverness, Florida
November 14, 2017

A Regular Meeting, Organizational Meeting and Annual Leasing Corporation Meeting were held at the District Service Center located at 1007 West Main Street, Inverness, Florida on Tuesday, November 14, 2017. Present: Sandra “Sam” Himmel – Superintendent; Virginia Bryant – Chairman; Douglas Dodd - Vice Chairman; School Board Members: Sandra Counts, Thomas Kennedy, Linda B. Powers; and R. Wesley Bradshaw, School Board Attorney.

EXECUTIVE SESSION

An Executive Session was called at 3:28 p.m. pursuant to Florida Statute 447.605 and the roomed was cleared with the exception of appropriate designated personnel.

The Executive Session was closed at 4:01 p.m.

REGULAR MEETING

Chairman Bryant opened the Regular Meeting at 4:07. She had opening exercises and referenced the Veterans who fought for our freedom, followed by the pledge of Allegiance to the Flag of the United States of America.

ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

Chairman Bryant requested additions to School Support Services, Jonny Bishop, B. Human Resources, Suzy Swain to approve a market adjustment to the School Based Administrator Placement Scale and District Salary Scale and approve a Board match increase for school and district administrators covered under the CCSB health insurance for 2017-2018. The additions will be listed and heard on the agenda as Item B. Human Resources, Items 5 and 6.

Douglas Dodd moved to approve the Adoption of Agenda with the addition as recommended by Superintendent; seconded by Thomas Kennedy and carried unanimously.

CITIZEN COMMENTS

Public input given by Brittany Troxtell, student. She thanked the Board and staff for supporting the Lecanto High School Future Farmers of America.

APPROVED CONSENT AGENDA – (Recognition of donation)

Thomas Kennedy moved to approve the Consent Agenda; seconded by Sandra Counts and carried unanimously. The Executive Secretary to the School Board read the donations into the record.

PRESENTATION

Recognition of the Rowing Organization of Citrus County Students (ROCCS) School Rowing Challenge

Jim Stafford, representative of the Rowing Organization of Citrus County Students (ROCCS), gave a brief overview of the “Don’t ROCC The Boat School Scrimmage” event that took place earlier in the month and presented the participating students with their awards. Douglas Dodd shared his appreciation of the organization and what this program offers these students of Citrus County.

SCHOOL SUPPORT SERVICES, JONNY BISHOP

B. Human Resources, Suzy Swain

- 1) Approved Instructional and Support Recommendations (copy in supplemental file)

Sandra Counts moved to approve the Instructional and Support Recommendations; seconded by Linda Powers and carried unanimously.

- 5) Approved a market adjustment to the School Based Administrator Placement Scale and District Salary Scale (copy in supplemental file)

Thomas Kennedy questioned and received clarification on the step increases from Steve Baumer, Coordinator of Certification and Professional Standards. Thomas Kennedy moved to approve a market adjustment to the School Based Administrator Placement Scale and District Salary Scale; seconded by Linda Powers and carried unanimously.

- 6) Approved a Board match increase for school and district administrators covered under the CCSB health insurance for 2017-2018 (copy in supplemental file)

Douglas Dodd moved to approve a Board match increase for school and district administrators covered under the CCSB health insurance for 2017-2018; seconded by Linda Powers and carried unanimously.

FINANCE, MIKE MULLEN

M. Approved Disposal of Active Surplus Property (copy in supplemental file)

Tammy Wilson, Director of Finance, requested approval of the revised Disposal of Active Surplus Property. Linda Powers moved approval of the revised Disposal of Active Surplus Property; seconded by Thomas Kennedy. Douglas Dodd questioned

and received clarification on the un-repairable items. The vote was taken and carried unanimously.

ATTORNEY, LEGAL MATTERS

None at this time.

APPROVED MINUTES

Thomas Kennedy moved to approve the minutes of the Administrative Hearing, Regular Meeting and Public Hearing of September 19, 2017, the Special Meeting and Workshop of September 26, 2017, the Administrative Hearing, Regular Meeting and Public Hearing of October 10, 2017, a Due Process Hearing of October 13, 2017 and the Administrative Hearing, Special Meeting and Workshop of October 24, 2017; seconded by Douglas Dodd and carried unanimously.

BOARD MEMBER COMMITTEE REPORTS AND ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Mike Mullen, Assistant Superintendent, mentioned the High School Direction Committee meeting that took place this week and stated that one of the topics discussed was the block schedule versus the seven-period day. More information is being gathered from parents and teachers regarding the impact of this decision. The recommendation will be brought before the Board at that time.

Linda Powers mentioned attending the International Baccalaureate Senior Pinning Ceremony, which she enjoys doing every year. She also attended Withlacoochee Technical College (WTC), Crystal River Primary, Hernando Elementary, Citrus High School's SAEC (School Advisory Enhancement Council) meetings. She thanked all of those who are on the SAEC committees for their involvement and all their input. Mrs. Powers talked about Superintendent Himmel's twenty-month old granddaughter, Rory, who marched with them in the Veterans Day Parade.

Sandra Counts was pleased with the SAEC meetings she attended. She went to the WTC Practical Nursing Graduation Program. Ms. Counts stated she was looking forward to being a Celebrity Reader.

Thomas Kennedy stated his SAEC meetings have been great and he was impressed with the schools for how they are handling their funding. He attended the High School Directions Committee meeting and gave a shout out to David Roland, Director of Secondary Education, for his excellent presentation of this meeting. Mr. Kennedy shared how Mayol Gutierrez, a teacher at Citrus Springs Middle School, has been volunteering his time to work with the students and their families who have recently come to Citrus County from Puerto Rico. Mr. Kennedy distributed a proposed letter to the Chairperson of the Florida House of Education and the Senate Committee, requesting the Board read and endorse this letter.

Douglas Dodd felt the Veterans' Day school programs were amazing and he praised all the students and teachers for the great job they did. Mr. Dodd expressed his support of the legislators who want to increase the Safe School funding to provide a safe environment for students. He mentioned the upcoming Code of Student Conduct meeting and inquired if the Board members had any concerns that needed to be discussed. Ms. Counts responded.

Virginia Bryant shared that she too attended SAEC meetings. She was excited to have attended the Mini-Grant Celebration. Mrs. Bryant stated that she and Mr. Dodd went to the Citrus Springs Elementary School Veterans Parade and said it was awesome.

Linda Powers mentioned the recent passing of retired CREST teacher, Rona Hopper Cooper.

Superintendent Himmel stated the CCEA negotiations would be continuing on Monday and inquired how many of the Board would be available to attend a special meeting on December 5, 2017, at 9:00 a.m., if negotiations were settled.

Vice Chairman Dodd presented Chairman Virginia Bryant with a plaque.

PRESENTATION: 5:00 P.M.

Recognition of Donnie Brown and Crystal River Primary School for "Exceeding Expectations" (copy in supplemental file)

Trish Douglas, Coordinator of Title I, honored and recognized Crystal River Primary School for one of the highest performance schools in Title I in the State of Florida.

Chairman Bryant called for a recess at 5:04 p.m. and was reconvened at 5:15 p.m.

CITIZEN COMMENTS

None.

Thomas Kennedy asked the Board if that would be agreeable to sign the letters. Thomas Kennedy made a motion to approve these letters to be signed, seconded by Linda Powers and carried unanimously.

ADJOURNMENT

Chairman Bryant adjourned the Regular Meeting at 5:16 p.m.

Virginia Bryant
Chairman

Sandra Himmel
Superintendent

ATTACHMENT – A

School Operations, Mike Mullen

- A. Educational Services
 - 1) Approved the 2017-2018 funding for the Federal Title II Program (copy in supplemental file)
 - 2) Approved the 2017-2018 funding for the District Instructional Leadership & Faculty Development Program (copy in supplemental file)
 - 3) Approved the Florida Department of Education Grant for \$44,100 for the Title X, Part C, Education of Homeless Children and Youth Program (copy in supplemental file)
 - 4) Approved 2017-2018 School Volunteers (copy in supplemental file)

School Support Services, Jonny Bishop

- A. Facilities and Construction, Alan Burcaw
 - 1) Approved Pre-Qualification of Contractors for Educational Facilities (copy in supplemental file)
 - 2) Approved the Continuing Contract Consultant Annual Renewal List (copy in supplemental file)
 - 3) Approved Change Order #2 for CREST Building 100 HVAC Replacement (copy in supplemental file)
 - 4) Approved Change Order #2 for Citrus High School Reroofing Buildings 2A, 2B, 3J, 3L, 6 and 12 (copy in supplemental file)
- B. Human Resources, Suzy Swain
 - 2) Approved the new job description for Program Specialist for Research and Accountability (copy in supplemental file)
 - 3) Approved a salary increase to Teamsters Support and Professional Technical salary scale for 2017-2018 contingent upon ratification (copy in supplemental file)
 - 4) Approved a salary increase to Non-Union Support and Professional Technical salary scale for 2017-2018 (copy in supplemental file)
- C. Planning and Growth Management, Chuck Dixon
 - 1) Approved to advertise for a Public Hearing at the January 9, 2018 School Board Meeting to approve the revision of Policy 3.60, Flag Display and Pledge (copy in supplemental file)
 - 2) Approved to advertise for a Public Hearing at the January 9, 2018 School Board Meeting to approve the revision of Policy 5.80, Athletics (copy in supplemental file)
 - 3) Approved to advertise for a Public Hearing at the January 9, 2018 School Board Meeting to approve the revision to Policy 6.301 Conflict of Interest in Purchasing (copy in supplemental file)

- 4) Approved to advertise for a Public Hearing at the January 9, 2018 School Board Meeting to approve the revision of Policy 8.80, Records Retention and Disposal (copy in supplemental file)
- 5) Approved to advertise for a Public Hearing at the January 9, 2018 School Board Meeting to adopt the revisions to Policy 8.804, Authenticator Management (copy in supplemental file)
- 6) Approved to advertise for a Public Hearing at the January 9, 2018 School Board Meeting to adopt new Policy 8.805, Bluetooth Technologies (copy in supplemental file)
- 7) Approved to advertise for a Public Hearing at the January 9, 2018 School Board Meeting to adopt the revisions to Policy 8.806, Disposal of Physical Media (copy in supplemental file)
- 8) Approved to advertise for a Public Hearing at the January 9, 2018 School Board Meeting to adopt the revisions to Policy 8.807, Encryption (copy in supplemental file)

Finance, Mike Mullen

- A. Approved the \$500 donation to Lecanto High School Football from Ted Williams Museum and Hitters Hall of Fame, Inc. (copy in supplemental file)
- B. Approved the \$1,000 donation to Crystal River High School from Dr. and Mrs. Sisto (copy in supplemental file)
- C. Approved the \$3,285 parent donation to Crystal River Middle School for new football equipment (copy in supplemental file)
- D. Approved the \$500 donation to Lecanto Middle School from Sunshine Air Conditioning (copy in supplemental file)
- E. Approved the \$500 donation to Lecanto Middle School from Brenda Hewitt (copy in supplemental file)
- F. Approved the \$511 donation to Lecanto Primary School from DonorsChoose.org (copy in supplemental file)
- G. Approved the \$1,000 donation to Homosassa Elementary School from Homosassa Game Fish Club (copy in supplemental file)
- H. Approved the \$500 donation to Homosassa Elementary School from Santa's for Seniors (copy in supplemental file)
- I. Approved the \$1,000 donation to Citrus High School from Publix (copy in supplemental file)
- J. Approved the \$30,000 FCA donation to Inverness Middle School from the US Family Foundation, Inc. (copy in supplemental file)
- K. Approved (4) iPad Minis and (4) Otterboxes totaling \$1,138.56 to Inverness Primary School from DonorsChoose.org (copy in supplemental file)
- L. Bids:
 - 1) Approved renewal of Bid #2015-06 HVAC Contractor Services to Air Mechanical & Service Corporation (copy in supplemental file)
- N. Approved Budget Amendment #1 – Amended September 2017 (copy in supplemental file)

Informational Items

- A. Foundation for Success Classroom Mini Grants - \$69,721.68 (copy in supplemental file)
- B. Financial Statements as of September 2017 (copy in supplemental file)
- C. September 2017 Cash and Investment Report for informational purposes (copy in supplemental file)