

Inverness, Florida
February 13, 2018

An Administrative Hearing and Regular Meeting were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, February 13, 2018. Present: Sandra "Sam" Himmel – Superintendent; Douglas A. Dodd – Chairman, Thomas Kennedy – Vice Chairman, School Board Members: Virginia Bryant, Sandra Counts, Linda B. Powers and R. Wesley Bradshaw, School Board Attorney.

ADMINISTRATIVE HEARING

Cancelled.

REGULAR MEETING

Chairman Dodd called the Regular Meeting to order at 4:01 p.m. Thomas Kennedy introduced Mayo Gutierrez, a Citrus Springs Middle School Instructor. Mr. Gutierrez reached out to his home state of Puerto Rico, helping those in need after the devastation from Hurricanes Irma and Maria. He was nominated Citrus County 2017 Citizen of the Year for all his efforts and work to help with the transition for students and their families coming to Citrus County from Puerto Rico. Mr. Gutierrez thanked the District staff who have helped in this process. He led the invocation, then he and his two sons, James and Steven, played the National Anthem on their trumpets, and followed with leading the Pledge of Allegiance to the Flag of the United States of America.

ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

Sandra Himmel requested the Academy of Environmental Science (AES) Audit be pulled from the Consent Agenda. Virginia Bryant moved to adopt the agenda as recommended by the Superintendent; seconded by Sandra Counts. Chairman Dodd clarified that the AES Audit be pulled from the agenda and heard separately. Following clarification, the vote was taken and carried unanimously.

CITIZEN COMMENTS

None.

APPROVED CONSENT AGENDA – (Recognition of donation)

Linda Powers moved to approve the Consent Agenda; seconded by Thomas Kennedy and carried unanimously.

PRESENTATION

- A. Recognition of the 2017-2018 Citrus County District Campaign, with representatives from United Way and the Education Foundation in attendance (copy in supplemental file)

Shaunda Burdette, Executive Director of Citrus County Education Foundation and Amy Meeks, Chief Executive Officer of United Way of Citrus County presented Regina Allegretta, Director of Student Services Center, with a trophy for Student Services for having the largest contribution in our District to United Way and the Education Foundation campaign. Lecanto High School was the largest school site contributor. Mrs. Burdette also gave a “shout-out” to the Lecanto High School girls soccer team. Chairman Dodd thanked the Education Foundation for the Galaxy of the Stars event. Amy Meeks thanked the District for all their cooperation working with the United Way program.

Chairman Dodd requested the Executive Secretary to the School Board read the donations into the record which were earlier approved on the Consent Agenda.

SCHOOL SUPPORT SERVICES, JONNY BISHOP

- B. Human Resources, Suzy Swain
Approved Instructional and Support Recommendations (copy in supplemental file)

Virginia Bryant moved to approve the Instructional and Support Recommendations; seconded by Thomas Kennedy. Following discussion, the vote was taken and carried unanimously.

- C. Planning and Growth Management, Chuck Dixon
 - 5) Approved to advertise for a Public Hearing at the April 10, 2018 School Board Meeting to approve the revision of Policy 6.70, Staff Training (copy in supplemental file)

Chuck Dixon, Director of Planning and Growth Management, reviewed the revision of Policy 6.70, Staff Training. Linda Powers referenced the recent Legislative Conference and the comments regarding support for teacher training to help recognize students with issues before they become too serious. Sandra Counts mentioned the State appropriations for mental health training. Sandra Counts moved to approved to advertise for a Public Hearing at the April 10, 2018 School Board Meeting to approve the revision of Policy 6.70, Staff Training; seconded by Linda Powers and carried unanimously.

FINANCE, MIKE MULLEN

- P. Approved the 2016-2017 Academy of Environmental Science Audit (copy in supplemental file)

Tammy Wilson, Director of Finance, distributed and reviewed the Academy of Environmental Science Funds - Monthly Summary of Revenue, Expenditures, and Changes in the Fund Balance as of January 31, 2018 (copy in supplemental file) Following discussion, Thomas Kennedy moved to approve the 2016-2017 Academy of Environmental Science Audit; seconded by Linda Powers and carried unanimously.

S. Approved Budget Amendment #4 – December 2017 (copy in supplemental file)

Virginia Bryant moved to approve the Budget Amendment #4 – December 2017; seconded by Sandra Counts and carried unanimously.

ATTORNEY, LEGAL MATTERS

None.

Sandra Counts inquired of Attorney Bradshaw if the Withlacoochee Technical College (WTC) was under the same rule that school could not start before August 10th. Per WTC calendar for school year 2018-2019, they are starting school on August 9th. Mr. Bradshaw indicated he would review and render an opinion.

APPROVED MINUTES

Thomas Kennedy moved to approve the minutes of the Administrative Hearing and Regular meeting of December 12, 2017, the Administrative Hearing, Regular Meeting and Public Hearing of January 9, 2018, the Workshop of January 19, 2018 and a Special Meeting and Workshop of January 23, 2018; seconded by Sandra Counts and carried unanimously.

CITIZEN COMMENTS

None.

BOARD MEMBER COMMITTEE REPORTS AND ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Virginia Bryant mentioned the awesome Homosassa Elementary Fishing Field Trip. Also, she attended the Florida School Board Association Legislative Days in Tallahassee. Mrs. Bryant later stated that the Great American Read-In will also be on February 25th.

Linda Powers distributed information addressing the issue of tobacco use and how addicting it really is. She also shared and distributed information from the Legislative Days Conference with a list of items the Florida School Board Association (FSBA) wanted to place emphasis on.

Sandra Counts stated she had a great time at the FSBA Conference. She shared information about an article in the Tampa Bay Times by John Romano, who is naming the names of those not voting in favor of public education. She attended a Retired Teachers' Meeting and encouraged members to contact their local legislators regarding House Bill 7055 asking them to take out the items that are not beneficial to education. She mentioned the Homosassa Fishing Guide Fish Fry will be at McCrae's in Homosassa on February 25th. Proceeds will go to the Homosassa Elementary School.

Thomas Kennedy thanked the Board for approving the modification to the Flag policy. He spoke about the Tallahassee Conference and it being another year of attacks on public education. He mentioned House Bill 7055 with some of the good items about it as well as some not so good items in it.

CITIZEN COMMENTS

None.

Mr. Kennedy encouraged the public to communicate with their legislators. He publicly thanked Representative Dr. Ralph Massullo for his influence and support for common sense education. Douglas Dodd agreed with Mr. Kennedy and felt it as very important to make sure the voice of Citrus County is being heard.

Chairman Dodd was proud to be involved with the Youth Leadership Citrus meeting earlier today. He encouraged the Board to check out the new gas-powered buses; as opposed to the diesel buses. He also enjoyed being a part of the Homosassa Elementary School fishing trip. Mr. Dodd shared his views on House Bill 7055; was pleased with the Veteran's Appreciation luncheon; and planned to attend the Purple Heart Ceremony, this Saturday at 11:00 a.m.

Superintendent Himmel thanked Mr. Dodd for the flowers he gave to the Board, the Superintendent and the Board Secretary for Valentine's Day.

ADJOURNMENT

Chairman Dodd adjourned the Regular Meeting at 5:25 p.m.

Douglas Dodd
Chairman

Sandra Himmel
Superintendent

ATTACHMENT – A

Educational Services, Scott Hebert

- A. Approved 2017-2018 School Volunteers (copy in supplemental file)
- B. Approved purchase of replacement Dell Servers for 5 elementary school (copy in supplemental file)
- C. Approved purchase of replacement Sans for 5 elementary schools (copy in supplemental file)
- D. Approved the Duke Energy Grant for \$9,274.80 to Crystal River Primary School (copy in supplemental file)
- E. Approved the Out-of-State Travel for approximately 50 Crystal River High School NJROTC cadets, two instructors and three approved chaperones to Patriots Point, Mount Pleasant, South Carolina on March 20-21, 2018 (copy in supplemental file)
- F. Other Sites
 - 1) Approved Withlacoochee Technical College 2018-2019 School Calendar (copy in supplemental file)

School Support Services, Jonny Bishop

- A. Facilities, Construction and Maintenance, Eric Stokes
 - 1) Approved Pre-Qualification of Contractors for Educational Facilities (copy in supplemental file)
 - 2) Approved the Consultant Agreement for Scope of Services for the Roger Weaver Educational Complex Evacuation Route Study (copy in supplemental file)
 - 3) Approved the Addendum to the Professional Service Agreement for the Withlacoochee Technical College Cafeteria and Serving Area Renovation and Remodeling (copy in supplemental file)
 - 4) Approved Change Order #1 for Inverness Primary School Fire Alarm System Update (copy in supplemental file)
 - 5) Approved acceptance of the Inverness Primary School Fire Alarm Upgrade Project contingent upon the engineer's and building official's certifications (copy in supplemental file)
- C. Planning and Growth Management, Chuck Dixon
 - 1) Approved request to advertise for a Public Hearing at the April 10, 2018 School Board Meeting to approve the revision of Policy 3.60, Flag Display, Pledge and National Anthem (copy in supplemental file)
 - 2) Approved to advertise for a Public Hearing at the April 10, 2018 School Board Meeting to approve the revision of Policy 5.20, Student Assignment (copy in supplemental file)
 - 3) Approved to advertise for a Public Hearing at the April 10, 2018 School Board Meeting to approve the new Policy 5.201, Students Out of Zone Transfers/Choice (copy in supplemental file)

- 4) Approved to advertise for a Public Hearing at the April 10, 2018 School Board Meeting to approve the revision of Policy 6.41, Instructional Employee Performance Criteria (copy in supplemental file)
- 6) Summary of School Capacity – Year End 2017 and adoption of 2018-19 Controlled Open Enrollment Plan (copy in supplemental file)
 - a) Review and accepted the Summary of School Capacity Report-Year End 2017 (copy in supplemental file)
 - b) Adopted 2018-2019 Controlled Open Enrollment Plan (copy in supplemental file)
 - c) Advertised for a Public Hearing at the April 10, 2018 School Board Meeting to adopt Attendance Boundaries for the 2018-2019 school year (copy in supplemental file)

Finance, Mike Mullen

- A. Approved the \$2,246 donation to Academy of Environmental Science from Duke Energy (copy in supplemental file)
- B. Approved the \$500 donation to Hernando Elementary School from Walmart (copy in supplemental file)
- C. Approved the \$1,500 donation to Hernando Elementary School from Walmart (copy in supplemental file)
- D. Approved the donation of (5) iPads, (1) Chromebook and file folders for a total of \$1,816.23 to Inverness Primary School from Farmers Insurance Company (copy in supplemental file)
- E. Approved the \$2,000 grant to Rock Crusher Elementary School from AT&T (copy in supplemental file)
- F. Approved the new bicycles donation (valued at \$670) to Homosassa Elementary School from Spokes and Shields (copy in supplemental file)
- G. Approved the \$960 donation to Lecanto Primary School from DonorsChoose.org (copy in supplemental file)
- H. Approved the \$1,000 donation to Pleasant Grove Elementary School from Brennan Wheeler Gifting LLC (copy in supplemental file)
- I. Approved the \$3,500 donation to Citrus High School from Bucs Foundation (copy in supplemental file)
- J. Approved the \$1,500 donation to Crystal River High School from Kiwanis Club of Inverness (copy in supplemental file)
- K. Approved the \$1,500 donation to Crystal River High School from Certified Air Conditioning (copy in supplemental file)
- L. Approved the donation of Astronomy equipment (valued at \$3,050) to Educational Services from Darrell Snedecor (copy in supplemental file)
- M. Approved the \$500 donation to Student Services from the Homosassa Lions Foundation (copy in supplemental file)
- N. Approved Disposal of Active Surplus Property (copy in supplemental file)
- O. Bids:
 - 1) Approved purchase of replacement video projectors from Smiley's

Audio Visual Bid #2016-02 (copy in supplemental file)

- Q. Approved the 2016-2017 Internal Accounts Fiduciary Funds Auditor's Report (copy in supplemental file)
- R. Approved the 2016-2017 Citrus MYcro School Auditor's Report (copy in supplemental file)

Informational Items

- A. December 2017 Cash and Investment Report (copy in supplemental file)
- B. Financial Statements as of December 2017 (copy in supplemental file)