



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

THOMAS KENNEDY
DISTRICT 1

VIRGINIA BRYANT
DISTRICT 2

DOUGLAS A. DODD
DISTRICT 3

SANDRA COUNTS
DISTRICT 4

LINDA B. POWERS
DISTRICT 5

August 15, 2017

SPECIAL MEETING AND WORKSHOP: 9:00 A.M.
OF THE
CITRUS COUNTY SCHOOL BOARD
AUGUST 22, 2017

AGENDA:

SPECIAL MEETING: 9:00 AM.

Opening Exercise

- I. ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT
- II. CITIZEN COMMENTS
- III. SCHOOL OPERATIONS, MIKE MULLEN
 - A. Approve the Amendment to the 2017-2018 Code of Student Conduct and to advertise the Amendment for a Public Hearing at the October 10, 2017 School Board Meeting
 - B. Approve the Secondary and Dual Enrollment Education Courses Agreement between Citrus County School Board and Sumter County School Board
- IV. SCHOOL SUPPORT SERVICES, JONNY BISHOP
 - A. Human Resources, Suzy Swain
 - 1) Approve Instructional and Support Recommendations (copy to be distributed)
- V. ATTORNEY, LEGAL MATTERS
- VI. ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD
- VII. ADJOURNMENT

WORKSHOP

I. TOPICS:

- A. 2018-2019 School Calendar Timeline/Process
- B. Health Insurance Fund Update and Renewal Information (copy to be distributed)

II. ADJOURNMENT

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Superintendent's Office at 726-1931, ext. 2206, prior to the date of the scheduled School Board Meeting.

REQUESTS FOR SCHOOL BOARD AGENDA

MM

Requested for August 22, 2017 School Board Meeting.
Requested by Regina Allegretta Department of District Student Services
Additional contact(s)/originator _____
Document Title Amendment to 2017-2018 Citrus County Code of Student Conduct

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____

Approve the Amendment to the 2017-2018 Code of Student Conduct and approve to advertise the Amendment for a Public Hearing at the October 10, 2017 School Board Meeting.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

To approve the Amendment to the Code of Student Conduct for Citrus County Schools which modifies in its entirety the Student Dress Code for Citrus County Schools starting on Page 33, and to advertise the Amendment for a public hearing at the October 10, 2017 School Board Meeting.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: [Signature]

(Form Board Approved 7/10/07)

**AMENDMENT
TO
2017-2018
CITRUS COUNTY CODE OF STUDENT CONDUCT**

The following is an Amendment to the Code of Student Conduct for Citrus County Schools and modifies in its entirety the “STUDENT DRESS CODE FOR CITRUS COUNTY SCHOOLS” starting on Page 33.

STUDENT DRESS CODE FOR CITRUS COUNTY SCHOOLS

The Citrus County School Board recognizes that clothing fashions change and that fads come and go, but distinctions still need to be made as to what is acceptable attire for educational purposes. Some clothing which might be appropriate in other settings would be completely inappropriate and disruptive for the learning atmosphere in a school setting.

The principal or designee is responsible for interpreting and clarifying the student dress code upon student or parent request. The principal or designee is the final authority for interpreting and applying the student dress code related to special events and activities conducted at the school.

Students will dress in attire which does not distract from the learning process or the educational environment. The Citrus County School guidelines specify the following:

- Clothing should not be sexually suggestive and it should cover and conceal body parts, e.g. chest, midriff, back, legs (to mid-thigh or longer), shoulders (2” wide shoulder straps minimum).
- Clothing should cover all undergarments.
- Shorts, skirts, or pants should be worn at natural waistline.
- Attire should not illustrate, enhance or depict tobacco/alcohol/drugs, nor have offensive, racial, gang-related, sexual or violent messages, or images.
- Attire should contribute to the health and safety of all students and staff. Jewelry, shoes, accessories, hair color and hair styles must be free of conditions that could be considered hazardous or disruptive.
- Accessories such as, but not limited to, spiked necklace, spiked wristbands, spiked earrings, and wallet chains are not permissible.
- Blankets used for jackets and sleepwear (i.e., pajamas, house slippers) are not allowed.



HEAD COVERS

Hats and distracting head covers should not be worn in designated school areas at any time.

FOOTWEAR

Footwear should contribute to the health and safety of all students and staff. Roller shoes and house slippers are not permitted. Tennis shoes/sneakers may be required for physical activity.

CLOTHING

The following administrative guidelines must be followed by all students when wearing shorts, skirts, pants, and dresses:

1. Length of shorts, skirts, and dresses must be mid-thigh or longer (please refer to diagram provided on page 34).
2. Dresses, skirts, and shorts that are too tight or too baggy will not be permitted. Items such as leggings, bicycle shorts, aerobic shorts, etc. or other tight fitting clothing are not permitted unless covered by other approved clothing.
3. Shorts, skirts, pants, and dresses must be hemmed.
4. Pants that are too tight, too baggy, or too long will not be permitted.

NOTE: It is the responsibility of each student to come to school in the appropriate dress, have respect for self and others, and understand the role that appropriate dress and respect for self and others has on an orderly learning environment. Therefore, students, while attending school during the regular school day, are prohibited from wearing clothes that expose underwear or body parts in an indecent or vulgar manner or that disrupts the orderly learning environment. Any student who violates this dress policy is subject to the following disciplinary actions:

1. For a first offense, a student shall be given a verbal warning and the school principal/designee shall call the student's parent or guardian.
2. For a second offense, the student is ineligible to participate in any extracurricular activity for a period of time not to exceed 5 days and the school principal/designee shall meet with the student's parent or guardian.
3. For a third or subsequent offense, a student shall receive an in-school suspension pursuant to §1003.01(5), *Florida Statutes*, for a period not to exceed 3 days, the student is ineligible to participate in any extracurricular activity for a period not to exceed 30 days, and the school principal/designee shall call the student's parent or guardian and send the parent or guardian a written letter regarding the student's in-school suspension and ineligibility to participate in extracurricular activities.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for Aug 23, 2017 School Board Meeting MM
Requested by Gloria Bishop, Director of Withlacoochee Technical College
Additional contact(s)/originator: Karen Davis, Assistant Director
Document Title Secondary and Dual Enrollment Education Courses Agreement between Citrus County School Board and Sumter County School Board

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval - Approve the Secondary and Dual Enrollment Education Courses Agreement between Citrus County School Board and Sumter County School Board
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached XX available in district office _____ other _____

Executive Summary / Highlights:

Request approval of the agreement between Withlacoochee Technical College and the Sumter County School Board. This agreement is for WTC to offer secondary and dual enrollment education courses to students from Sumter County Schools. Students will complete and submit an application for admission to WTC and must comply with all eligibility requirements.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: None

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson
(Form Board Approved 7/10/07)

Articulation Agreements for College and Career Acceleration,
Between the Citrus County School Board and the Sumter County School Board, Florida
2017-2018

I. Dual Enrollment Articulation Agreement

This agreement is entered into this ____ day of _____, 2017, by and between the Citrus County School Board (the "CCSB") and the Sumter County School Board (the "SCSB") (collectively the "Parties").

Whereas, the Withlacoochee Technical College ("WTC") provides secondary and dual enrollment education courses as outlined by the Florida Department of Education; and

Whereas, SCSB students would like to enroll in WTC to receive secondary or dual enrollment courses; and

Whereas, the parties wish to enter into this agreement to outline their respective obligations under the conditions of the agreement.

Now, therefore, in consideration of the mutual promises, covenants and agreements contained herein, CCSB and SCSB agree as follows:

A. Program Requirements and Allowances

1. A ratification or modification of an existing articulation agreement

Once the articulation agreement is signed by both boards, the agreement will be active for the upcoming academic year and will nullify all previously signed agreements. Legislative changes that occur after the final draft of this document which impact the 2017-2018 academic year will take precedence.

2. A description of the process by which students and their parents are informed about opportunities for student participation in the dual enrollment program

SCSB will be responsible for informing students and parents of the availability of programs at WTC.

3. A delineation of courses and programs available to students eligible to participate in dual enrollment

See Addendum A

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program

Students and the parent/guardian of students wishing to pursue participation in an articulated acceleration program must contact their school guidance counselors to discuss admissions criteria and to obtain the necessary application information.

5. A list of any additional initial student eligibility requirements for participation in the dual enrollment

program

See Addendum B

6. A delineation of the high school credit earned for the passage of each dual enrollment course

Credit will be awarded at the completion of each course. Refer to the high school subject area equivalency list available on the Florida Department of Education (DOE) website for conversion of clock hours to high school credits.

7. A description of the process for informing students and their parents of college-level course expectations

The college will supply school guidance counselors with dual enrollment information which includes application instructions to inform students/parents of the requirements, responsibilities and benefits of participation in the program.

Dual enrollment courses meet the curricular expectations, and are at the same depth and rigor, of traditional postsecondary instruction.

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis

There will be no exceptions made to the required grade point averages for academic or career dual enrollment.

9. The registration policies for dual enrollment courses as determined by the postsecondary institution

Registration will be conducted between the high school guidance counselor or designee and the Dual Enrollment counselor at WTC.

Dual Enrollment students will follow the college's procedures for withdrawal.

Dual Enrollment students will follow WTC's calendar.

10. The responsibilities of the school district regarding the determination of student eligibility before participating in the dual enrollment program and the monitoring of student performance while participating in the dual enrollment program

Students shall be bound by and follow all the terms and conditions of the Citrus County School District's Code of Conduct and WTC's policies and procedures.

Students that are disruptive to the learning process may be disciplined, including but not limited to termination of their participation in the course of study, regardless of any and all eligibility requirements for continued enrollment.

Each student must be recommended by their school principal. Student screening for eligibility and participation is the responsibility of the high school principals according to district and state

requirements.

Their school counselor shall identify those students qualified to participate in dual enrollment classes on a semester basis and will verify their continued eligibility throughout their participation. This verification will be conducted after grads are posted each semester. The counselor will notify the college's dual enrollment counselor when a student's eligibility status changes.

WTC will provide academic advising services to dual enrollment students, monitor their progress and attendance in dual enrollment classes, and provide progress and attendance reports to their school guidance counselor and district coordinator at the college mid-session and upon completion of the college session.

If the student is projected to graduate from high school before the scheduled completion date of a post-secondary course, the student may not register for that course through dual enrollment.

STUDENT RECORDS: The parties may provide personally identifiable student records to each other in the performance of this agreement. Such records are provided pursuant to Section 1002.22(3)(d), Florida Statutes, and 20 U.S.C.A. 1232g. Each party further agrees to comply with Section 1002.22, Florida Statutes, and 20 U.S.C.A. 1232g, including but not limited to provisions related to confidentiality, access, consent, length of retention and security of student records.

11. The responsibilities of WTC regarding the transmission of student grades in dual enrollment courses to the school district.

At the completion of each course WTC will report course grades to the students' high school.

12. A funding provision that delineates costs incurred by each entity. School districts should share funding to cover instructional and support costs incurred by the postsecondary institution.

Students enrolled in a dual enrollment or early admissions program shall be exempt from the payment of registration, tuition, instructional materials, and laboratory fees.

Required textbooks and other instructional materials as defined in F.S. 1006.28 will be funded by SCSB.

Assessment fees corresponding with course enrollment will be funded by SCSB or student.

All other lab fees, equipment and supplies listed on WTC's program required list or required by the program instructor will be funded by SCSB.

Extracurricular activity expenses will be funded by SCSB or student.

Payment from SCSB will be expected within 60 days of receipt of bill.

13. Any institutional responsibilities for student transportation, if provided.

SCSB/student will be responsible for providing transportation to and from facilities where dual enrollment classes are held.

14. Section 1007.271(25), F.S., requires that the dual enrollment articulation agreement include services and

resources that are available to students with disabilities who register for dual enrollment.

Students requesting disability services at WTC must self-identify through student services.

Accountability

This Agreement and the policies and allocation of responsibility shall be effective upon being signed by the chairpersons of the Citrus County School Board and the chairpersons of the Sumter County School Board, but shall be executed before registration for the fall term of the following school year. Additions and deletions may be made at any time upon the mutual agreement of WTC's director and the District Superintendent. Courses of study and programs are to be incorporated into the agreement before instruction begins. This Agreement shall be valid for the 2017-2018 school year.

IN WITNESS WHEREOF, the Citrus County School Board and the Sumter County School Board have adopted this agreement and caused it to be executed by their respective chairmen and chief executive officers in accordance with Section 1007.235, F.S., Dual Enrollment Articulation Agreement.

WITNESS:

CITRUS COUNTY SCHOOL BOARD:

By: _____

Date: _____

SUMTER COUNTY SCHOOL BOARD:

By: _____

Date: _____

REQUESTS FOR SCHOOL BOARD AGENDA

Mike
Mulle

Digitally signed
by Mike Mullen
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Mullen, o, ou,
email=Mullenmi@
citrus.k12.fl.us,
c=US
Date: 2017.08.07
10:51:04 -04'00'

Requested for: August 22, 2017 School Board Meeting
Requested by: Amy Crowell, Department of Research and Accountability
Additional contact(s)/originator: Amy Crowell
Document Title: Calendar Committee Chairperson seeks input from the Superintendent and School Board in the development of the 2018-19 School Calendar

Board Action Required:

- Presentation / Recognition Information 2018-19 Calendar Timeline/Process attached
 Consideration / Approval: _____
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Calendar Committee Chairperson seeks input from the Superintendent and School Board in the development of the 2018-19 School Calendar.

Strategic Goals:

1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activities

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted.)
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community connections

Financial Impact to the District: None
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/ level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: *Kent C. Blum*
(Form Board Approved 7/10/07)



Citrus County Schools 2018 - 2019 Calendar Timeline/Process

<p>Step 1 The Chairperson will seek input from the Superintendent and School Board.</p>	<p>Tuesday, August 22, 2017</p>
<p>Step 2 Board agrees to notify the Association, at least (30) days in advance of the date upon which the calendar is to be set.</p>	<p>Tuesday, August 29, 2017</p>
<p>Step 3 List of calendar committee members made up of representative group agreed upon by the parties shall be posted at each school.</p>	
<p>Step 4 Notification of a calendar committee meeting shall be made to the teachers two (2) weeks prior to the meeting.</p>	
<p>Step 5 The calendar committee will meet and develop 2 or 3 calendar options.</p>	<p>Wednesday, September 13, 2017</p>
<p>Step 6 The 2 or 3 calendar options shall be submitted to the Board and Superintendent for their review and approval.</p>	<p>Tuesday, October 10, 2017</p>
<p>Step 7 The calendar committee will utilize the input to finalize no more than 3 calendar options to submit to all staff. (Administrators, Instructional, and Classified) and the School Enhancement Councils for their review. Principals will be advised to schedule a SAEC meeting during this time.</p>	<p>Monday, October 16, 2017</p>
<p>Step 8 Within 30 calendar days after the calendars have been submitted for review, a vote will be taken. Each employee shall have 1 vote and the School Enhancement Council at each school shall have 1 vote.</p>	<p>Tuesday, November 14, 2017</p>
<p>Step 9 At the school site/cost center, the votes shall be tabulated by a representative committee of not less than 1 CCEA member and 1 school representative.</p>	
<p>Step 10 A sub-committee of the calendar committee, including a representative of CCEA, shall tally the county-wide vote.</p>	<p>Friday, November 17, 2017</p>
<p>Step 11 The calendar that has the majority support, as determined by the vote, shall be submitted to the Superintendent for recommendation to the School Board for approval.</p>	<p>Tuesday, December 12, 2017</p>
<p>Step 12 If the calendar is rejected by the School Board, the calendar committee shall reconvene to act upon specific recommendations of the School Board, and the process shall begin again at Step 4.</p>	